



State of Hawai'i

560 North Nimitz Highway
Honolulu, Hawai'i 96817

April 26, 2017

Request for Quotes ("RFQ") No. GP 2017-33

INTERNATIONAL ADVOCACY PROJECT CONTRACTOR

To All Interested Parties:

The Office of Hawaiian Affairs (hereinafter "OHA") is looking for a dedicated and hard-working individual to provide research and writing reports related to international Native Hawaiian self-governance.

Interested Offerors must demonstrate either experience or aptitude to complete the objectives required. All interested Offerors shall submit their qualifications and experience.

Deliverables:

The successful Offeror shall provide the following services that shall include, but may not be limited to, the following:

1. Provide and perform the services set forth below in a satisfactory and proper manner as determined by the OHA, and in accordance with the terms and conditions of this Agreement.
2. Work directly with the Chief Advocate, Governance Manager, other OHA Staff, and other designated contractors to address Native Hawaiian self-governance at the international level in venues including the United Nations and the Organization of American States, while serving the Native Hawaiian community.
3. Conduct research and provide written reports as directed, on issues related to internationally recognized minimum standards necessary for the "dignity, survival and well-being" of Native Hawaiians as an "indigenous people."
4. Responsible for assisting in the development of the OHA's international engagement and

advocacy with other groups, entities, relevant bodies, which includes research, writing, and assisting with strategic development.

The OHA reserves the right to unlimited, irrevocable, worldwide, perpetual royalty-free, non-exclusive licenses to use, modify, reproduce, perform, release, display, created derivative works from, and disclose the work product, and to transfer the intellectual property to third parties of the OHA's purpose.

The interested Offeror understands that the information obtained from these efforts is the sole property of the OHA and any use of the information must be pre-approved by the OHA.

The successful Offeror must be registered as a business in the State of Hawai'i and be compliant with Hawaii Compliance Express, submit a current copy of your Certificate of Liability Insurance, and complete the OHA W-9 form.

The Contract term is for twelve (12) months subject to the available of funds.

Offers must be received at the OHA-Headquarters, 560 N. Nimitz Hwy, Suite 200, Honolulu, Hawai'i 96817 by 12:00 Noon HST on Friday, May 12, 2016. Electronic mail and facsimile transmission of the offer shall not be accepted and shall automatically be rejected.

All offers should be addressed to:

Office of Hawaiian Affairs
560 North Nimitz Highway, Suite 200
Reception Desk/Procurement Unit
Honolulu, Hawai'i 96817
Attn: Ms. Charmaine Matsuura, RFQ Coordinator

The OHA reserves the right to reject any or all quotes and to accept the quotes in whole or part in the best interest of the OHA. If you have any questions, please contact: Charmaine Matsuura, Procurement Specialist at (808) 594-0273, email: charmainem@oha.org.