

**STATE OF HAWAI'I  
OFFICE OF HAWAIIAN AFFAIRS  
Kaua'i Community College  
Fine Arts Multi-Purpose Room  
3-1901 Kaunuali'i Highway  
Lihu'e, Kaua'i 96766**

**Minutes of the Office of Hawaiian Affairs Board of Trustees  
Thursday June 21, 2018  
9:00 am**

**ATTENDANCE:**

TRUSTEE COLETTE MACHADO  
TRUSTEE LEINA'ALA AHU ISA  
TRUSTEE DAN AHUNA  
TRUSTEE ROWENA AKANA  
TRUSTEE W. KELI'I AKINA  
TRUSTEE PETER APO  
TRUSTEE JOHN WAIHE'E IV

LISA CATALDO, ESQ. BOARD COUNSEL

**EXCUSED:**

TRUSTEE ROBERT LINDSEY  
TRUSTEE CARMEN HULU LINDSEY

**ADMINISTRATION STAFF:**

KAMANA'OPONO CRABBE, CEO  
KAWIKA RILEY, ADV  
JASON LEES, DPM  
JOCELYN DOANE, PP  
KAWENA CARVALHO-MATTOS, DPM  
MISTI PALI-ORIOLO, OUTF  
NOALANI NAKASONE, CO  
KALIKO SANTOS, CO

**BOT STAFF:**

CAROL HO'OMANAWANUI  
LADY GARRETT  
DAYNA PA  
LŌPAKA BAPTISTE  
LEHUA ITOKAZU  
KAY WATANABE  
CLAUDINE CALPITO  
DAVIS PRICE  
MARIA CALDERON  
KAMA HOPKINS  
ANI PANG

**GUESTS:**

KAMEALOHA HANO-HANO-SMITH  
ILIMA LOPEZ

**I. CALL TO ORDER**

**Chair Colette Machado** Calls the Board of Trustees meeting to order at 9:04 am. Roll call is taken; Trustees Ahu Isa, Ahuna, Akina, Apo and Machado are present; constituting a quorum of five (5) trustees. An excuse memo was received from Trustee Carmen Hulu Lindsey and Trustee Robert Lindsey. Trustee John Waihe'e IV and Trustee Rowena Akana are expected to arrive shortly.

**Chair Colette Machado** – Before we proceed on the agenda we will need a 72-hour waiver for the following item:

- II. Approval of Minutes
- C. May 31, 2018

**Trustee Dan Ahuna moves for a 72 Hour waiver.**

**Trustee Leina'ala Ahu Isa seconds the motion.**

**Chair Colette Machado** – Any discussion, hearing none roll call vote.

Trustee Dan Ahuna moves for a 72 Hour waiver. Trustee Leina‘ala Ahu Isa seconds the motion.						
TRUSTEE	1	2	‘AE (YES)	A‘OL E (NO)	KANALUA (ABSTAIN)	EXCUSED
TRUSTEE LEINA‘ALA AHU ISA		x	X			
TRUSTEE DAN AHUNA	x		X			
TRUSTEE ROWENA AKANA						Excused
TRUSTEE KELI‘I AKINA			X			
TRUSTEE PETER APO			x			
TRUSTEE CARMEN HULU INDSEY						Excused
TRUSTEE ROBERT LINDSEY						Excused
TRUSTEE JOHN WAIHE‘E						Excused
TRUSTEE COLETTE MACHADO			X			
TOTAL VOTE COUNT			5			4
MOTION: [ ] UNANIMOUS [x] PASSED [ ] DEFERRED [ ] FAILED Motion unanimously passed with five (5) yes votes and four (4) excused.						

**II. APPROVAL OF MINUTES**

- A. May 17, 2018
- B. May 24, 2018
- C. May 31, 2018
- D. June 7, 2018

**Chair Colette Machado** – We are now considering the approval of minutes for May 17, May 24, May 31 and June 7.

**Trustee Dan Ahuna moves to approve the Board of Trustees Minutes for:**  
**May 17, 2018**  
**May 24, 2018**  
**May 31, 208**  
**June 7, 2018**

**Trustee Leina‘ala Ahu Isa seconds the motion.**

**Chair Colette Machado** – It has been moved and seconded by Trustee Leina‘ala Ahu Isa. Any discussion, hearing none roll call vote please.

