

PHONE (808) 594-1888

FAX (808) 594-1868

Committee on Beneficiary Advocacy and Empowerment  
 Trustee John Waihe'e IV, *Chair*  
 Trustee Kaleihikina Akaka, *Vice Chair*  
*Members*  
 Trustee Leina'ala Ahu Isa, At-Large  
 Trustee Dan Ahuna, Kaua'i / Ni'ihau  
 Trustee Keli'i Akina, At-Large  
 Trustee Brendon Kalei'aina Lee, At-Large  
 Trustee Carmen Hulu Lindsey, Maui  
 Trustee Robert K. Lindsey, Jr., Hawai'i Island  
 Trustee Colette Y. Machado, Moloka'i / Lāna'i



**STATE OF HAWAII  
 OFFICE OF HAWAIIAN AFFAIRS**

Committee on Resource Management  
 Trustee Dan Ahuna, *Chair*  
 Trustee Robert K. Lindsey, Jr., *Vice Chair*  
*Members*  
 Trustee Leina'ala Ahu Isa, At-Large  
 Trustee Kaleihikina Akaka, O'ahu  
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 Trustee John Waihe'e IV, At-Large

**JOINT MEETING of the  
 COMMITTEE ON BENEFICIARY ADVOCACY AND EMPOWERMENT  
 and the COMMITTEE ON RESOURCE MANAGEMENT**

**DATE:** Wednesday, December 18, 2019  
**TIME:** 10:00 a.m.  
**PLACE:** Maui Ola Boardroom  
 Nā Lama Kukui  
 560 N. Nimitz Highway  
 Honolulu, HI 96817

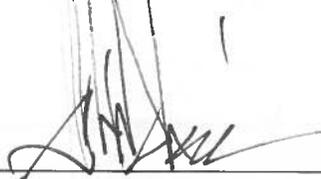
**AGENDA**

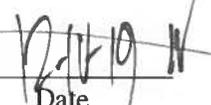
- I. Call to Order
- II. Public Testimony\*
- III. Approval of Minutes
  - A. November 20, 2019†
- IV. Unfinished Business
  - A. Workshop #3: Kaka'ako Makai Discussion re: Sequence and Options and review of draft Action Item†
- V. New Business
  - A. ACTION ITEM: BAE-RM #19-10: FB 20-21 Higher Education Grant Recommendation†
- VI. Community Concerns\*
- VII. Announcements
- VIII. Adjournment

If you require an auxiliary aid or accommodation due to a disability, please contact Raina Gushiken at telephone number 594-1772 or by email at: [rainag@oha.org](mailto:rainag@oha.org) no later than three (3) business days prior to the date of the meeting.

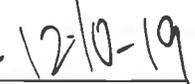
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†Notice: The 72 Hour rule, pursuant to OHA BOT Operations Manual, Section 49, shall be waived for distribution of new committee materials.

  
 Trustee John Waihe'e, IV  
 Chair  
 Committee on Beneficiary Advocacy and Empowerment

  
 Date

  
 Trustee Dan Ahuna  
 Chair  
 Committee on Resource Management

  
 Date

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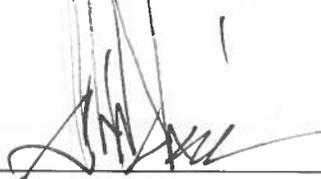
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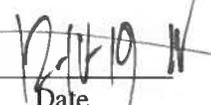
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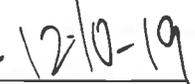
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 Trustee John Waihe'e, IV  
 Chair  
 Committee on Beneficiary Advocacy and Empowerment

  
 Date

  
 Trustee Dan Ahuna  
 Chair  
 Committee on Resource Management

  
 Date

**STATE OF HAWAI‘I  
OFFICE OF HAWAIIAN AFFAIRS  
560 N. Nimitz Hwy, Suite 200  
HONOLULU, HI 96817**

**Minutes of the Office of Hawaiian Affairs  
Joint Committees on Beneficiary Advocacy and Empowerment  
and Resource Management  
November 20, 2019  
9:36 am**

**ATTENDANCE:**

Trustee Dan Ahuna, RM Chairperson  
Trustee Brendon Kaleiaina Lee  
Trustee Keli‘i Akina  
Trustee Carmen Hulu Lindsey  
Trustee Colette Machado  
Trustee John Waihe‘e, BAE Chairperson

