

**STATE OF HAWAI‘I**  
OFFICE OF HAWAIIAN AFFAIRS  
560 N. NIMITZ HIGHWAY, SUITE 200  
(VIRTUAL MEETING - VIA ZOOM WEBINAR)

**Due to the threat of COVID-19, Governor Ige issued the most recent Emergency Seventeenth Supplementary Proclamation dated December 16, 2020 that suspend parts of Hawai‘i Revised Statutes Chapter 92, Public Agency Meetings and Records to, among other things, enable boards to conduct business without any board members or members of the public physically present at the same location.**

**The OHA Board of Trustees will hold virtual meetings until further notice. The virtual meetings can be viewed and observed via livestream on OHA’s website at [www.oha.org/livestream](http://www.oha.org/livestream) or listen by phone: (213) 338-8477, Webinar ID: 973 0299 0918**

**Minutes of the Office of Hawaiian Affairs Board of Trustees Workshop**  
**MINUTES**  
**January 13, 2021**

**ATTENDANCE:**

Chairperson Carmen Hulu Lindsey  
Vice-Chairperson Leina‘ala Ahu Isa  
Trustee Dan Ahuna  
Trustee Kaleihikina Akaka  
Trustee Keli‘i Akina  
Trustee Luana Alapa  
Trustee Brendon Kalei‘āina Lee  
Trustee Keola Lindsey  
Trustee John Waihe‘e, IV

**BOT STAFF:**

Crayn Akina  
Kanani Iaea  
Lehua Itokazu  
Amber Kalua  
Colin Kippen  
Melissa Wennihan

**GUEST:**

Gertrude Kamakaopiopiowiwo‘ole Mahi Gunderson

**ADMINISTRATION STAFF:**

Sylvia Hussey, Ka Pouhana / CEO

**CALL TO ORDER**

**Chair Hulu Lindsey** Calls the Board of Trustees Workshop for Wednesday, January 13, 2021 to order at 10:15 am. Chair Hulu calls for a roll call.

MEMBERS			Present	TIME ARRIVED
TRUSTEE	LEINA'ALA	AHU ISA	x	
TRUSTEE	DAN	AHUNA	x	
TRUSTEE	KALEIHIKINA	AKAKA	x	
TRUSTEE	KELI'I	AKINA	x	
TRUSTEE	LUANA	ALAPA		Logs on at 10:30 am (due to technical difficulties)
TRUSTEE	BRENDON KALEI'ĀINA	LEE	x	
TRUSTEE	CARMEN HULU	LINDSEY	x	
TRUSTEE	KEOLA	LINDSEY	x	
TRUSTEE	JOHN	WAIHE'E, IV	x	

At the Call to Order, **EIGHT** (8) Trustees are **PRESENT**, thereby constituting a quorum.

**Chairperson Hulu Lindsey Well**, this morning we are gathered as trustees to experience and learn together to more effectively and confidently implement the Robert's Rules of Order (RROR) and to get our work done more efficiently. At this time, I would like to introduce Gertrude Kamakaopiopiowiwo'ole Mahi Gunderson, we call her Kamaka.

**Kamaka Gunderson** Thank you very much for that, for that introduction. I wanted to make one correction I am not your parliamentarian. For today, I am your trainer. My former supervisor was the president of the National Association of parliamentarians. When I lived in Missouri, he felt it was very important that his executives be certified, licensed, etc. and so he took us through the rigor of becoming a licensed. The good thing about that is that I have used this in administrative duties in lab recently in Hawaii, but also throughout the continent. I was an administrator for a church, faith community and other pastors. We used Robert's Rules, as our default, but also our first line of meeting management everywhere from France and as far east as Novosibirsk, Russia. For today, thank you for allowing me to be here. And if there's any point that you have questions, then please feel free to ask. You should have, I believe, the books, either the 11th or the 12<sup>th</sup> edition. I really don't expect you to know everything in the book and as somebody told me a few minutes before the meeting, it's a little intimidating. Of course, it's intimidating. However, it can be a great tool efficiency. As your parliamentarian for the Association of Civic Clubs. My goal is that they really don't know who I am at the end of the meeting. The voices have been heard, we have been able to work through the agenda, the majority rules, the minority, minority voices heard, and that we have a template of how to move forward. Last week, we had two workshops with new committee chairs and their vice chairs. I heard everything from I got this and it's overwhelming. Your level of competency and comfort with Robert's Rules, wherever it is on the spectrum, know that it can be something that you can use as we move the OHA institution organization to fulfill its mission. And one of the first things I asked everybody was, what is the mission of OHA? Because that is the driving force. Robert's Rules is the tool that can be used. The purists of parliamentarians would probably say I should never have given you the cheat sheet. However, for a quick reference, I have distributed cheat sheets for people to review and to use as they are able to. We have the ability to go swiftly and smoothly through our agenda to get the business done.