Trustee Dan Ahuna moves to approve the Board of Trustees Minutes for:

May 17, 2018

May 24, 2018

May 31, 2018

June 7, 2018

Trustee Leina'ala Ahu Isa seconds the motion.

TRUSTEE	1	2	'AE (YES)	A'OL E (NO)	KANALUA (ABSTAIN)	EXCUSED
TRUSTEE LEINA'ALA AHU ISA		x	X			
TRUSTEE DAN AHUNA	x		X			
TRUSTEE ROWENA AKANA						Excused
TRUSTEE KELI'I AKINA			X			
TRUSTEE PETER APO			X			
TRUSTEE CARMEN HULU LINDSEY						Excused
TRUSTEE ROBERT LINDSEY						Excused
TRUSTEE JOHN WAIHE'E						Excused
TRUSTEE COLETTE MACHADO			X			
TOTAL VOTE COUNT			5			4
MOTION: <input type="checkbox"/> UNANIMOUS <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> DEFERRED <input type="checkbox"/> FAILED						
Motion unanimously passed with five (5) yes votes and four (4) excused.						

### III. PUBLIC TESTIMONY

**Chair Colette Machado** – We will start with Public Testimony. Anyone here to address the Trustees? There is no one signed up. We are now on IV. Unfinished Business. I'd like to call on Kamana'opono Crabbe on any updates.

### IV. UNFINISHED BUSINESS

#### **A. CEO's 15-Minutes Update on Ho'oulu Lāhui Aloha and OHA Activities**

**Kamana'opono Crabbe** – Aloha mai kakou. Welcome to our meeting this morning. I have a brief update on several matters within our communities across the pae 'āina. The first is that we just heard last night as the public hearing concluded regarding the East Maui Litigation between the communities of East Maui lawsuit against Alexander and Baldwin with respect to restoring water to East Maui streams. The official opinion came out last night, which restores 10 full streams of water back to our communities. What it does it uphold the State constitution of Traditional and Customary rights and acknowledges the communities there that engage in traditional cultural kalo cultivation. We want to acknowledge the community for these 30 years as well as the Native Hawaiian Legal Corporation and their legal team who has stood by their side all these years and we believe it's a very strong finding. We still will be evaluating its conclusion because there are many implications moving forward. But that's a huge announcement.

Second, is that this Saturday the Bishop Museum through a community sponsorship grant that supported the Moana Disney Film to be translated into Hawaiian will be held for the Hawaiian Community, this Saturday at Bishop Museum. Unfortunately, we could only get so many tickets, but we are hoping that it would be open to the broader public. We are still in discussion with Bishop

Museum to consider it. So if you are interested we are going try and get word out by tomorrow if Bishop Museum will allow for the broader public to attend because the whole movie is in 'ōlelo Hawaii.

Third, this Saturday in Wailuku, Maui there will be a Na Wai Eha community festival. It is supported by another ahahui grant by Office of Hawaiian Affairs. We really want to put the word out because of the water ruling and the community's effort and commitment to move forward in engaging not just the Hawaiian community, but other with respect to community, capacity development and return to not just kalo cultivation but caring for our water resources and increasing awareness of different cultural sites.

Lastly, yesterday as a result of a month's work by our Community Engagement, Community Outreach we've completed 70 intakes. We are probably up to 60 plus distribution of checks to the community that will continues for the next several weeks. Those on Kauai who have not heard or have not contacted our community outreach here on Kauai or Catholic Charities, there is still an opportunity to apply for relief aid. There is a form, please spread the word, you can contact our office here in Lihue or Catholic Charities to inquire about the Office of Hawaiian Affairs' flooding relief fund. It is a simple intake and we process it within days and you can get a check. Please spread the word. Within the next two to three weeks, our community outreach staff will be heading to Hilo, Puna Hawaii to do a very similar assessment of the needs of the community there based on the Board's approval of relief funding as well. So we go from one part of the pae 'āina to do our best to support our communities and our people if they are in need. That is our update for administration Madame Chair.

**Chair Colette Machado** – I would like to call Misti, she can go over the intake form that we have distributed. Misti, Carol distributed this Kaua'i Certification of Need Intake Form (*please see form attached*) can you walk us through. A question was raised by Trustee Keli'i Akina of the intake process and also the award process.