Trustee Robert Lindsey, RM Vice-Chair  
Trustee Leina‘ala Ahu Isa

**EXCUSED**

Trustee Kalei Akaka, BAE Vice-Chair

**STAFF PRESENT:**

Sylvia Hussey, Interim CEO  
Claudine Calpito  
Anuheia Patoc  
Lehua Itokazu  
Lopaka Baptiste  
Paul Harleman  
Maria Calderon  
Melissa Wennihan  
Brandon Mitsuda  
Kauikeaolani Wailehua  
Kama Hopkins  
Zuri Aki  
Lei Ann Durant  
Priscilla Nakama  
Nathan Takeuchi  
Jason Paloma  
Karlen Oneha  
Raina Gushiken  
Maile Luuwai  
Mehana Hind  
Miki Lene

**Guest and Community:**

Robert G. Klein, Esq.  
Kanoë Tjorvatjoglou-Cup Choy.

**I. CALL TO ORDER**

**Chair Ahuna** – Calls the Joint Committees on Beneficiary Advocacy and Empowerment and Resource Management to order at 9:36 am, noting for the record the following Trustees present:

		Present	Excused	Comments
TRUSTEE LEI	<b>AHU ISA</b>	X		
TRUSTEE KALEI	<b>AKAKA</b>		X	
TRUSTEE KELI 'I	<b>AKINA</b>	X		
TRUSTEE BRENDON KALEI 'AINA	<b>LEE</b>	X		
TRUSTEE HULU	<b>LINDSEY</b>	X		
TRUSTEE ROBERT	<b>LINDSEY</b>	X		
TRUSTEE COLETTE	<b>MACHADO</b>	X		
TRUSTEE JOHN	<b>WAIHE'E</b>	X		
CHAIRPERSON <b>DAN</b>	<b>AHUNA</b>	X		
	<b>TOTAL</b>	<b>8</b>	<b>1</b>	
At the Call to Order, there are eight (8) Trustees present, one (1) excused.				

**Chair Ahuna** states that we have quorum to conduct business today and refers to next agenda item.

**II. PUBLIC TESTIMONY**

None.

**Chair Ahuna** refers to next agenda item.

**III. NEW BUSINESS**

**A. Approval of Minutes  
1. November 6, 2019**

**Chair Ahuna** calls for a motion to approve the November 6, 2019 minutes.

**Chair Ahuna** asks for discussion on minutes of November 6, 2019. Hearing none calls for vote.

<b>Trustee HULU LINDSEY, MOVED, SECOND by Trustee Hulu Lindsey to approve minutes of November 6, 2019.</b>						
	1	2	'AE (YES)	'A'OLE (NO)	KANALUA (ABSTAIN)	EXCUSED
TRUSTEE LEI			X			
<b>AHU ISA</b>						

TRUSTEE KALEI	<b>AKAKA</b>			<b>X</b>			<b>EXCUSED</b>
TRUSTEE KELI'I	<b>AKINA</b>			<b>X</b>			
TRUSTEE BRENDON KALEI 'AINA	<b>LEE</b>			<b>X</b>			
TRUSTEE HULU	<b>LINDSEY</b>	<b>1</b>		<b>X</b>			
TRUSTEE ROBERT	<b>LINDSEY</b>			<b>X</b>			
TRUSTEE COLETTE	<b>MACHADO</b>			<b>X</b>			
TRUSTEE JOHN	<b>WAIHE'E</b>	<b>2</b>		<b>X</b>			
CHAIRPERSON DAN	<b>AHUNA</b>			<b>X</b>			
<b>TOTAL VOTE COUNT</b>				<b>8</b>			<b>1</b>
<b>MOTION:</b> [ ] UNANIMOUS [X] PASSED [ ] DEFERRED [ ] FAILED							
<b>Motion passes with eight (8) YES votes.</b>							

**Chair Ahuna** refers to next agenda item.

**B. Action Item BAE-RM #19-09: FB 20-21 Emergency Financial Assistance Grant Recommendation.**

**Chair Ahuna** calls on ICEO Sylvia Hussey.

**ICEO Sylvia Hussey** calls on Grants Program Manager, Maile Luuwai and references previously distributed memo and items for Action Item BAE-RM #19-09.

**Maile Luuwai** discusses November 8, 2019 memo which gives background information regarding the applicants and requests the committee's approval for us to provide the emergency financial assistance grant to CNHA. Maile asks if there are any questions.

