

**State of Hawai'i
Office of Hawaiian Affairs
59-864 Kamehameha Hwy.
Haleiwa, HI 96712**

**Minutes of the Office of Hawaiian Affairs Board of Trustees Meeting
Thursday, December 17, 2015, 10:00 am**

I. CALL TO ORDER

Chair Robert K. Lindsey, Jr. called the Office of Hawaiian Affairs Board of Trustees Meeting to order at 10:03 am. Those present were as follows:

Attendance

Trustee Robert K. Lindsey, Jr., Chair	Trustee Carmen Hulu Lindsey
Trustee Dan Ahuna, Vice Chair	Trustee Colette Machado
Trustee Lei Ahu Isa	Trustee John Waihe'e IV
Trustee S. Haunani Apoliona	

Excused

Trustee Rowena Akana	Trustee Peter Apo
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Staff Present

Lisa Victor, Acting CEO	Crayn Akina
Robert G. Klein, Board Counsel	Melissa Wennihan
Harold Nedd, Chief of Staff	Bethann Ahsing
Capsun M. Poe, Board Secretary	Lady Garrett
Jeremy Kama Hopkins	Alvin Akee
Kauikeaolani Wailehua	John Rosa
Lehua Itokazu	Hawley Iona
U'i Tanigawa	Kawika Riley
Claudine Calpito	Lisa Watkins-Victorino
Reynold Freitas	Lorna LoebI
Louise Yee Hoy	Sterling Wong

Others Present

Mona Bernardino	Maile Furshpan
Richard Pezzulo	Josie Hoh
Ahlan Diamond	

II. APPROVAL OF MINUTES

Motion

At 10:03 am, Trustee Ahuna moved, seconded by Trustee Waihe'e, to waive OHA's 72-hour materials distribution policy for Item V.A., RM #15-01, FY 2016 Total Operation Budget Realignment #1 and Item V.B., BAE #15-10, Revision to the 2016 OHA Legislative Package.						
TRUSTEE	1	2	'AE (YES)	A'OLE (NO)	KANALUA (ABSTAIN)	EXCUSED

TRUSTEE LEI	AHU ISA			X			
TRUSTEE DAN	AHUNA	1		X			
TRUSTEE ROWENA	AKANA						X
TRUSTEE PETER	APO						X
TRUSTEE HAUNANI	APOLIONA			X			
TRUSTEE HULU	LINDSEY			X			
TRUSTEE COLETTE	MACHADO			X			
TRUSTEE JOHN	WAIHE'E		2	X			
CHAIR ROBERT	LINDSEY			X			
TOTAL VOTE COUNT				7	0	0	2
MOTION: [] UNANIMOUS [X] PASSED [] DEFERRED [] FAILED							
Motion passed with seven (7) YES votes, no (0) NO votes, no (0) abstentions, and two (2) excused.							

Chair Lindsey announced the draft minutes of November 19, 2015 and December 3, 2015 were distributed and asked if there were any changes.

Motion

At 10:04 am, Trustee Ahuna moved, seconded by Trustee Apoliona, to approve the minutes of November 19, 2015 and December 3, 2015. The motion passed via voice vote.

III. COMMUNITY CONCERNS

There were no Community Concerns.

IV. UNFINISHED BUSINESS

A. Chair's Updates on Board Activities

Chair Lindsey announced he would schedule a Board meeting on January 7, 2016 to discuss recent events surrounding the Na'i Aupuni elections. He stated it was a result of discussions with the Department of the Interior and the Department of Justice.

Trustee Ahu Isa stated that when she was on the Board of Education, after community concerns, they would take member concerns, which she would like to see at OHA. She also stated that in the new year, OHA will have some major pieces of legislation, and these are effort by OHA to take care of its beneficiaries.

B. CEO's Update on Ho'oulu Lāhui Aloha and OHA Activities

Ms. Victor had no updates.