**Misti Pali-Oriol** – It's a relatively simple form. It is information on what they lost, verifying native Hawaiian ancestry. We ask them to identify a request amount so that we can see what the level of need is. We said this is our first round, it is really helping us to gather information from the community on what they still need. We sit down and with them and make sure the form is fully complete. All forms go to Catholic Charities once it is filled out. They are processed and they make the official notice and make the awards. Last night the reason why we had the checks was because the Catholic Charities lady was supposed to be there but her car broke down, so we distributed. Otherwise Catholic Charities would actually be distributing the awards from this point forward.

**Trustee Keli'i Akina** – No questions Madame Chair, just want to thank you for addressing the process. My heart was very warm when I saw our beneficiaries come forward and our staff working so hard to meet their needs. I appreciate they hard work. My question was a very specific questions following up from a previous board table discussion and that was whether OHA is involved in determining who receives individual awards. What I am hearing is that OHA was not involved in that decision making.

**Misti Pali-Oriol** – Our role was determining the criteria and the contracting process. Then Catholic Charities makes the award based on the criteria that we identified. Thank you Trustees.

**Chair Colette Machado** – Thank you Misti and the staff on hard you all have worked on this matter. I'd like to call Jocelyn Doane, I want you to highlight the success the decision that came out from the Maui Taro farmers, we got an email from sterling late last night.

**Jocelyn Doane** – I actually haven't read it myself. So what I did was because it might come up this morning. It seems like it is good news the attorneys have read through the decisions once. It looks like about 10 streams are going to be fully restored. It seems like, and I have to clarify this, that all of the kalo growing streams are being restored. I was with the daughter of one of the main plaintiffs last night, Kyle Nakanelua's daughter, and one of the first thing she did when she came out of the bush they went to go do some site visit to blue hole, was that she immediately downloaded the decision. She looked up her family area and she was quite happy with what she saw. In talking to the attorneys it looks like a really great step forward for stream restoration to Maui. Maui has had a couple of successes this week. They also are going to be restoring streams on West Maui which will be the first time the Water Commission ever voluntarily not through litigation voted for a change. It's a good thing for stream restoration. We are expecting that our Na Wai Eh hearing will come up soon. I will touch base with our attorney to see if they have a timeline or not.

**Chair Colette Machado** – Can you tell us how long it was from the beginning to where we are today?

**Jocelyn Doane** – So this case has been well over 10 years from when the people petitioned.

**Kamana'opono Crabbe** – As Jocelyn shared our legal consultants are reviewing and we are reviewing it internally as well. Because this is a hearing and the hearing officer provided findings.

*9:20 am Trustee Rowena Akana arrives.*

**Jocelyn Doane** – So this decision is not from the Commission itself, but I am guessing that the A&B may appeal. So there is likely to be continued legal processes.

**Kamana'opono Crabbe** – From what I also understand is the A&B has an option and just for the Board's information, that the recommendations are forwarded to the Board of Land and Natural Resources also for consideration because there is a return of waters and then also some permitting issues. That is the purview or authority of BLNR. So we still have to be vigilant.

**Jocelyn Doane** – With regards to all stream restoration initiatives, it multi-faceted. The water commission has made a decision for East Maui which is the appealable to the courts but there is also, A&B leases tens of thousands of acres of watershed lands on East Maui and that is how they have access to the water. So there is a permit that BLNR has the ultimate discretion over.

**Chair Colette Machado** – Kamana'opono Crabbe anything else.

**Kamana'opono Crabbe** – No that is it Madame Chair.

## V. COMMUNITY CONCERNS

**Chair Colette Machado** – We will not move on to Community Concerns. We have one community member that has signed up. I'd like to call to the table Kamealoha Hanohano –Smith.

**Mr. Kamealoha Hanohano-Smith** – Aloha, thank you very much for the opportunity for the two Kekaula Brothers to provide some testimony in the aftermath of the flood. Originally we came to that meeting, the original ask was for native Hawaiian businesses in our area that needed to get help and running after the flood. We sort of worked together on that presentation and we were not sure what the process was for getting funding outside of the normal grant cycle. We did everything together on a whim.

This time I come in my capacity as a project director for Kaiaulu Papaloa. We are a community based nonprofit that works out of East Kauai. We are engaged in Ahupua'a resource management. Each year we do one project, sometimes two if we have the funding with different community groups and at the end of these different research projects or different studies that we do we normally publish a children's book or we publish a Hawaiian Moon Calendar. We started Kaiaulu Papaloa about 7 years ago. We work out of the East side of Kauai, that would be from Lailipoa all the way to Kahaluu which is a name of a beach near the golf course. There is a beach that they go diving. We work along the coastline and we work up in the watershed. What I was hoping to do today is provide you with a brief update of some of the activities that we've been engaged in since the flood happened. Also we are preparing another proposal, I don't know we will be able to present today, I can send it to the appropriate Trustees about the work that we are doing in response to the flood. In this case it would be for the watershed and the stream.