If there is anything thing in the beginning that is essential for you to know, it's going to be chapter five, chapter six, chapter seven, and chapter eight. Secondary would be chapters nine and ten. Parliamentarians would say you need to know the entire book. Okay, I realized that I am in a session of adult learners, unlike my students, who just yell out answers without being recognized. I would like to ask for some kind of answer, so someone answer

me. O.k.? Thank you. So, you should have in front of you the regarding the main motion. What does that look like? How do you get to this? How do you get recognized on the floor?

**Chairperson Hulu Lindsey** you address the chair.

**Kamaka Gunderson** yes, usually you stand up and address the chair. Can you speak? When does somebody else's speaking?

**Trustee Lee** it depends.

**Kamaka Gunderson** yes, why does it depend? When does it depend? When can you interrupt?

**Chairperson Hulu Lindsey** when you want to say point of order.

**Kamaka Gunderson** point of order and what else? Personal privilege. Trustee Lee, you said it depends. Why?

**Trustee Lee** it depends for the purpose of which you are asking to be recognized. There are many, many instances in which you are allowed to interrupt the speaker.

**Kamaka Gunderson** What happens when you ask for a point of order? It must be taken care of. Is that correct? Or can I wait?

**Trustee Lee** no.

**Chair Hulu Lindsey** you take care of it.

**Kamaka Gunderson** you take care of it. Get it out. Okay. Let's say we're not doing a point of order. Somebody wants to make a motion. They rise, go to the microphone, or in your meetings. do you rise? Or do you just say stay where you are? Do does every trustee have a microphone?

**Chairperson Hulu Lindsey** yes, we have microphones.

**Trustee Lee** we are seated at one table.

**Kamaka Gunderson** are the trustees at one table like this?

**Trustee Lee** it is an oval table that we all sit around, and the chair is at the head of the table.

**Kamaka Gunderson** and only the voting members sit around the table?

**Trustee Lee** and the CEO

**Kamaka Gunderson** as a consideration the CEO and legal council should sit at a separate table. This is a clear demarcation on who votes and who doesn't vote.

**Trustee Lee** because of legal purposes, all votes of consequence are done by roll call. Even for adjournment, it's a roll call. This is our procedure. This way it is clearly recorded in the minutes who voted which way.

**Kamaka Gunderson** o.k. thank you.

**Trustee Ahu Isa** at the Board of Education we had our Attorney General sit at a side table and would only come forward when time to speak. There was a demarcation.

**Kamaka Gunderson** it should be what you are comfortable with and what your preference is. Some like a clear line. You may think, why should I even care? Sometimes people may talk and have little side meetings. This can influence what is being said. Let's continue with getting a main motion. This may be a review for some of you. Give me an example of what making a motion would look like.

**Trustee Waihee** I move to adjourn.

**Trustee Lee** I second.

**Kamaka Gunderson** Trustee Waihee did you state your name to the Chair when making your motion?

**Trustee Waihee** no I did not.

**Kamaka Gunderson** o.k. saying your name is for the record. Did I hear a second? Does the motion to adjourn need a second?

**Chairperson Hulu Lindsey** yes.

**Kamaka Gunderson** what if you look at your hierarchy of motions. The motion to adjourn is what is rather high, isn't it? And is it amendable?

**Trustee Waihee** no.

**Kamaka Gunderson** can you debate it?

**Trustee Akina** no.

**Kamaka Gunderson** do you need a majority, or two thirds vote?

**Chairperson Hulu Lindsey** you need a majority.

**Kamaka Gunderson** correct. Trustee Waihee, thank you for that that motion but we're not going to adjourn. Okay? I just wanted to have an example and thank you for volunteering. Now what happens after the second?