**Chair Ahuna** calls on Trustee Hulu Lindsey.

**Trustee Hulu Lindsey** asks Maile how Maui is going to be serviced.

**Maile Luuwai** discusses how CNHA will partner with two organizations and Solutions Pacific will be providing the coverage for Maui County. They have offices in Kaunakakai and Kahului. They will also be servicing Hana by appointment.

**Trustee Hulu Lindsey** requests the address of the Kahului office.

**Maile Luuwai** states that she will get the information for trustee.

**Trustee Machado** requests that Kanoe from CNHA be called to the table and asks Kanoe for clarification on Solutions Pacific for Molokai and Maui and to elaborate.

**CNHA, Kanoe Tjorvatjoglou-Cup Choy** discusses the partnership with Solutions Pacific to provide service to Maui County. They also have additional partnerships that help them service the residents and communities to directly target populations in the lahui who can receive aid.

**Trustee Hulu Lindsey** asks for the parameters in which our beneficiaries will be able to access these funds as far as qualifications.

**Maile Luuwai** states that the qualifications are to be Native Hawaiian, 18 years or older, and they will have to be at or below 300% of the federal poverty line. Further information is provided in our solicitation. Examples are given.

**Trustee Hulu Lindsey** describes a situation regarding a family who didn't have sufficient funeral funds and didn't meet those salary requirements. What do we do then?

**Maile Luuwai** discusses that given the limited funding, the primary focus is housing, utilities, car repairs, etc. Funeral expenses may be considered, but has yet to be looked at. CNHA also has an additional loan program for those who may not fit into the categories where it is not considered an urgent circumstance.

**ICEO Sylvia Hussey** states that they may also be considered for OHA's consumer micro loan program.

**Maile Luuwai** states there are other services they can help the family with.

**Trustee Hulu Lindsey** asks where the services will be in Maui.

**CNHA, Kanoe Tjorvatjoglou-Cup Choy** reiterates that she will find and send the requested information, contact and location information for Maui County services.

**Maile Luuwai** states that the most critical point of access is the intake process. So there will be options for beneficiaries in this process.

**ICEO Sylvia Hussey** states that OHA offices will also be available for these appointments during the process.

**Chair Ahuna** asks if the members have any more questions.

**Trustee Machado** adds information regarding a process for funeral expenses and references a process on Molokai to accommodate families.

**Maile Luuwai** states there will be further discussion with CNHA regarding the conditions.

**Trustee Hulu Lindsey** asks that she share these with the board so they can address the community.

**Chair Ahuna** asks if the members have any more questions.

**Chair Ahuna** asks for motion.

**Trustee Waihee** moved.

**Trustee Robert Lindsey** seconded.

**Chair Ahuna** asks for discussion on Action Item BAE-RM #19-09.

**Trustee Robert Lindsey** offers remarks that administration has done a wonderful job in the November 8, 2019 memo and action item in terms of informing us.

**Chair Ahuna** thanks Trustee Robert Lindsey and calls on Trustee Lee.

**Trustee Lee** echoes what Trustee Robert Lindsey said and states that the grants department's selection of the grantee is refreshing.

**Chair Ahuna** asks if the members have any more to say.

**Trustee Machado** thanks the grants division.

**Chair Ahuna** asks to call for the vote.

<b>Trustee WAIHE'E, MOVED, SECOND by Trustee Robert Lindsey To approve and authorize the disbursement of \$830,000 from the fiscal Year 2020 Core Operating Budget (Object Code 56530) and \$830,000 from the Fiscal Year 2021 Core Operating Budget (Object Code 56530) to fund the Emergency Financial Assistance grant to CNHA.</b>						
	1	2	'AE (YES)	'A'OLE (NO)	KANALUA (ABSTAIN)	EXCUSED
TRUSTEE LEI AHU ISA			X			
TRUSTEE KALEI AKAKA						EXCUSED
TRUSTEE KELI'I AKINA			X			
TRUSTEE BRENDON KALEI 'AINA LEE			X			
TRUSTEE HULU LINDSEY			X			
TRUSTEE ROBERT LINDSEY		2				
TRUSTEE COLETTE MACHADO			X			
TRUSTEE JOHN WAIHE'E	1		X			
CHAIRPERSON DAN AHUNA			X			
<b>TOTAL VOTE COUNT</b>			<b>8</b>			<b>1</b>
<b>MOTION:</b> [ ] UNANIMOUS [X] PASSED [ ] DEFERRED [ ] FAILED						

Motion passes with eight (8) YES votes.