In the beginning we helped all the farmers raised some funds for the farms, we we're the only ones there were other community groups. We raised funds for the farmers and for family funds. We also raised money for people's houses that were affected by the funds. One of the things that we did was we took donations in so that people could repair the roofs and then people who also lost appliances. We raise about \$30,000 or \$40,000. We were able to address most things and I think we gave out a deposit for someone to get a car because their car got lost in the flood. We are on our second round and we will start going out into the community again.

Most recently we have some new partners they helped us clear up the land of debris in the watershed. We had federal Government, State Government as well as the local Government come and asses. The process was very interesting and for the most part we don't qualify, you go through this entire assessment and then at the end they tell you, you don't qualify. We qualify at one point because there is eminent danger to life and property because of all the green waste. But we didn't qualify on the economic feasibility. That means it wouldn't it be worth it to have the agency come and fix because the amount of money it would take to fix was more money than the land and houses.

What we did was we got back with our community partners and we finally figured out a way to bring some resources together so that we can work on the process of cleaning our stream of the green waste debris and taking care of some of the immediate damages and emergencies. Kauai does rain a lot so the next rains that are coming up will be in a few months from now. If you are sensitive to the weather here on Kauai, you know climate change and global warming has really impacted us. The place that I live in Kapaa was subject to a lot of King Tides.

In response to all of this we did a gathering of information in our community and we put another proposal together and we have some new emerging partners to bring resources together so that we can fix the pilikia in our watershed, along the stream, in the stream and the river mouth and along the

coast line. That is what I was working hard on last night. I can give it to the Office of Hawaiian Affairs.

The importance of the work as it relates to the Hawaiian Community is that we still have a lot of people that are engaged in cultural and spiritual practices in our area. We still have the need to restore all the watershed with native plants, we also have the need to stabilize the streams, take out all the evasive species and replace it with native plants. We've been looking around the State at other watershed and how they are responding to environmental threats. We been looking at places like Waimanalo. We are really excited to get started in a more formal way. Right now we are all on volunteer bases. I am here to pass on this information, and I can send this to you.

**Chair Colette Machado** – It would be worth your time to talk with Misti Pali-Oriol, she over sees our community outreach and she had a background in grants so she can advise you on some options on how we can provide support. Not the funding part yet. It is good to work with your Mayor and others at the County level to get their support for the type of funding that you are going after.

**Mr. Hanohano-Smith** – Yes, we've met with them last night.

**Kamana'opono Crabbe** – I can follow up with you and your presentation with and the brother. I did call DLNR regarding the identification of mauka lands of possible loi. They did do a search, they called me back and said that they would need help on what specific land that the community is talking about because there is an easement along the watershed, then there is a divide between State land, Federal Preservation land. We are willing to advocate but we just need some kōkua.

**Mr. Hanohano-Smith** – We have a right of entry from the top of the watershed all the way down to the river mouth. So we have those permits in place already and we are working with the County and the State to see if we can get the long term lease, I have the TMK for each of the areas. From 21 going up to 0059. So can we talk latter.

**Kamana'opono Crabbe** - Yes. Next week Friday we have an 'āina summit. We will have 4 Deputy Directors from DLNR participating.

**Mr. Hanohano-Smith** – I was invited to go next week. I need someone to watch my goats, dogs and cats. That's the hardest part leaving Kauai, because of our animals.

**Chair Colette Machado** – Thank you again Kamealoha. Our next speaker is Ilima Lopez.

**Ms. Ilima Lopez** - Aloha, I came to say Mahalo, I am one of the recipients of the OHA monies. I sit in the flood zone. And at the night of the flood we couldn't get out. It was as if my house was in the middle of a lake. My husband just had knee replacement, so we came to the conclusion that we were not leaving. I have two adult sons that live with me, and my daughter with a new born baby. Through it all, people like Kamealoha and many others came forward and helped us. We are in a process of doing a mahalo party for everyone who came forward. I am here today to thank all of you. If you read my testimony it was straight from the heart. I wanted to come here and thank all you guys. I not a speaker and I truly go on emotion. I remember telling my daughter that night we lost all our vehicles, and she was crying because she saw her car swimming in the front. But mines we swimming right next to hers. I said, sister if we get out of this alive we have much to be thankful for. And we did so Mahalo.