**Chairperson Hulu Lindsey** you call for the vote.

**Kamaka Gunderson** yes. Do you folks say aye, nay, and kanalua or abstain? Not all organizations do that but it's very important that that you do. This way it is not debatable. What happens if you don't want to adjourn? Or the majority does not want the motion?

**Trustee Lee** you're voted down.

**Kamaka Gunderson** yes, correct. This means you need to continue. You've adjourned and you are now at the next meeting. The motion is made, I will use the example from yesterday. \$50,000 was approved for Palama settlement. Who speaks first?

**Trustee Ahu Isa** the person who made the motion.

**Kamaka Gunderson** why?

**Trustee Ahu Isa** they must explain why they made the motion.

**Kamaka Gunderson** yes, because they made the motion and obviously, they are for the motion. Otherwise, they wouldn't have made the motion. And then who speaks next?

**Trustee Waihee** someone who opposes the motion

**Kamaka Gunderson** Exactly. Right. It's called the rule of alternate. It's to be fair, that you hear one side, then you hear the other side. And then you go back. In OHA's meetings, how long do you have to speak when testifying?

**Chairperson Hulu Lindsey** five minutes for public testifiers.

**Kamaka Gunderson** okay, five minutes for the public. What about the Trustees?

**Trustee Lee** there is not limit. We follow the Robert's Rules of ten minutes.

**Kamaka Gunderson** everyone should know how they can speak. Who keeps time?

**Chairperson Hulu Lindsey** our Board Secretary keeps time.

**Board Secretary** if we have a public testifier, we use an electronic countdown clock. I do not use a timer on the Trustees.

**Kamaka Gunderson** Trustees, do you know that you can be timed?

**Chairperson Hulu Lindsey** we did not know.

**Trustee Ahu Isa** in the House of Representatives because some of our members kept going on and on, we were limited to three to five minutes. Other members would stand up and state I yield the floor to use my five minutes.

**Kamaka Gunderson** I do not recall reading this in your By-laws, is this correct?

**Trustee Lee** that is correct.

**Kamaka Gunderson** ten minutes is a long time. If you're a trustee, you're a professional, you should be able to make your point under 10 minutes anyway. The same consideration of time for the secretary would be for you to take the timing for the trustees. They get 10 minutes and then what do you do when the time runs out? Do you just cut off their mic?

**Board Secretary** I would not feel comfortable cutting off a Trustee's mic unless it was written in our By-laws.

**Kamaka Gunderson** yes, especially when you are staff. If they have 10 minutes, they have 10 minutes and all trustees should know that. Trustees should know what to say in a very succinct manner, get your point across, and move on. One of Robert's Rules, a consideration regarding debate while it's going on, regarding the motions, is how you conduct yourselves. This is very important. I don't think Robert's Rules really says you need to do this, and this, and this. But as a side consideration when debating the motion, listen to what the other side has to say. Be polite and focus on the issue and not the personality. Or trying to question a testifiers motive. I have heard people speaking be interrupted by others stating they have a point of order. The point of order would be *I don't like what they're saying*, which makes that point of order invalid. A point of order has more to do with the rules of engagement or how you conduct the meeting. You can have a point of order, to say they are not speaking to the point. The chair immediately says your point is well taken. which makes that point of order invalid. There are times when it's an emotional resolution, an emotional subject that comes up that people will forget and may wonder off subject. That's where the chair needs to act. It's an emotional to be alert and to bring them back to the subject at hand. Can you withdraw a motion?

**Chairperson Hulu Lindsey** yes.

**Kamaka Gunderson** who does this?

**Chairperson Hulu Lindsey** the person that makes it.

**Kamaka Gunderson** yes, the Chair needs to listen and decide if it is not the right time, or not substantive enough as the person who made the motion. You can withdraw your motion. Is that enough, is that the end of it?

**Chairperson Hulu Lindsey** no, the person who seconds your motion should withdraw.

**Kamaka Gunderson** yes, that person needs to say yes. What happens if they do not? Do you proceed? You can take a vote, by majority if the motion will be taken off the table. What is the point of Point of order? We went over what it is, what it isn't. Why is a point of order so important?