C. Hi'ilei Aloha LLC Update –3rd Quarter 2015

Ms. Bernardino reported the following 2015 First Quarter (January – March) accomplishments:

Ho'okahua Capacity-Building Program

- Assisted in obtaining 3 grant awards totaling \$15,911,368:

- Hawai'i State Charter School Commission, \$14,881,368 over four years (2015 – 2018) from USDOE Preschool Development Grant to support development of High Quality Preschool Programs in 18 charter schools, including Hawaiian focused and Immersion charter schools.
- Wai'anae Intermediate School, \$80,000 from Hawai'i State Office of Youth Services to fund new attendance counselor position to improve attendance.
- La'i 'Ōpua, \$950,000 from State Legislative Grant in Aid (GIA) for capital improvements, road, parking lot and pad.
- Submitted 16 grant applications totaling \$5,500,444 to:
 - County of Hawai'i for Ka'ū/Kea'au/Pāhoa complex, \$70,000 for a health services coordinator to serve the needs of students and families.
 - Hawai'i State Legislative Grant in Aid (GIA) for Hawai'i Public Charter School Network, \$68,000 to document innovative programs and practices of five high-performing charter schools.
 - Surdna Foundation for Ku'u 'Āina Aloha, \$150,000 to develop touring mural, documentary and video portraits to document first-hand, personal accounts and voices of leaders past and present as to love for the land and their country.
 - ANA (SEDS) for Koa 'Ike, \$225,000 per year for three years (total \$675,000) to support community-engaged 'āina sustainability.
 - ANA (SEDS) for Blueprint For Change Hawai'i, \$244,861 per year for four years (total \$979,444) to support a cultural based parent training program to strengthen family bonding and parent-child relationships.
 - Hawai'i Community Foundation's THINK Fund Science, Technology, Engineering and Math (STEM) Program for Kanu o ka 'Āina Public Charter School, \$25,000 for Mālama Kīpuka – taking care of a culturally sacred place through Science Exploration.
 - Kamehameha Schools Collaboration Management Process for Hōnaunau Preschool in collaboration with Kanu o ka 'Āina Learning 'Ohana (KALO), \$175,000 to provide preschool services to the Hōnaunau community.
 - Kamehameha Schools Collaboration Management Process for Ka Huli Mua Mālamapōki'i in collaboration with KALO, \$250,000 to provide preschool services to the Waimea, Hawai'i, community.
 - Kamehameha Schools Collaboration Management Process for Kekaha Preschool in collaboration with KALO, \$47,000 to provide preschool services to the Kekaha community.
 - Kamehameha Schools Collaboration Management Process for Waimea Preschool in collaboration with KALO, \$175,000 to provide preschool services to the Waimea, Kaua'i, community.
 - Kamehameha Schools Collaboration Management Process for Nā Lei Na'auao Native Hawaiian Charter School Alliance in collaboration with KALO, \$73,000 to provide technical assistance and support to the Hawaiian focused charter schools statewide.
 - Kamehameha Schools Collaboration Management Process for Kaho'iwai Elementary Teacher Education Program in collaboration with KALO, \$95,000 to provide teacher training and support.
 - Kamehameha Schools Collaboration Management Process for Master's of Education Program at Chaminade University in collaboration with KALO, \$117,000 to provide support and instruction for the Masters of Education Program at Chaminade University.
 - Kamehameha Schools Collaboration Management Process for Kanu o ka 'Āina Public Charter School, \$1,150,000 for construction of a gymnasium, lockers, and classrooms.
 - Kamehameha Schools Collaboration Management Process for Kanu o ka 'Āina Public Charter School, \$451,000 for school year 2015 annual per pupil allocation for operations.