**Trustee Dan Ahuna** – Lopez? You right on the stream.

**Ms. Lopez** – Keapana Road, we are on the stream. That’s why Kamealoha guys came to see us, I really hope that everybody he goes to, in looking at the map there are five streams that feeds into the one that sits in the back of my house. My in-laws bought that property 50 years ago for \$10,000 for three acres. We have one and my sister in law has one and my mother in law has the last one. When she decided to divide the property being my husband is the only son, she said you take the back which is beautiful but yet over the years, because there is no upkeep from above us when that water comes down. I told everyone this last flood the difference was it came fast and too much. It was like when we got the call to evacuate, my kids were running downstairs, I went back to get all my important papers, in that three minutes or so my husband said we not going already Ilima, we are going to wait this out. I didn’t event open the envelope to see, I am grateful for the money I just feel bless I am here to thank all you guys.

**Trustee Dan Ahuna** – Ilima lives at the end of Keapana Road, right by the ditch comes together. They fixed that place every five years because it breaks down, there is a lot of private property above here which does a lot of diversion, there is big rains when they open up the gates it just balls up right by her house. I am so sorry. What I am asking of you is there are more people around your area, I talked to the Baltazars, the Barretos, we still need some of those people to come forward so if you can help kōkua to talk with some of the people in your area.

*9:48 am Trustee John Waihe‘e IV arrives.*

**Ms. Lopez** – I talked to everyone unfortunately they all know the Hawaiians as a culture nobody like come forward. I did an interview and when they interviewed me the girl was ready to flip the switch, I want to say KHON, is that the one Chelsea Davis? So just before she did the switch she tells me when they are interviewing me, this is like a week after the flood, oh Auntie we going live and direct to CNN. I about died. I had family and friends who had no idea on the mainland who called me immediately because they saw that interview. But the people in the valley, a lot of them are old school that don’t want to come forward. But for me my big concern now is taking care of that watershed because I cringe to think, I told my husband that we are smart enough to know that when we are watching the rain, if we are going to leave or stay, whereas my children they kind of clueless, do we give this place to them and hope that they are smart enough to watch and say we got to leave. Just to be a little humorous, I actually wrote a letter to Mark Zuckerberg and told him to buy up my place and turn it into a botanical garden. So I am waiting for his response. He is a philanthropist all about preserve, I haven’t heard from him yet.

**Trustee Dan Ahuna** – Thank you so much.

**Chair Colette Machado** – I believe that is our last speaker. Is there anyone else? The Chair would like to recognize Trustee John Waihe‘e IV and Trustee Akana for joining our table. We want to thank Pualii Rossi for this opportunity to meet here in this Fine Arts Room and Isaiah Kaauwai. The Chair would like to entertain a motion to adjourn.

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## **VI. ANNOUNCEMENTS**

**None**

**VII. ADJOURNMENT**

**Trustee Dan Ahuna Moves to adjourn the meeting**

**Trustee John Waihe'e IV Seconds the motion.**

**Chair Colette Machado** – It has been moved and seconded, any discussion, hearing none roll call vote please.

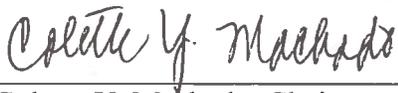
Trustee Dan Ahuna Moves to adjourn the meeting Trustee John Waihe'e IV Seconds the motion.						
TRUSTEE	1	2	'AE (YES)	A'OL E (NO)	KANALUA (ABSTAIN)	EXCUSED
TRUSTEE LEINA'ALA AHU ISA			X			
TRUSTEE DAN AHUNA	x		X			
TRUSTEE ROWENA AKANA			x			
TRUSTEE KELI'I AKINA			X			
TRUSTEE PETER APO			X			
TRUSTEE CARMEN HULU LINDSEY						Excused
TRUSTEE ROBERT LINDSEY						Excused
TRUSTEE JOHN WAIHE'E		x	x			
TRUSTEE COLETTE MACHADO			X			
TOTAL VOTE COUNT			7			2
MOTION: [ ] UNANIMOUS [x] PASSED [ ] DEFERRED [ ] FAILED Motion unanimously passed with seven (7) yes votes and two (2) excused.						