**Chairperson Hulu Lindsey** I think it's because whatever is taking place at the time needs to be stopped.

**Kamaka Gunderson** yes, thank you. Sometimes, the point of order is used to be sure that the legal responsibility is being taken care of and not going outside of its rules. It allows everyone to stop, think, and proceed. Sometimes the point of order can be annoying but there is a reason for the point of order. What happens if the Chair rules that out of order? The person would appeal the ruling of the Chair. I have seen this happen. Is this debatable?

**Chairperson Hulu Lindsey** yes.

**Kamaka Gunderson** why is this debatable?

**Trustee Lee** if the consensus of the body is not to take up the objection than there is no point to take on the objection because the body has already spoken on how they will vote in such manner.

**Trustee Akina** another way of point of order can be made is when an attack on another person when speaking. You can arise to a point of order to defend yourself or point out an affront is being made to another speaker.

**Kamaka Gunderson** the moving of a resolution is not about a personality. The Chair can rule that person out of order before the point of order is even made. We try to keep everything objective.

**Trustee Lee** Robert's Rules (33):11-19, once the Chair states the question, it no longer belongs to the maker it belongs to the body. The maker cannot take it back. The Chair ask the maker to rescind the motion. If the maker does, *refers to (6):17-4*, the maker can object to the consider of the question.

**Kamaka Gunderson** which puts us in another place.

**Trustee Lee** That would be the steps of the maker. The maker wishes to withdraw their motion and the seconder refuses, the maker can consider of the question or move to lay on the table.

**Kamaka Gunderson** laying on the table is giving time to consider. When I was in Malawi at a meeting we had to take a subject off the agenda and not even consider the subject because it could have put people in jeopardy. These subjects are abortion or gay rights, sometimes you take off the table and for consideration outside of the meeting for the greater good. RROR tries to make it for the greater good. The majority rules and the minority is seconded. Things like this can come up very quickly and you need to be aware. It is always important to keep the issue in the front.

**Chairperson Hulu Lindsey** when I attended Civic Club meetings, I heard the term *lay it on the table*. I do not know what this term means. Can you explain this term?

**Kamaka Gunderson** sure, *lay it on the table* is when there is a motion being discussed and it becomes apparent more time is need for consideration because the best decision would not be made. The motion is made to lay it on the table. How long can it lay on the table or when do we have to take it off the table?

**Trustee Lee** when it's called for.

**Kamaka Gunderson** can we wait for the next meeting?

**Trustee Lee** unless there is a motion to lay on the table indefinitely, then the matter needs to be taken up before the adjournment of that meeting because it was on that agenda.

**Kamaka Gunderson** I think of lay it on the table as a time to breathe, consider, and step back a bit.

**Trustee Akina** how does the term *lay it on the table* compare to the term *table it*?

**Trustee Lee** the term *table it* does not exist, it is a misnomer. It is something over time as people have cheated on the way they say it. The proper way is to say *lay it on the table*.

**Kamaka Gunderson** yes, some people will say *table it*, to be more emphatic.

**Trustee Lee** people will also say move to postpone but none of these are the correct way.

**Trustee Akina** Thank you Trustee Lee.

**Chairperson Hulu Lindsey** when do you bring it back to the group, before the adjournment? How long do you think about the issue?

**Kamaka Gunderson** it will depend on the body.

**Trustee Lee** you will need to bring it back to the table before the meeting adjourns unless the motion at lay had a time specific. For example: I move to lay until the next Board meeting or until February 26<sup>th</sup>. If there is no time associated with that motion laying on the table than that matter must be taken up before the adjournment of that meeting.

**Kamaka Gunderson** someone can also call for a recess and after the recess someone could bring it back up. If you are laying something on the table, you must bring it back when you say you're bringing it back. You cannot leave it out there for perpetuity.

**Trustee Lee** you can, this is a way to protect a body from taking a vote. If I move to lay it on the table indefinitely, then until someone says to bring it back the matter is dead.

**Kamaka Gunderson** people will do that if they do not want to take up a subject.

**Trustee Lee** it's usually for political cover.

**Trustee K. Lindsey** can you speak on abstaining or recusing. Particularly, is there a point when a voter will state their reason for recusing or abstaining from a vote?