**Chair Ahuna** refers to next agenda item and asks for any announcements.

**IV. ANNOUNCEMENTS**

**None.**

**Chair Ahuna** refers to next agenda item and asks for motion to adjourn.

**V. ADJOURNMENT**

**Trustee Waihe'e** moved to adjourn.

**Trustee Machado** seconded.

<b>Trustee WAIHE'E, MOVED, SECOND by Trustee MACHADO, motion to adjourn.</b>						
			'AE (YES)	'A'OLE (NO)	KANALUA (ABSTAIN)	EXCUSED
TRUSTEE LEI <b>AHU ISA</b>	1	2	X			
TRUSTEE KALEI <b>AKAKA</b>						<b>EXCUSED</b>
TRUSTEE KELI'I <b>AKINA</b>			X			
TRUSTEE BRENDON KALEI 'AINA <b>LEE</b>			X			
TRUSTEE HULU <b>LINDSEY</b>			X			
TRUSTEE ROBERT <b>LINDSEY</b>						
TRUSTEE COLETTE <b>MACHADO</b>		2	X			
TRUSTEE JOHN <b>WAIHE'E</b>	1		X			
CHAIRPERSON DAN <b>AHUNA</b>			X			
<b>TOTAL VOTE COUNT</b>			<b>8</b>		<b>0</b>	<b>1</b>
<b>MOTION:</b> [ ] UNANIMOUS [ X ] PASSED [ ] DEFERRED [ ] FAILED						
<b>Motion passed with eight (8) YES votes.</b>						

**Chair Ahuna** adjourned meeting.

**Meeting adjourned at 9:55 am.**

Respectfully Submitted,

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Anuheia Patoc, Trustee Secretary  
Committee on Resource Management

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John Waihe'e IV, Chairperson  
Committee on Beneficiary, Advocacy and Empowerment

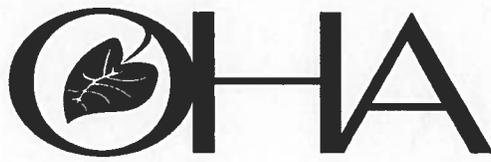
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Dan Ahuna, Chairperson  
Committee on Resource Management

Approved: BAE-RM Committee meeting \_\_\_\_\_

ATTACHMENT:

- 1) Excuse Letter – Kalei Akaka



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**OFFICE OF HAWAIIAN AFFAIRS**  
Interoffice Memorandum

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**DATE:** November 20, 2019

**TO:** Trustee John D. Waihe'e IV,  
Chair of Committee on Beneficiary Advocacy & Empowerment

Trustee Dan Ahuna,  
Chair of Committee on Resource Management

**FROM:** Trustee Kaleihikina A. Akaka, Board of Trustees  
Vice Chair of Committee on Beneficiary Advocacy & Empowerment

**RE:** Excused Physical Absence

Aloha Chair Waihe'e and Chair Ahuna:

I will not be able to attend the joint committee meeting scheduled for today at 9:30 a.m. and request my physical absence be excused.

Mahalo.

KAA:brm

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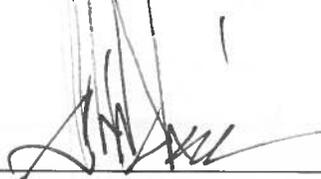
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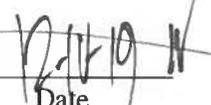
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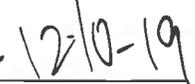
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 Trustee John Waihe'e, IV  
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 Trustee Dan Ahuna  
 Chair  
 Committee on Resource Management

  
 Date

## Business Model Options

**A. The OHA as Developer**

**B. Establish 3<sup>rd</sup> Party Business Venture (LLC, Joint-Venture) to Develop Kaka'ako Makai**

**C. Master Developer, Ground Lease to the OHA**

**D. Public Private Partnership (P3)**

# Business Model Options A & B – Case Study

## A. The OHA as Developer

### Key Background Information:

#### Project A:

- Housing development, no master plan
- Developer designed
- Approximately 500 acres of undeveloped land
- Self-financed

#### Project B:

- Housing development, master plan
- No developer
- Approximately 200 acres of undeveloped land
- Fully leveraged

### Project A

- The Owner has put in over \$100mm to begin development a few years ago
- Operating costs have grown to approximately \$800k per month for staffing and overhead costs, including sales staff
- Developer earns a monthly fee, a fee on every unit sold and an incentive fee on the project as a whole
- Only 4 of 30 units sold so far; should be closer to half way

