



State of Hawai'i

560 North Nimitz Highway
Honolulu, Hawai'i 96817

April 27, 2017

Request for Quotes (“RFQ”) No. CA 2017-30

PAPAHĀNAUMOKUĀKEA MARINE NATIONAL MONUMENT CONTRACTOR

To All Interested Parties:

The Office of Hawaiian Affairs (hereinafter “OHA”) is looking for a dedicated and hard-working individual/firm to work directly with the Chief Advocate, Papahānaumokuākea Manager, Papahānaumokuākea Specialist and other OHA staff to address Native Hawaiian interests in the management of Papahānaumokuākea Marine National Monument (hereinafter “PMNM”).

Interested Offerors must demonstrate either experience or aptitude to complete the objectives required. All interested Offerors shall submit their qualifications and experience.

Deliverables:

The successful Offeror shall provide the following services that shall include, but may not be limited to, the following:

1. Conducting research and writing reports as directed, on issues related to the management of PMNM; and
2. Supporting the OHA in drafting a management plan for PMNM that shall include but may not be limited to: research, writing and assisting with strategic development.

The OHA reserves the right to unlimited, irrevocable, worldwide, perpetual royalty-free, non-exclusive licenses to use, modify, reproduce, perform, release, display, created derivative works from, and disclose the work product, and to transfer the intellectual property to third parties of the OHA’s purpose.

The interested Offeror understands that the information obtained from these efforts is the sole property of the OHA and any use of the information must be pre-approved by the OHA.

The successful Offeror must be registered as a business in the State of Hawai'i and be compliant with Hawaii Compliance Express, submit a current copy of your Certificate of Liability Insurance, and complete the OHA W-9 form.

The Contract term is for twelve (12) months subject to the available of funds.

Offers must be received at the OHA-Headquarters, 560 N. Nimitz Hwy, Suite 200, Honolulu, Hawai'i 96817 by 12:00 Noon HST on Friday, May 12, 2017. Electronic mail and facsimile transmission of the offer shall not be accepted and shall automatically be rejected.

All offers should be addressed to:

Office of Hawaiian Affairs
560 North Nimitz Highway, Suite 200
Reception Desk/Procurement Unit
Honolulu, Hawai'i 96817
Attn: Ms. Phyllis Ono-Evangelista, RFQ Coordinator

The OHA reserves the right to reject any or all quotes and to accept the quotes in whole or part in the best interest of the OHA. If you have any questions, please contact: Phyllis Ono-Evangelista, Procurement Manager at (808) 594-1833, email: phylliso@oha.org.