**Kamaka Gunderson** no, they do not have to state their reason

**Trustee K. Lindsey** can they state it for the record?

**Kamaka Gunderson** why would you?

**Chairperson Hulu Lindsey** because there might be a conflict of interest.

**Kamaka Gunderson** that can sometimes be in the record of recusing.

**Trustee Lee** that is not a part of RROR, that is a sunshine law. If you are going to recuse yourself because of a conflict of interest, then by law you must state your conflict. An example is my brother sits on the Loko ea Fishpond and Loko ea Fishpond was awarded a grant a year ago. When the grant came up for voting, I had to recuse myself because my brother sits on that board. So, I had to state that I was recusing myself because my brother sits on the Loko ea board, by Sunshine law I must state that.

**Kamaka Gunderson** I forgot that you have sunshine law.

**Trustee Lee** and State law.

**Kamaka Gunderson** does this answer your question Trustee Lindsey.

**Trustee K. Lindsey** yes, I was thinking of a simpler situation such as abstaining from voting on a motion regarding minutes if I wasn't at a meeting.

**Kamaka Gunderson** yes, abstaining is different from recusing.



**Chairperson Hulu Lindsey** does he have the right to not vote on minutes if he was not a part of that meeting? He is a new Trustee, so voting on minutes that he was not a part of would be a good reason.

**Kamaka Gunderson** this is outside of RROR.

**Trustee Lee** Chair Lindsey, I looked into this when I first got into office because my very first vote was going to be on minutes. The practice in Civic Clubs if you did not attend the meeting then you would *kanalua*. Because we are elected officials and by law we have to adopt minutes, it is conceivable that there will not be a quorum of a board because you have five sitting trustees. You can abstain if there is a quorum but if there is not a quorum you need to vote because the minutes will be approved and by law we have to approve the minutes.

**Chairperson Hulu Lindsey** and he has the obligation to read the minutes that are passed out to us.

**Trustee Lee** yes, he does. If five members have already voted in favor and the member who did not attend wants to *kanalua*, they are free to do that. If their purpose of *kanalua* is because they did not attend the meeting and there are not five trustees to make a quorum to pass the minutes than that trustee must vote because the minutes need to be adopted.

**Kamaka Gunderson** the way RROR becomes a part of this, would be that you do not have a quorum, you would not be able to pass your minutes, and you would not have minutes recorded legally. Trustee Lindsey, even if you were not at the meeting, you would have the minutes to read, and you would be aware of what took place. If not, every election you would have minutes not approved this would make it difficult to proceed.

I think you will see that there will be items outside the purview RROR but inside the scope of OHA as an organization. Robert's Rules does not take over OHA, Robert's Rules is the mechanism used to get the job done. For the new trustees - know chapters five through eight and know the duties of the Chair. At any point, any of you could be the Chair. Moving on, what happens when anyone wants to postpone a question? Can we postpone forever or have an indefinite time?

**Trustee Lee** both can be done.

**Kamaka Gunderson** it could be *I move to postpone this until after lunch* or *I move to postpone until the next meeting*. Does this need a second?

**Chairperson Hulu Lindsey** yes, isn't there a second to every motion?

**Kamaka Gunderson** no.

**Chairperson Hulu Lindsey** then we need to know what does not need a second.

**Kamaka Gunderson** that's when you use the cheat sheet. If you are a parliamentarian you would not use the cheat sheet. This sheet is used as only a reference.

How many times can you amend a motion?

**Trustee Waihee** twice.

**Kamaka Gunderson** o.k. yes, twice. You can only amend and amend to amend.

So, if someone makes the motion, then someone wants to amend the motion, and then they want to amend the amendment. When you amend the amendment, you cannot vote on the amendment until you taken care of the amendment to the amendment. Then you take care of the amendment – the motion as amended. And only after you take care of that, you move to the main motion. People get confused when they do not visually see what the amendment to the amended was, what the amendment looks like, and then what the amended motion now looks like. At meetings do you put up what the main motion looks like, so that everyone is clear?