### Project B

- The Owner fully financed the Project with a non-traditional lender
- Construction costs are financed through draws with interest at 11% and fees associated with every draw down
- Loan repayments made through sale of units; all interest and overhead costs for 3 years of start-up and infrastructure carried on the loans

# Business Model Option D – Case Study

## D. Public Private Partnership

### Key Background Information:

#### Project Type:

- International Highway Bypass
- Awarded Global P3 project of the year in 2018
- 5 public entities involved

### Project Overview

The project required building a 7.5 mile roadway at a cost of A\$ 1.8 billion. In addition to the governmental partner, there were five private partners who contributed supplies, design, construction and geotechnical services.

The governmental partner was required to work as part of an integrated team that collectively established operational principles and resolved project problems.

As a result of effective collective decision-making and risk-sharing, the project was completed seven months ahead of schedule and \$100 million below estimate

### Key Success Factors:

- Agreement to establish an alliance manager, alliance leadership team and alliance management team, all of whom designated and trained functional experts
- Commitment to weekly “health check” meetings of their representatives on the alliance teams with sufficient authority to resolve issues
- Commitment to a win-win/lose-lose principles where all partners accept financial responsibility for additional costs, admit failures when they occur, and move quickly to correct them
- Commitment to shift focus from one-sided rigid partnership agreements but also on the health of working relationships among the partners

## Business Model Option C – Case Study

### C. Master Developer, OHA Ground Lease

#### Key Background Information:

DHHL project for demolition of Stadium Bowl-O-Drome property

Sought a multi-family residential rental facility

No provision for lease revenue to DHHL identified

DHHL envisioned a residential rental facility that included rental assistance programs and other services for tenants.

DHHL retained title to the property, but allowed the Developer to have control over:

- Demolition;
- Design;
- Construction;
- Financing;
- Management; and,
- Maintenance

DHHL conducted substantial work ahead of the RFP to ensure its success

#### Key Success Factors:

- Conducted draft engineering report and preliminary geotechnical engineering study
- Determined roadway use requirements
- Prepared Phase I and II environmental site assessments
- Conducted Archaeological Inventory Survey
- Prepared Reconnaissance Level and Intensive Level Architectural Studies
- Conducted Beneficiary Survey
- Defined green energy policy
- Specifying the building must comply with mixed use standards

## Practical Considerations for Each Option

Consideration	A. Developer	B. Joint Venture	C. Ground Lease	D. PPP
Requires development Expertise	◆	◆		
Exposes OHA to great risk	◆	◆		◆
Most costly to OHA	◆	◆		◆

As Trustees, it is important to consider OHA's internal competencies and experience as well as resources and costs before making a decision.

Option C may be OHA's practical option

A. The OHA  Developer

B. Establish 3<sup>rd</sup> Party Business  
Venture (LLC,  Joint-Venture) to  
Develop Kaka'ako Makai

C. Master Developer, Ground  
Lease to the OHA

D. Public Private  Partnership

*However,  
real estate  
development is  
still a long game*



*What is OHA's level  
of commitment?*

What is the outcome  
OHA seeks?

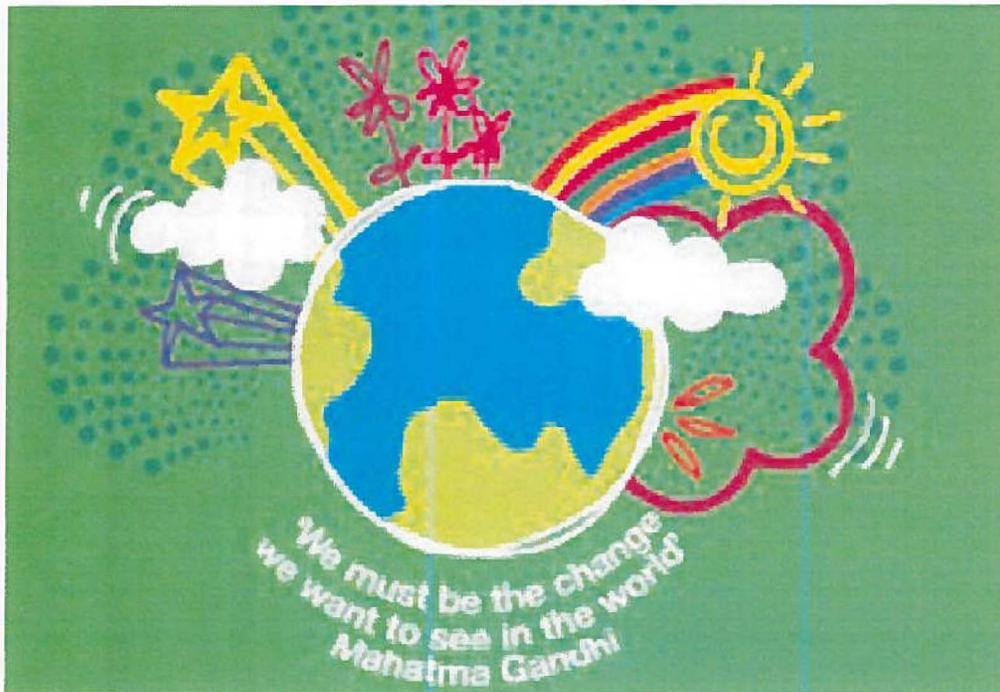
How will it fulfill its  
mission and its  
mandate?