The meeting was adjourned at 9:52 am.

Respectfully submitted,

  
Dayna Pa, Board Secretary

As approved by the Board of Trustees on July 12, 2018.

  
Colette Y. Machado, Chairperson  
Board of Trustees

Attachment:

1. Excuse Memo – Trustee Carmen Hulu Lindsey
2. Excuse Memo - Trustee Robert Lindsey
3. Kaua'i Certification of Need Intake Form



**STATE OF HAWAII**  
**OFFICE OF HAWAIIAN AFFAIRS**  
711 KAPI'OLANI BOULEVARD, SUITE 500  
HONOLULU, HAWAII 96813

**560 N. Nimitz Hwy., Suite 200**  
**Honolulu, Hawai'i 96817**

2018 JUN 19 P 2:58

OFFICE OF  
HAWAIIAN AFFAIRS  
STATE OF HAWAII  
RECEIVED-BOT

DATE: June 20, 2018

TO: Trustee Colette Y. Machado, BOT Chairperson  
Trustee Dan Ahuna, BOT Vice-Chairperson

FROM: Trustee Hulu Lindsey for Lehua Haka

SUBJECT: **Excused Absence for BOT Meeting on June 21, 2018**

Please excuse my absence for the BOT meeting held on June 21, 2018. Please extend my sincere apologies to the members of the committee.

Mahalo



**STATE OF HAWAII**  
**OFFICE OF HAWAIIAN AFFAIRS**  
560 N. NIMITZ HIGHWAY, SUITE 200  
HONOLULU, HAWAII 96817

June 19, 2018

TO: Trustee Colette Machado  
Chair, Board of Trustees

Trustee Dan Ahuna, IV  
Vice – Chair, Board of Trustees

Members of the Board of Trustees

FROM: Trustee Robert K. Lindsey, Jr.

SUBJECT: Excused Absence from Kaua'i Island BOT Meeting

2018 JUN 19, P 2:47  
OFFICE OF  
HAWAIIAN AFFAIRS  
STATE OF HAWAII  
RECEIVED-BOT

Aloha e Chair Machado:

I am unable to attend the Kaua'i Island BOT meeting at Kaua'i Community College on June 21, 2018.

Please extend my excused absence and sincere apologies to the board members.

With sincere aloha,

Trustee Robert K. Lindsey, Jr.  
Hawai'i Island, Board of Trustees



## KAUA'I CERTIFICATION OF NEED INTAKE FORM

Emergency/Crisis funding is a one-time financial assistance to ONE (1) household member who meets all the eligible criteria below:

- (1) Applicant must be Native Hawaiian (Verification Required);
- (2) Experienced hardship due to the April 2018 heavy rains and flooding disaster; and
- (3) Reside in the communities of the county of Kaua'i affected by the April 2018 heavy rains and flooding.

Applicant Name: (Print Name)		Date of Birth:	
Mailing Address:		Email:	
Place of Residence: <i>(leave blank if Same as above)</i>		Cell Phone: Work Phone:	
Native Hawaiian <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No I authorize OHA to retrieve vital records from the OHA Hawaiian Registry Program database on my behalf to verify Native Hawaiian ancestry during this emergency period.		
Number in Household Prior to April 2018 Adults # Children #		Number in Household After April 2018 Adults # Children #	
Employment Status prior to April 2018:		Employment Status after April 2018:	
Mo. Income: \$ Employment: <input type="checkbox"/> FT <input type="checkbox"/> PT <input type="checkbox"/> None		Mo. Income: \$ Employment: <input type="checkbox"/> FT <input type="checkbox"/> PT <input type="checkbox"/> None	
Total Household Income Prior to April 2018: \$		Total Household Income After April 2018: \$	
Dwelling Unit Status <input type="checkbox"/> Intact <input type="checkbox"/> Some Damage <input type="checkbox"/> Not Inhabitable <input type="checkbox"/> Now Sharing <input type="checkbox"/> Requires Relocation			