**Chairperson Hulu Lindsey** yes.

**Kamaka Gunderson** depending on the motion does it require 2/3 vote or majority?

**Chairperson Hulu Lindsey** majority.

**Kamaka Gunderson** for the most part, it seems that most of you have a grasp on what's going on, it's just a matter on how we can implement this. For a meeting to run smoothly you need to come prepared. Read the agenda, read over the minutes, resolutions, any new business, and if there is an amendment, have it typed out. This way you eliminate all the distractions. Trustee Lee is a resource, but it is not his job to make sure everyone knows the rules. What are your other resources for? Let me give you an example: A kupuna comes from Waianae to testify to the board. She has a five-minute limit. She goes over her time and a point of order is made that her time has expired. How do you both, be objective and understanding? After, I thought about it, the meeting is not the place for Kupuna to tell their mo'olelo of life etc., it is to speak to a specific subject. The meeting starts before the meeting, if you know that kupuna is coming to speak, how can you help her to stay within the parameters of Robert's Rules? Or do we help her?

**Chairperson Hulu Lindsey** of course.

**Kamaka Gunderson** but we also help her to say what she needs to say concisely, emphatically, and within the time frame. The reason you want her to do this is because someone could say *give her more time*. If you do this, you set a precedence because every kupuna after that will want more time too. Without being insensitive we can educate our people on how to work within the framework of doing business within OHA.

**Trustee Ahu Isa** we are not only elected officials we are trustees. This takes us to another level. We have fiduciary duties. These are our beneficiaries; we are here because of them. If kupuna come in to speak on their iwi at Kawaiha'o then I want to learn and listen, Can the chair say *I give you five minutes*, or someone say *I yield you five minutes*.

**Chairperson Hulu Lindsey** I think the Chair has some priveledge.

**Kamaka Gunderson** you could but this could be dangerous if it isn't in the purview of OHA business. With Roberts Rules you could set a precedence.

**Trustee Ahuna** What is the difference between public testimony and beneficiary comments?

**Trustee Lee** that is not a Robert's Rules

**Trustee Ahuna** I bring this up because a lot of times we have people who want to give testimony and may want to speak on something not on the agenda. Then they are moved to another part of the agenda.

**Kamaka Gunderson** public testimony may not necessarily be your beneficiaries, correct?

**Trustee Ahuna** correct.

*\*Speaking in the background\* inaudible.*

**Trustee Lee** point of order, I am not aware that this training is for staff. This is a trustee's workshop, why are aides on this call?

**Chairperson Hulu Lindsey** staff are invited in case they need to help their trustees.

**Board Secretary** the only staff invited was the Chair's office and support staff. Trustee Alapa was having technical difficulties so that may be the reason why her staff is there.

**Trustee Lee** yes, all of us at one point needed technical assistance. I did not receive a memo regarding staff attending this workshop and I just heard a staff member asking a question. If we are allowing staff members to ask questions, then I would move to a recess to allow my staff to get on the meeting. That is not fair.

**Chairperson Hulu Lindsey** so acknowledged Trustee Lee. At any given time, Trustee Alapa could become the acting Chair of the RM Committee, she should be the one asking the questions.

**Kamaka Gunderson** what we just experienced was something that in the purview of RROR and some that aren't. What is the difference between public testimony and community concerns, was this your question earlier Trustee Ahuna?

**Trustee Ahuna** yes, one of the concerns is how do we give the kupuna more time to speak? We don't want to give kupuna more time if we have more kupuna waiting to speak. What if we could move a person to another slot?

**Kamaka Gunderson** that would be in your collaborative efforts to find that place, as Trustees can discuss that. As far as Roberts Rules in testimony – once you alter the rules to allow people to speak longer this could change your meeting. I was once in a meeting that ended up being fourteen hours long. You want the voices to be heard?

**Trustee Ahuna** we have a unique situation where we are divided by islands. We have beneficiaries that fly from out of island. *Inaudible*

**Kamaka Gunderson** you have the broad reach of what your meeting parameters are. As a trustee, beneficiary, and public. Once you allow it or make it a part of your work than you are tied to it.

**Trustee Ahu Isa** we spoke about sergeant of arms. We have kupuna that come in and get emotional. Is it beneficial and more from the heart for the Chair to say let's take a recess? Someone would come and settle the kupuna and make sure they're alright.

**Kamaka Gunderson** yes, you can take a recess at any time.

**Chairperson Hulu Lindsey** our past practice by our last Chair was to use discretion. As Trustee Ahuna mentioned, if we have a beneficiary flying in from Kauai that is a large expense. We are elected officials; I am happy to listen to our beneficiaries.