vs.



# OHA must lead the effort to benefit future for generations



PHONE (808) 594-1888

FAX (808) 594-1868

Committee on Beneficiary Advocacy and Empowerment  
 Trustee John Waihe'e IV, *Chair*  
 Trustee Kaleihikina Akaka, *Vice Chair*  
*Members*  
 Trustee Leina'ala Ahu Isa, At-Large  
 Trustee Dan Ahuna, Kaua'i / Ni'ihau  
 Trustee Keli'i Akina, At-Large  
 Trustee Brendon Kalei'aina Lee, At-Large  
 Trustee Carmen Hulu Lindsey, Maui  
 Trustee Robert K. Lindsey, Jr., Hawai'i Island  
 Trustee Colette Y. Machado, Moloka'i / Lāna'i



**STATE OF HAWAII'  
 OFFICE OF HAWAIIAN AFFAIRS**

Committee on Resource Management  
 Trustee Dan Ahuna, *Chair*  
 Trustee Robert K. Lindsey, Jr., *Vice Chair*  
*Members*  
 Trustee Leina'ala Ahu Isa, At-Large  
 Trustee Kaleihikina Akaka, O'ahu  
 Trustee Keli'i Akina, At-Large  
 Trustee Brendon Kalei'aina Lee, At-Large  
 Trustee Carmen Hulu Lindsey, Maui  
 Trustee Colette Y. Machado, Moloka'i / Lāna'i  
 Trustee John Waihe'e IV, At-Large

**JOINT MEETING of the  
 COMMITTEE ON BENEFICIARY ADVOCACY AND EMPOWERMENT  
 and the COMMITTEE ON RESOURCE MANAGEMENT**

**DATE:** Wednesday, December 18, 2019  
**TIME:** 10:00 a.m.  
**PLACE:** Maui Ola Boardroom  
 Nā Lama Kukui  
 560 N. Nimitz Highway  
 Honolulu, HI 96817

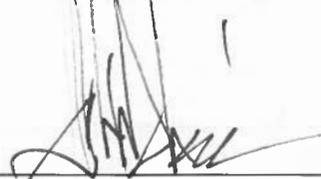
**AGENDA**

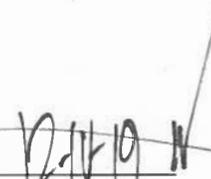
- I. Call to Order
- II. Public Testimony\*
- III. Approval of Minutes
  - A. November 20, 2019†
- IV. Unfinished Business
  - A. Workshop #3: Kaka'ako Makai Discussion re: Sequence and Options and review of draft Action Item†
- V. **New Business**
  - A. **ACTION ITEM: BAE-RM #19-10: FB 20-21 Higher Education Grant Recommendation†**
- VI. Community Concerns\*
- VII. Announcements
- VIII. Adjournment

If you require an auxiliary aid or accommodation due to a disability, please contact Raina Gushiken at telephone number 594-1772 or by email at: [rainag@oha.org](mailto:rainag@oha.org) no later than three (3) business days prior to the date of the meeting.

\*Notice: Persons wishing to provide testimony are requested to submit 13 copies of their testimony to the Chief Executive Officer at 560 N. Nimitz, Suite 200, Honolulu, HI, 96817 or fax to 594-1868, or email [BOTmeetings@oha.org](mailto:BOTmeetings@oha.org) 48 hours prior to the scheduled meeting. Persons wishing to testify orally may do so at the meeting, provided that oral testimony shall be limited to five minutes.