- State Office of Community Development for La'i 'Ōpua 2020, \$1,000,000 for construction of the Community Center as matching funds for a New Market Tax Credit allocation.
- Held 1 training workshop and 1 Leadership Development class:
 - Social Enterprise for Nonprofits (Hilo)
 - Leadership Development (Ka'ū)
 - Strategic Planning
 - Board Governance
 - Fund Development
- Implemented 3 grants:
 - USDA Rural Business Enterprise Grant (RBEG) Poi Mobile grant - set up criteria and procedures to transition Poi Mobile truck to an established community organization working with taro farmers.
 - HMSA 'Ai I Ka Lā'au grant – worked in partnership with After-School All-Stars, Nānākuli High & Intermediate School, Wai'anae Intermediate School, MA'O Organic Farms, Ke Ola Mamo, Wai'anae Coast Comprehensive Health Center and Wai'anae Farmers Market to provide access to fresh fruits and vegetables, cooking demonstrations, farm-to-fork fieldtrips, native plant beautification campus project and coordination of Iron Chef Cookout at Wai'anae Farmers Market to showcase the students' cooking skills and nutritional knowledge. Closed out fiscal reports on March 31.
 - USDA Rural Community Development Initiative (RCDI) - conducted Leadership Development training and workshops.
- Administered 1 grant as fiscal sponsor:
 - Atherton Foundation grant of \$25,000 to Hi'ohia to write and publish 8 books on the legends of the Ko'olauloa area.
- Provided 88.5 hours of technical assistance (TA):
 - Ka'ū Rural Health Community Association, Inc. – reviewed organizational assessment, identified needs in the area of executive transition, facilitation, and grant-writing.
 - Ku'u 'Āina Aloha LLC – provided ongoing technical assistance to complete grant application to Surdna and discuss leadership training for staff.
 - Hawai'i Athletes In Action (HAIA) – assisted with Board Governance training for increased organizational capacity to administer grant funds.
 - Koa 'Ike – provided grant announcements and workshop opportunities to increase capacity-building in the Wai'anae area.
 - Maui Economic Opportunity - provided grant announcements and workshop opportunities to increase capacity-building in Maui.
 - Ho'i Ho'i Ea – provided ongoing technical assistance to complete a draft Business Plan for 26 acres in Waikāne Valley as a living pu'uhonua.
 - Hualani Foundation – provided design thinking training and grant writing technical assistance for fund development plan.
 - Keiki o ka 'Āina Family Learning Centers – assisted with planning 2015 Hawai'i Conference Supporting Children of Incarcerated Parents to bring public awareness for safe nurturing home environments, health and well-being.
 - Enterprise Honolulu and Indigenous Leadership Development Institute (ILDI) – provided ongoing assistance to plan the 2015 World Indigenous Business Forum (WIBF), scheduled for October 27 -29 to engage international Indigenous businesses and entrepreneurs with Native Hawaiian businesses and entrepreneurs in global economic discussions beneficial to native communities locally and internationally.

- Academy of Hawaiian Music, Culture & Arts – provided ongoing assistance with strategic planning and grant writing opportunities.

Administration

- Commenced 2014 fiscal audit.
- Held Strategic Planning session to formulate Strategic Priorities for 2015.
- Provided staff training:
 - 2015 Hawai'i Conference Supporting Children of Incarcerated Families, hosted by Keiki o ka 'Āina Family Learning Centers, March 17.
 - 2015 Conference on Community Development & Financing, "Kanu me ka Laulima Kākou," hosted by Waimānalo Hawaiian Homes Association, March 23 - 24.
- Prepared proposed biennium budget (Hi'ilei Aloha core and Capacity-Building program) for FY 2016-2017.

Ms. Bernardino reported the following 2015 Second Quarter (April – June) accomplishments:

Ho'okahua Capacity-Building Program

- Assisted in obtaining 6 grant awards totaling \$811,792:
 - Pacific American Foundation grant request, \$123,396 per year for two years, from the Harry and Jeanette Weinberg Foundation to train 24 new certified Jungian Sandplay therapists in Hawai'i.
 - Hawai'i Public Charter School Network, \$68,000, from Hawai'i State Legislative Grant in Aid (GIA) to document innovative programs and practices of five high-performing charter schools.
 - Kanu o ka 'Āina Public Charter School, \$25,000, from Hawai'i Community Foundation's THINK Fund Science, Technology, Engineering and Math (STEM) Program for Mālama Kīpuka – taking care of a culturally sacred place through Science Exploration.
 - Ka Huli Mua Mālamapōki'i in collaboration with Kanu o ka 'Āina Learning 'Ohana (KALO), \$250,000, from Kamehameha Schools Collaboration Management Process to provide preschool services to the Waimea, Hawai'i, community.
 - Kekaha Preschool in collaboration with KALO, \$47,000, from Kamehameha Schools Collaboration Management Process to provide preschool services to the Kekaha community.
 - Waimea Preschool in collaboration with KALO, \$175,000, from Kamehameha Schools Collaboration Management Process to provide preschool services to the Waimea, Kaua'i, community.
- Submitted 1 grant application totaling \$10,000 to:
 - Hawai'i Community Center, FLEX Grant, for Ho'omaka Hou Learning Center to support program operations in providing digital learning and employment assistance program for homeless and low-income individuals in Kalihi and Chinatown, O'ahu.
- Held 5 training workshops:
 - Facilitation (Honolulu and Hilo)
 - Grant Writing I (Ka'ū, Kapolei and Kaunakakai)
- Implemented 1 grant:
 - USDA Rural Community Development Initiative (RCDI)
 - Conducted 36 hours of Leadership Development training in Kapolei.
- Provided 113.75 hours of technical assistance (TA):
 - Ka'ū Rural Health Community Association, Inc. – conducted facilitation training to prepare for Ka'ū Community Development Plan, discussed Hawai'i Community Foundation's Executive Director Transition Grant and USDA Capacity-Building Grant opportunities.