**Kamaka Gunderson** I understand, and that works if everyone agrees.

**Chairperson Hulu Lindsey** don't you think that is up to the Chair?

**Trustee Lee** yes, it is the call of the Chair. It is in our By-Laws; the Chair has the discretion to allow more time.

**Kamaka Gunderson** o.k. so you can. You just need to be prepared.

**Chairperson Hulu Lindsey** I understand. Sometimes we have crowds of people, like 30-40 people and I would not consider letting each one speaks over the five minutes. But if we have one person from Kaua'i or outer island and they go over the five minutes, maybe they speak for fifteen minutes, then I am fine with that. What's wrong with that? That is something we must consider.

**Kamaka Gunderson** any other items you would like to review or any other questions? My senses are you know what you need to do? And that there are things going on outside of Robert's Rules.

**Chairperson Hulu Lindsey** it's the sunshine law. Any other questions for Kamaka?

**Kamaka Gunderson** someone brought up sergeant of arms. I think you'll need to mull that over for a while, whether you think it is important or necessary. This will be something that you folks can discuss. At the Civics Club we have a sergeant of arms, but you never see them.

**Trustee Lee** the sergeant of arms is called upon at every convention. We have a division of the house on multiple issues.

**Kamaka Gunderson** is this worth bringing up for an item of consideration?

**Trustee Lee** I do not think so. The Board Secretary normally acts as that function. The Board Secretary disseminates the information to the members, handles the timing of testimony, and handles the mic for testifiers which are all functions of a sergeant of arms.

**Chairperson Hulu Lindsey** I learned a lot today from you, Kamaka.

**Kamaka Gunderson** you all contributed to it; all I did was facilitate. Thank you for the opportunity. It is my hope that you will not need to use me again.

**Chairperson Hulu Lindsey** you have been very helpful especially having the smaller sessions with committees.

**Kamaka Gunderson** I learn from Trustee Lee a lot. We do not always agree but it's working together.

**Trustee Lee** We always agree on the process.

**Kamaka Gunderson** thank you for your time and effort. Have a great week.

**COMMUNITY CONCERNS**

**There are none.**

**Trustee Lee** since we are on this item of the agenda, and we are learning the importance of language, page 2 of this agenda; the last sentence states *board members are not required to respond to matters not listed on the meeting agenda*. That infers that we have the choice, by sunshine law we are not allowed to respond to matters not listed on the agenda. This gives the public the idea that we can, and we are choosing not to. I respectfully request that the wording be changed on future agendas.

**Chairperson Hulu Lindsey** that is a good point Trustee Lee. Board Secretary will make the changes on the next agenda.

**ANNOUNCEMENTS**

**Chair Hulu Lindsey** we have a Board of Trustees meeting tomorrow at 10:00 am, January 26<sup>th</sup> we have our first Resource Management meeting, and on January 27<sup>th</sup> will be our first Beneficiary Advocacy and Empowerment meeting. I would like to ask for a motion to adjourn.

**ADJOURNMENT**

**Trustee Akaka** moves to adjourn the Board of Trustees Workshop.

**Trustee K. Lindsey** seconds the motion.

**Chairperson Lindsey** asks if there is any discussion. There is none

**Chairperson Lindsey** calls for a **ROLL CALL VOTE**.

TRUSTEE		1	2	'AE (YES)	A'OLE (NO)	KANALUA (ABSTAIN)	11:44 a.m. <b>EXCUSED</b>
LEINA'ALA	AHU ISA						(logged off before vote was taken)
DAN	AHUNA			X			
KALEIHIKINA	AKAKA	1		X			
KELI'I	AKINA						(logged off before vote was taken)
LUANA	ALAPA			X			
BRENDON KALEI'ĀINA	LEE			X			
KEOLA	LINDSEY		2	X			
JOHN	WAIHE'E						Left at 11:30 am
CHAIR CARMEN HULU	LINDSEY			X			
<b>TOTAL VOTE COUNT</b>				<b>6</b>		<b>0</b>	<b>0</b>

**MOTION: [ ] UNANIMOUS [ X ] PASSED [ ] DEFERRED [ ] FAILED**

**Chairperson Carmen Hulu Lindsey** adjourns the BOT Workshop meeting at 11:44 a.m.

Respectfully submitted,



Lehua Itokazu  
Board Secretary

As approved by the Board of Trustees on January 28, 2021.



Carmen Hulu Lindsey  
Chairperson, Board of Trustees