Mark all hardships below that apply <input type="checkbox"/> Food <input type="checkbox"/> Clothing, personal items <input type="checkbox"/> Medical/medicine related services <input type="checkbox"/> Need for household supplies <input type="checkbox"/> Loss of wages <input type="checkbox"/> Loss of employment <input type="checkbox"/> Repair dwelling <input type="checkbox"/> Loss of dwelling <input type="checkbox"/> Emergency phone bill <input type="checkbox"/> Pay for emergency housing <input type="checkbox"/> Inability to pay rent/mortgage <input type="checkbox"/> Loss of dependent child/elderly care provider <input type="checkbox"/> Housing relocation <input type="checkbox"/> Loss of Transportation <input type="checkbox"/> Need Fuel <input type="checkbox"/> Loss of equipment used for work <input type="checkbox"/> Damage to vehicle (inoperable)			
Provide a short description of the hardship caused by the drastic weather conditions in April 2018, if other than listed above:  			
Funds shall be used for: <input type="checkbox"/> Food <input type="checkbox"/> Clothing /personal items <input type="checkbox"/> Medical/ medicine related services <input type="checkbox"/> Household supplies <input type="checkbox"/> Emergency housing payment <input type="checkbox"/> Assist with rent/mortgage <input type="checkbox"/> Repair dwelling <input type="checkbox"/> Relocation expenses <input type="checkbox"/> Phone bill <input type="checkbox"/> Payment for child/elderly care <input type="checkbox"/> Assist with transportation needs <input type="checkbox"/> Pay for fuel <input type="checkbox"/> Replace equipment <input type="checkbox"/> Repair dwelling			

By signing this I agree the information above is provided to the best of my knowledge and I allow the information to be shared between Catholic Charities Hawai'i and the Office of Hawaiian Affairs. I agree to provide receipts for goods and services paid with this one-time emergency funding and agree to participate in a 30-day and 60-day follow-up report with Catholic Charities and/or the Office of Hawaiian Affairs.

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_

### Service Provider Verification

Funds Requested: \$	Funds Approved: \$	
<b>Method of NH Verification:</b> <input type="checkbox"/> OHA Hawaiian Registry <input type="checkbox"/> Birth Certificate <input type="checkbox"/> Verified by other Agency <input type="checkbox"/> Verified by other NH Agency <input type="checkbox"/> Self -Declaration on intake form		
Agency Approval: I have reviewed request and verified the information provided.		
Signature	Print Name	Date

## RECIPIENT FOLLOW UP REPORT

The CONTRACTOR shall complete a Recipient Follow Up Report form for each recipient provided with emergency financial assistance thirty (30) days and sixty (60) days after the receipt of the assistance. Sufficient staff time shall be allocated for follow-up to ensure three (3) attempts to contact recipients using at least one of (2) different methods by telephone or face-to-face contact.

### 30 Day Follow Up:

Date of Contact:	Method of Contact: <input type="checkbox"/> Phone <input type="checkbox"/> Face to Face
Has all Emergency Funding been expended: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Funds were used for:	
<input type="checkbox"/> Food <input type="checkbox"/> Clothing /personal items <input type="checkbox"/> Medical/ medicine related services <input type="checkbox"/> Household supplies	<input type="checkbox"/> Assist with Emergency housing <input type="checkbox"/> Assist with rent/ mortgage <input type="checkbox"/> Repair dwelling <input type="checkbox"/> Relocation expenses
	<input type="checkbox"/> Payment for dependent child/elderly care <input type="checkbox"/> Assist with transportation needs <input type="checkbox"/> Fuel <input type="checkbox"/> Replace equipment
Receipts were provided: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Copies provided: <input type="checkbox"/> Yes (Copy all receipts and attach to this document). <input type="checkbox"/> No	
Comments (Did the Recipient deem the emergency funding helpful?)	

### 60 Day Follow Up:

Date of Contact:	Method of Contact: <input type="checkbox"/> Phone <input type="checkbox"/> Face to Face
Has all Emergency Funding been expended: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Funds were used for:	
<input type="checkbox"/> Food <input type="checkbox"/> Clothing/personal items <input type="checkbox"/> Medical/medicine related services <input type="checkbox"/> Household supplies	<input type="checkbox"/> Emergency housing payment <input type="checkbox"/> Assist with rent/ mortgage <input type="checkbox"/> Repair dwelling <input type="checkbox"/> Relocation expenses
	<input type="checkbox"/> Payment for dependent child/elderly care <input type="checkbox"/> Assist with transportation needs <input type="checkbox"/> Pay for fuel <input type="checkbox"/> Replace equipment
Receipts were provided: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Copies provided: <input type="checkbox"/> Yes (Copy all receipts and attach to this document). <input type="checkbox"/> No	
Comments (Did the Recipient deem the emergency funding helpful?)	