

**OFFER FORM 1: REQUIRED EXPERIENCE AND QUALIFICATIONS
OFFICE OF HAWAIIAN AFFAIRS RFQ CE 2018-40
VOTER ENGAGEMENT SERVICES FOR 2018 PRIMARY & GENERAL ELECTIONS**

All interested Offerors submitting a response to the OHAs’ RFQ CE 2018-40 Voter Engagement Services for 2018 Primary & General Elections must meet the minimum experience and qualifications as stated below. The interested Offeror **must complete, sign and submit this Offer Form 1: Required Experience and Qualifications** and provide verification of their stated experience and qualifications.

The Offer Form 1: Required Experience and Qualifications requires four (4) sections of information to be completed below:

- 1) Interested Offeror Basic Information; 2) Offerors’ Experience, Qualifications, and Past Performance with regards to the Scope of Services; 3) Offeror’s Experience in working with the Native Hawaiian Community as it relates to civic engagement; and 4) References.

1. Interested Offeror Basic Information

Name of Entity	Name of Authorized Signer	Entity’s years of experience with regards to the Scope of Services
Business Address	Phone:	Email:
Project Team Leader (Name)	Key Personnel (Names)	Curriculum Vitae Attached

2. Offeror’s Experience, Qualifications, and Past Performance with regards to the Scope of Services

Field Coordination Activities – Offeror shall have a minimum of 3 years of experience providing Field Coordination Activities

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Data Collection and Analysis – Offeror shall have a **minimum of 3 years of experience** providing Data Collection and Analysis

3. Offeror’s Experience in working with the Native Hawaiian Community as it relates to civic engagement

Offeror shall have a **minimum of 3 years of experience** working with the Native Hawaiian Community as it relates to civic engagement

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4. References

Provide names, address, and phone number of two (2) references that would be capable of explaining and confirming your entity's capacity to successfully completed the scope of services as stated in Section 2.

Name	Address	Phone/email	Work Completed

Submission Approved by: _____ Date: _____
Signature

Print Name & Title: _____