



STATE OF HAWAII
OFFICE OF HAWAIIAN AFFAIRS
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HONOLULU, HAWAII 96817

IN REPLY PLEASE REFERR TO:
PU:17-101

March 17, 2017

TO: Interested Parties

FROM: Phyllis Ono-Evangelista
Procurement Manager

SUBJECT: Request for Information No. TAP 2017-20
Relating to Economic Stability for Native Hawaiians

The Office of Hawaiian Affairs (hereinafter "OHA") issues this Request for Information (hereinafter "RFI") pursuant to the Hawaii Administrative Rules §3-142-202, for the Economic Stability for Native Hawaiians Program to seek information and recommendations from the general public, private sector, and community-based organizations that will assist the OHA in developing a Request for Proposals (hereinafter "RFP").

The mission of the OHA is assist Native Hawaiian beneficiaries to better their social conditions through establishing networks, partnerships, and working relations with other community and private organizations.

More specifically this RFI may result in an RFP to procure services from a potential Applicant(s) who have the capacity to implement a statewide service delivery system to assist Native Hawaiian beneficiaries to achieve financial security and economic self-sufficiency for the long-term.

Participation in this RFI is optional and not required in order to respond to any subsequent procurement by the OHA. Neither the OHA nor any interested party responding has any obligation under the RFI No. TAP 2017-20.

All responses and questions to this RFI No. TAP 17-20 are to be submitted in writing by mail or email, no later than Monday, March 27, 2017, 12:00 noon, Hawai'i Standard Time (HST), to the RFI Contact Person:

Phyllis Ono-Evangelista
Office of Hawaiian Affairs
560 North Nimitz Highway, Suite 200
Honolulu, Hawai'i 96817

Phone: 808-594-1833
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OFFICE OF HAWAIIAN AFFAIRS

REQUEST FOR INFORMATION

SOLICIATION NUMBER: RFI TAP 2017-20 RELATING TO ECONOMIC STABILITY FOR NATIVE HAWAIIANS

Request for Information:

Please review the information below and provide Response/Suggestion to any or all of the questions to assist the OHA in developing the scope of services and structuring the RFP offer format of the intended solicitation for proposals.

1. Description of Services

The Applicant shall have capacity to implement a statewide service delivery system and shall ensure services to Native Hawaiian beneficiaries are conducted and provided in an integrated manner.

- a. The Economic Stability for Native Hawaiians Program shall include, but may not be limited to the following primary services to Native Hawaiian individuals and families.
 - 1) Emergency Financial Assistance: Administer emergency financial assistance to aid individuals and families in reestablishing economic self-sufficiency;
 - 2) Asset Building: Educate to encourage the establishment of Individual Development Accounts (hereinafter “IDA”) and administer funding to match savings to promote asset building; and
 - 3) Multi-Service Referral: Provide direct links to resources relating to employment, business development, education, healthcare, housing, culture, and/or other social services.
- b. The Economic Stability for Native Hawaiians Program provision of services shall include, but may not be limited to the following activities:
 - 1) Outreach to encourage Native Hawaiians to access program services;
 - 2) Screening, intake and assessment to assure compliance with specific guidelines and policies relating to eligibility, level of financial assistance, and other needed resources;
 - 3) Service planning and case management that includes developing individual service plans, monitoring, and follow up;
 - 4) Program education to potential IDA holders and on-going assistance as an intermediary between IDA holders and financial institutions, as appropriate/necessary;
 - 5) Financial counseling and financial literacy training that addresses topics related to budgeting, financial planning, credit, and savings;

- 6) Counseling, information, and referral to link Native Hawaiians to other services and activities designed to increase the financial independence of individuals and families; and
 - 7) Record-keeping and program measurement and evaluation to determine effectiveness and efficiency of services and activities.
- c. The Applicant(s)'s proposed statewide service delivery system need not be operational at the time of proposal submission. However, the Applicant shall satisfactorily demonstrate the capacity to implement contracted services through a statewide service delivery system during the contract term. Upon contract award, the selected Awardee shall demonstrate the required capacity to administer and operate a statewide service delivery system at the start of the contract period.

2. Description of the Goals of the Service

The primary program goals are as follows:

- a. To enhance subsistence, resilience, and independence of Native Hawaiian individuals and families by improving capacity for financial planning, savings, and management in a manner that reflects a sensitivity and understanding of Hawaiian self-identity, family dynamics, and culture; and
- b. To be an asset building and support system resource that assists Native Hawaiian individuals and families to attain financial and economic goals and provides links to appropriate agencies and services.

3. Description of the Target Population to be Served

- a. Services shall be delivered to persons of Native Hawaiian ancestry who meet current United States Department of Health and Human Services (hereinafter "HHS") federal income guidelines used to define low-income individuals and families.
- b. Services may also be delivered to persons of Native Hawaiian ancestry whose household income exceeds HHS federal income guidelines used to define low-income individuals and families if the persons have experienced eligible emergent, unanticipated circumstances affecting their economic stability.
- c. The term low-income individual and family is defined as a person(s) whose household taxable income for the preceding year did not exceed 250 percent of the poverty guideline amount established for Hawai'i by the HHS in the Federal Register, Vol. 82, No. 19, January 31, 2017, pp.8831- 8832.

4. Geographic Coverage of Service

Services are targeted to eligible persons of Native Hawaiian ancestry on each of the islands of Kaua'i, O'ahu, Maui, Moloka'i, Lāna'i, and Hawai'i. Further clarification provides a statewide service delivery system requires the applicant to provide community resource

access and assistance to Native Hawaiians on the islands of Kaua‘i, O‘ahu, Maui, Moloka‘i, Lāna‘i, and Hawai‘i on behalf of the OHA.

5. Service Specifications:

Acceptable methods of organization of a statewide service delivery system are as follows:

- a. Staff capacity to implement and to maintain contracted services statewide; or
- b. Staff capacity to implement and to maintain contracted services statewide as provided by a subcontractor; or
- c. Staff capacity to implement and to maintain contracted services statewide as provided by another organization(s) through a partnership arrangement with the applicant; or
- d. A combination of the aforementioned three (3) methods above.

6. Funding Sources and Period of Availability:

The sources of funding include the OHA Trust funds and matching funds from the State Legislature as stipulated in the OHA’s Annual Budget for FY 2018 and FY 2019. Future funding, may including any increases or decreases, subject to approval by the OHA and the State Legislature.

The selected Applicant may use no more than thirty-nine percent (39%) of the OHA funds as appropriated under the service contract to cover operating costs during the service contract period.

Mahalo for your input in this Request for Information

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