- Maile Designs – conducted organizational assessment, business start-up.
- Kēōkea Homestead Farm Lots Association – discussed grant writing registration for Maui and organizational assessment.
- Loke Wahinekona – provided grant assistance for after-school enrichment program for Nānākuli Elementary School parent support group.
- Ractives (group interested in non-profit start-up for tutoring services in Nānākuli) – provided nonprofit formation assistance to qualify for educational grants for Leeward school district.
- INPEACE – provided technical assistance and site visit review for recognition as part of the WINHEC accreditation process.
- Ko‘olauloa Educational Alliance – provided assistance with capacity building and grant collaborations.
- Academy of Hawaiian Music, Culture & Arts – provided assistance with strategic planning process and grant writing opportunities.
- Ho‘omaka Hou – provided assistance with previously submitted Atherton Foundation grant and Hawai‘i Community Foundation FLEX grant, and discussed Americorps VISTA application.
- Ali‘i Solomon – provided assistance with USDA farm loan programs and natural farming techniques for a DHHL agricultural lot lessee.
- Hawai‘i Athletic League of Scholars (HALOS) – provided assistance with nonprofit formation for a related community organization, and grant assistance.
- Ho‘i Ho‘i Ea – provided consultant with supporting documents to complete draft business plan for Waikāne Valley project.
- ‘Ahahui Mālama I ka Lōkahi (Kawainui Marsh) – provided assistance with capacity building and strategic planning.
- WIBF – provided assistance with grant writing opportunities and corporate sponsorships.
- Kāko‘o ‘Ōiwi – provided assistance with grant opportunities, including ANA.
- Ho‘omau Ke Ola – provided Board governance assistance and suggestions for revision of OHA Land grant proposal.
- Ku‘u Aloha ‘Āina – discussed capacity building and Leadership Development workshop series.
- Hawai‘i Maoli – provided assistance to start social enterprise and consulting services.
- World Indigenous Nations University (WINU) – provided assistance with filing of 501(c)3 application, and development of academic and cultural programs.
- Kanu o ka ‘Āina Learning ‘Ohana (KALO) – provided assistance with grant collaborations, and fund development.
- Blueprint For Change Hawai‘i – provided assistance with grant opportunities for sister organization, Ala Kuola, for their Coaching Boys into Men program.
- American LED & Energy – provided assistance with economic development in collaboration with Hi‘ilei Aloha and community partners.
- Hualani Foundation – provided assistance with completion of bylaws and 501(c)3 Short Form application.
- Windward Community College – provided assistance with grant collaboration opportunities to offer college credit and non-credit courses in the Women’s Community Correctional Center.

Administration

- Continued 2014 fiscal audit.

Mr. Pezzulo welcomed the Trustees and OHA staff to Waimea Valley, which he hoped they would consider their country home. He introduced several managers: Ahlan Diamond, Maile Furshpan, and Josie Hoh. One other manager, Randy Ho'opai, was present earlier to assist.

Maile Furshpan introduced herself as a life-long resident of the North Shore. She stated that she has been at Waimea Valley for four years.

Ahlan Diamond introduced herself as a Kamehameha Schools graduate with a background in Hawaiian Studies and anthropology. She stated when the opportunity arose, she took the leap of faith to work at Waimea Valley, which she considers a privilege and not a job.

Josie Hoh introduced herself as a Waimea Valley employee since 1990. Originally from Malaysia, she stated she just loves working at Waimea Valley and just can't leave.

Mr. Pezzulo reported that July 2015 was the busiest month for Waimea Valley since OHA acquired the Valley.

