



**OFFICE OF HAWAIIAN AFFAIRS  
EMERGENCY PROCUREMENT**

TO: OHA Chief Procurement Officer  
FROM: Office of Hawaiian Affairs, Land Paia, Commercial Property  
*Name of Requesting Department*

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 2/9/2019-2/10/2019	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
--	--

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.  
High winds and rain was experienced during the subject period. Wind gusts caused the corrugated sheetmetal roofing material on the overhang for Native Imports, LLC at Lot L, 220 Keawe Street, Bays 63-70 to detach and tear back. The material is still minimally attached to the overhang, along with support beams for the overhang which were damaged by the material being pulled back, causing a threat to life and safety should it detach and go airborne. The weather forecasts continued high wind watch for the immediate period following

4. Vendor/Contractor/Service Provider Name: Commercial Roofing and Waterproofing (\$50,000); Pacific Welding fo	5. Amount of Request: \$ 70,000
--	------------------------------------

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.  
Pacific Welding will furnish labor, equipment and supplies as needed to complete all work. They will remove sheathing from front support beam, furnish labor to remove 1800 sf of damaged roof sheathing, furnish and install 6 new beams (see attached). Commercial Roofing and Waterproofing will replace 250 linear feet of corrugated sheetmetal to the overhang area (see attached).

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.  
Commercial Roofing and Waterproofing were able to respond immediately to prevent further damage from occurring during the event. They are readily available to perform the work needed to keep the property secure and safe and limit further liability. Commercial Roofing and Waterproofing have worked for OHA on the AAFES Building. Pacific Welding often performs structural and construction repairs that Commercial Roofing and Waterproofing does not do.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information.)

<u>Name</u>	<u>Division/Agency</u>	<u>Phone Number</u>	<u>E-mail Address</u>
Lee Miller	OHA Land Division	808-594-1822	leem@oha.org
Phyllis Ono-Evangelista	OHA Procurement	594-1833	phylliso@oha.org

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.**

*Kenneth J. Cole*  
Department Head Signature

5/6/2019  
Date

**OHA Chief Procurement Officer Use Only**

OHA Chief Procurement Officer (CPO) Comments:

Approved       Disapproved       No Action Required

\_\_\_\_\_  
OHA Chief Procurement Officer Signature      Date