



## **State of Hawai‘i**

560 North Nimitz Highway  
Honolulu, Hawai‘i 96817

June 6, 2017

### **Request for Quotes (“RFQ”) No. CA 2017-41**

## **PAPAHĀNAUMOKUĀKEA MARINE NATIONAL MONUMENT CONTRACTOR**

### **To All Interested Parties:**

The Office of Hawaiian Affairs (hereinafter “OHA”) is looking for a dedicated and hard-working individual/firm to work directly with the Chief Advocate, Papahānaumokuākea Manager, Papahānaumokuākea Specialist and other OHA staff to represent Native Hawaiian interests in the co-management of Papahānaumokuākea Marine National Monument (hereinafter “PMNM”).

Interested Offerors must demonstrate familiarity with the co-management structure of PMNM and either experience or aptitude to complete the objectives required. An understanding of the legal authorities of the U.S. Departments of Commerce and the Interior and the State of Hawai‘i in PMNM is preferred. All interested Offerors shall submit their qualifications and experience.

### **Deliverables:**

The successful Offeror shall provide the following services that shall include, but may not be limited to, the following:

1. Supporting the OHA in developing components of a draft management plan- in collaboration with co-managing partners- for PMNM that shall include but may not be limited to: research, writing, engaging with stakeholders and assisting with strategic development; and
2. Reviewing permit applications, conducting research and writing reports as directed to support the OHA in representing Native Hawaiian interests in the co-management of PMNM.

The OHA reserves the right to unlimited, irrevocable, worldwide, perpetual royalty-free, non-exclusive licenses to use, modify, reproduce, perform, release, display, created derivative works from, and disclose the work product, and to transfer the intellectual property to third parties of the OHA's purpose.

The interested Offeror understands that the information obtained from these efforts is the sole property of the OHA and any use of the information must be pre-approved by the OHA.

The successful Offeror must be registered as a business in the State of Hawai'i and be compliant with Hawaii Compliance Express, submit a current copy of your Certificate of Liability Insurance, and complete the OHA W-9 form.

The Contract term is for twelve (12) months, with an additional 12 month extension subject to the available of funds.

**Offers must be received at the OHA-Headquarters, 560 N. Nimitz Hwy, Suite 200, Honolulu, Hawai'i 96817 by 12:00 Noon HST on Friday, June 16, 2017. Electronic mail and facsimile transmission of the offer shall not be accepted and shall automatically be rejected.**

All offers should be addressed to:

Office of Hawaiian Affairs  
560 North Nimitz Highway, Suite 200  
Reception Desk/Procurement Unit  
Honolulu, Hawai'i 96817  
Attn: Ms. Phyllis Ono-Evangelista, RFQ Coordinator

The OHA reserves the right to reject any or all quotes and to accept the quotes in whole or part in the best interest of the OHA. If you have any questions, please contact: Phyllis Ono-Evangelista, Procurement Manager at (808) 594-1833, email: [phylliso@oha.org](mailto:phylliso@oha.org).