†Notice: The 72 Hour rule, pursuant to OHA BOT Operations Manual, Section 49, shall be waived for distribution of new committee materials.

  
 Trustee John Waihe'e, IV  
 Chair  
 Committee on Beneficiary Advocacy and Empowerment

  
 Date

  
 Trustee Dan Ahuna  
 Chair  
 Committee on Resource Management

12/10-19  
 Date

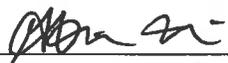
**OFFICE OF HAWAIIAN AFFAIRS**  
**Action Item**

**Joint Committee on Resource Management  
and Beneficiary Advocacy and Empowerment  
December 18, 2019**

**BAE/RM #19-10**

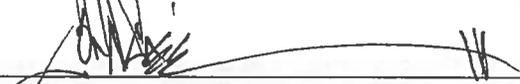
**Action Item Issue: FB 20-21 Higher Education Scholarship Grant Recommendation**

**Prepared by:**  12/4/2019  
Maile Lu'uwai Date  
Ka Pou Kāko'o Kaiāulu, Grants Manager

**Reviewed by:**  12/4/19  
Gloria Li Date  
Ka Pou Kihī Kanaloa Wai Kūikawā, Interim Chief Financial Officer

**Reviewed by:**  12/5/19  
Lisa Watkins-Victorino, Ph.D. Date  
Ka Pou Nui Kūikawā, Interim Chief Operating Officer

**Reviewed by:**  12/5/19  
Sylvia M. Hussey, Ed.D. Date  
Ka Pouhana, Chief Executive Officer

**Reviewed by:**  12/5/19  
John Waihee IV Date  
Luna Ho'omalū Kōmike BAE, BAE Chairperson

**Reviewed by:**  12/9/19  
Dan Ahuna Date  
Luna Ho'omalū Kōmike RM, RM Chairperson

Action Item BAE/RM #19-10: FB 20-21 Higher Education Scholarship Grant Recommendation

**I. Action Item:**

To approve and authorize awarding \$550,000 from the Fiscal Year 2020 (FY20) Core Operating Budget (Object Codes 56530 & 57110) and \$550,000 from the Fiscal Year 2021 (FY21) Core Operating Budget (Object Codes 56530 & 57110) to the University of Hawai'i at Mānoa Native Hawaiian Science & Engineering Mentorship Program (UHM NHSEMP) to administer the FB 20-21 Higher Education Scholarship Program.

**II. Issue:**

Whether the Joint Committee on Resource Management and Beneficiary Advocacy and Empowerment (Joint Committee) should approve and authorize awarding \$550,000 from the Fiscal Year 2020 (FY20) Core Operating Budget (Object Codes 56530 & 57110) and \$550,000 from the Fiscal Year 2021 (FY21) Core Operating Budget (Object Codes 56530 & 57110) to the University of Hawai'i at Mānoa Native Hawaiian Science & Engineering Mentorship Program (UHM NHSEMP) to administer the FB 20-21 Higher Education Scholarship Program.

**III. Discussion:**

On June 18, 2019, the Resource Management Committee recommended and on June 20, 2019, the Board of Trustees approved RM #19-09 - OHA's Biennium Budget for the Fiscal Periods 2019-2020 (FY20) and 2020-2021 (FY21), which authorized funding of \$500,000 for FY 2020 and \$500,000 for FY 2021 for the OHA Higher Education Scholarship Program. An additional \$50,000 per fiscal year was approved under a Grants Program fee for services line item to cover the grantee's costs associated with administering the scholarship fund.

On September 20, 2019, Solicitation No. 20-11 Higher Education Scholarship Administration was issued. The purpose of the solicitation was to solicit applications to administer the OHA Higher Education Scholarship Program and related services to Native Hawaiian students.

The FB 20-21 Higher Education Scholarship Administration Solicitation grant process timeline is provided below:

Activity	Timeline
Public notice of availability of solicitation & application	September 20, 2019
Solicitation orientation	September 23 & 25
Online application submittal deadline	October 18, 2019
Application eligibility, evaluation, selection and recommendation	October - December 2019
BOT approval and notice of award	December 19, 2019
Grant contract & procurement process	December 2019- January 2020
Contract effective date	February 1, 2020

Action Item BAE/RM #19-10: FB 20-21 Higher Education Scholarship Grant Recommendation

A total of three (3) applications were evaluated by a Grant Application Review Team comprised of five reviewers. Each reviewer individually evaluated and scored the applications. The overall evaluation categories were: Background & Capacity, Experience, Project/Service Delivery, Evaluation and Financial. Reviewers' scores for each applicant were added to a matrix. The reviewers met to review the matrix and to discuss and finalize their scores.