Trustee Ahu Isa asked for more information on the HTA sponsorship of concerts. Mr. Pezzulo responded HTA is sponsoring a concert on January 30 for \$5,000 and another one on May 1 for \$10,000.

Chair Lindsey thanked Mr. Pezzulo for all the hard work of the Waimea Valley staff. Mr. Pezzulo thanked OHA for its support of Waimea Valley.

Trustee Apoliona shared that Waimea Valley had some dark days when splitting up the land was under consideration. She thought it has been a wonderful, healthy, helpful, and uplifting time for OHA to be able to support this positive presence. She stated it is working and was hopeful that future income-generating enterprises will spring forward from OHA's bosom. She thanked the Waimea Valley and Hi'iilei Aloha staffs for their hard work.

Trustee Machado stated she did not necessarily agree with Trustee Apoliona. She considers Waimea Valley legacy lands, which also include Wao Kele O Puna. She believes OHA needs to be careful on future commitments. She expressed concerns for OHA's pocket book and ability to afford large undertakings like this in the future. She also praised Mr. Pezzulo's ability in finance, planning, and grant writing.

Trustee Ahu Isa noted she is working with Ms. Bernardino and the Ad Hoc Committee on Economic Innovation.

Trustee Hulu Lindsey congratulated Mr. Pezzulo. She believes any successful project is due to proper leadership. In the three and a half years she has seen Mr. Pezzulo at Waimea Valley, she has seen it turned around.

V. NEW BUSINESS

A. RM #15-01: FY 2016 Total Operating Budget Realignment #1

Trustee Machado delivered the following committee report from the Committee on Resource Management:

December 16, 2015

The Honorable Robert K. Lindsey, Jr., Chair
Board of Trustees
Office of Hawaiian Affairs

Chair Robert Lindsey,

Your Committee on Resource Management, having met on December 16, 2015, after full and full-and-free discussion, recommends approval of the following actions to the Board of Trustees:

To approve and authorize:

1. \$38,000 from OHA's FY 2016 Fiscal Reserve Authorization to the Kaua'i Food Bank, Inc. dba Kaua'i Independent Food Bank (KIFB), to support their Backpack Program as described in Attachment #1.
2. \$13,500 from OHA's FY 2016 Fiscal Reserve Authorization to the Aloha 'Āina After-School Program via its fiscal sponsor, Kumano i ke Ala o Makaweli, to provide gap funding support to Waimea Canyon Middle School and Waimea High School on its request to the Office of the Lieutenant Governor's R.E.A.C.H. (Resources for Enrichment, Athletics, Culture, and Health) program as described in Attachment #2.
3. \$33,000 from OHA's FY 2016 Fiscal Reserve Authorization to Chaminade University of Honolulu to support six Native Hawaiian students enrolled full-time in Chaminade's Bachelor of Science Nursing Program as described in Attachment #3.
4. \$231,366 from OHA's FY 2016 Fiscal Reserve Authorization for the Nā Wai 'Eha Litigation as previously discussed via BAE Action Item #15-05 on October 21, 2015 and as described in Attachment #4.
5. \$345,604 from OHA's FY 2016 Fiscal Reserve Authorization for continued funding of Administration's Ceded Lands & Public Land Trust Working Group (CLPLTWG)'s initiatives as described in Attachment #5.
6. \$100,000 from OHA's FY 2016 Fiscal Reserve Authorization for Nā Hulu Makamae o Kalaniopu'u as described in Attachment #6.
7. OHA's Total Operating Budget Realignment #1 for the fiscal year 2016 as outlined in Attachment #7.

Motion

At 10:44 am, Trustee Machado moved, seconded by Trustee Apoliona, to approve and authorize:

1. \$38,000 from OHA's FY 2016 Fiscal Reserve Authorization to the Kaua'i Food Bank, Inc. dba Kaua'i Independent Food Bank (KIFB), to support their Backpack Program as described in Attachment #1.
2. \$13,500 from OHA's FY 2016 Fiscal Reserve Authorization to the Aloha 'Āina After-School Program via its fiscal sponsor, Kumano i ke Ala o Makaweli, to provide gap funding support to Waimea Canyon Middle School and Waimea High School on its request to the Office of the Lieutenant Governor's R.E.A.C.H. (Resources for Enrichment, Athletics, Culture, and Health) program as described in Attachment #2.
3. \$33,000 from OHA's FY 2016 Fiscal Reserve Authorization to Chaminade University of Honolulu to support six Native Hawaiian students enrolled full-time in Chaminade's Bachelor of Science Nursing Program as described in Attachment #3.
4. \$231,366 from OHA's FY 2016 Fiscal Reserve Authorization for the Nā Wai 'Eha Litigation as previously discussed via BAE Action Item #15-05 on October 21, 2015 and as described in Attachment #4.
5. \$345,604 from OHA's FY 2016 Fiscal Reserve Authorization for continued funding of Administration's Ceded Lands & Public Land Trust Working Group (CLPLTWG)'s initiatives as described in Attachment #5.
6. \$100,000 from OHA's FY 2016 Fiscal Reserve Authorization for Nā Hulu Makamae o Kalaniopu'u as described in Attachment #6.
7. OHA's Total Operating Budget Realignment #1 for the fiscal year 2016 as outlined in Attachments #1-#7.

TRUSTEE	1	2	'AE (YES)	A'OLE (NO)	KANALUA (ABSTAIN)	EXCUSED
TRUSTEE LEI AHU ISA			X			
TRUSTEE DAN AHUNA			X			
TRUSTEE ROWENA AKANA						X
TRUSTEE PETER APO						X
TRUSTEE HAUNANI APOLIONA		2	X			
TRUSTEE HULU LINDSEY			X			
TRUSTEE COLETTE MACHADO	1		X			
TRUSTEE JOHN WAIHE'E			X			
CHAIR ROBERT LINDSEY			X			
TOTAL VOTE COUNT			7	0	0	2

MOTION: UNANIMOUS PASSED DEFERRED FAILED

Motion passed with seven (7) YES votes, no (0) NO votes, no (0) abstentions, and two (2) excused.

B. BAE #15-08: 2016 OHA Legislative Package

Trustee Waihe'e delivered the following committee report from the Committee on Beneficiary Advocacy and Empowerment:

December 16, 2015

The Honorable Robert K. Lindsey, Jr., Chair
Board of Trustees
Office of Hawaiian Affairs

Chair Robert Lindsey,

Your Committee on Beneficiary Advocacy and Empowerment, having met on December 16, 2015, and after full-and-free discussion, recommends approval of the following action to the Board of Trustees:

ACTION

To approve the following revision to the 2016 OHA Legislative Package:

- Add OHA-11, which is a new bill that relates to the amount of OHA’s pro rata share of the public land trust.

Motion

At 10:45 am, Trustee Waihe’e moved, seconded by Trustee Ahuna, to approve the following revision to the 2016 OHA Legislative Package:

- Add OHA-11, which is a new bill that relates to the amount of OHA’s pro rata share of the public land trust.

TRUSTEE	1	2	‘AE (YES)	A’OLE (NO)	KANALUA (ABSTAIN)	EXCUSED
TRUSTEE LEI AHU ISA			X			
TRUSTEE DAN AHUNA		2	X			
TRUSTEE ROWENA AKANA						X
TRUSTEE PETER APO						X
TRUSTEE HAUNANI APOLIONA			X			
TRUSTEE HULU LINDSEY			X			
TRUSTEE COLETTE MACHADO			X			
TRUSTEE JOHN WAIHE’E	1		X			
CHAIR ROBERT LINDSEY			X			
TOTAL VOTE COUNT			7	0	0	2

MOTION: [] UNANIMOUS [X] PASSED [] DEFERRED [] FAILED

Motion passed with seven (7) YES votes, no (0) NO votes, no (0) abstentions, and two (2) excused.

VI. BENEFICIARY COMMENTS

There were no Beneficiary Comments.

VII. ANNOUNCEMENTS

Chair Lindsey thanked the Trustees, OHA staff, and Waimea Valley staff for their efforts in 2015 and thanked them for the kokua and aloha they have shared. Chair Lindsey announced the next BOT meeting will be on Thursday, January 7, 2016 at 2:00 pm.

VIII. ADJOURNMENT

Having no further business, Chair Lindsey adjourned the meeting at 10:48 am.

Respectfully Submitted,



Capsun M. Poe
Board Secretary

Approved by the Board of Trustees on January 28, 2016



Trustee Robert K. Lindsey, Jr.
Chair, Board of Trustees