UHM NHSEMP received the highest cumulative score and is recommended for funding. UHM NHSEMP will partner with all ten (10) University of Hawai'i System campuses to administer the OHA Higher Education Scholarship Program. A recommendation summary including a list of the UH Board of Regents and UHM Executive & Program Leadership, is provided on **Attachment A –Recommendation Summary**.

This action seeks Joint Committee consideration and approval to award the FB 20-21 Higher Education Scholarship grant to UHM NHSEMP.

**IV. Funding Source**

Funding for this recommendation was authorized on June 20, 2019, via BOT approval of RM #19-09 - OHA's Biennium Budget for the Fiscal Periods 2019-2020 (FY20) and 2020-2021 (FY21), which authorized funding of \$550,000 for FY 2020 and \$550,000 for FY 2021 for the OHA Higher Education Scholarship Program.

**V. Recommended Action:**

To approve and authorize awarding \$550,000 from the Fiscal Year 2020 (FY20) Core Operating Budget (Object Codes 56530 & 57110) and \$550,000 from the Fiscal Year 2021 (FY21) Core Operating Budget (Object Codes 56530 & 57110) to the University of Hawai'i at Mānoa Native Hawaiian Science & Engineering Mentorship Program (UHM NHSEMP) to administer the FB 20-21 Higher Education Scholarship Program.

**VI. Alternatives to Recommended Action**

Decline to approve UHM NHSEMP as the FB 20-21 Higher Education Scholarship Program grant administrator.

**VII. Timeframe**

Immediate action is recommended to effect notification of awards and commencement of grantee contracting.

**VIII. Attachments**

- A. Recommendation Summary
- B. FB 20-21 Higher Education Scholarship Administration Grant Process

**ATTACHMENT A - RECOMMENDATION SUMMARY**

**BOARD MEMBERS & EXECUTIVE/ PROGRAM LEADERSHIP**

**UH Board of Regents:** Benjamin Asa Kudo, Chair; Jan Naoe Sullivan, Vice Chair; Wayne Higaki, Vice Chair; Michael McEnerney; Ernest Wilson; Kelli K.K. Acopan; Michelle Tagorda; Simeon Acoba; Robert Westerman; Eugene Bal III; Randolph G. Moore; Alapaki Nahale-a.

**UH Mānoa Executive Leadership:**

UH Mānoa Chancellor & President - David Lassner

UH Mānoa Provost - Michael Bruno

**UH Mānoa College of Engineering:**

Interim Dean- H. Ronald Riggs

Interim Associate Dean for Academic Affairs - Tianwei David Ma

Assistant Dean - Song K. Choi

**UHM NHSEMP Program Staff:**

UHM NHSEMP Director – Kelli Ching

Grants Specialist – Kathleen Yoshinaga

**REASONS FOR RECOMMENDATION**

- UHM NHSEMP had the highest cumulative score and also scored higher than all other applicants in:
  - Background & Capacity; and
  - Project & Service Delivery.
- The following comments were included in external reviewer evaluation summaries for UHM NHSEMP:
  - "UH Mānoa seems to have a well-staffed and efficient system of recruiting, selecting and awarding scholarship applicants."
  - "Very impressive application."
  - "The applicant includes each county that will be served focusing on Honolulu, Hawai'i, Maui and Kaua'i. The project teams consisting of at least one faculty, staff or administrator at each campus will serve as the designated scholarship campus coordinator."
  - "Applicant demonstrates capacity to provide statewide services in its' 10 campuses by designating a campus coordinator at each campus".
- UHM NHSEMP will provide OHA Higher Education Scholarships to Native Hawaiian students in the University of Hawai'i statewide ten (10) campus system: UH Mānoa; UH Hilo; UH Maui; UH West O'ahu; Hawai'i Community College; Honolulu Community College; Kapi'olani Community College; Kaua'i Community College; Leeward Community College, and; Windward Community College. Each scholarship recipient will be matched with an on-campus coordinator and will attend a scholarship orientation at his/her respective campus. Wrap around services for students include advising/mentoring, professional and leadership development, and cultural-based workshops.

**ATTACHMENT B - FB 20-21 HIGHER EDUCATION SCHOLARSHIP GRANT PROCESS**

