ADDENDUM NO 2

REQUEST FOR QUOTES – RFQ HR 2020-18
TEMPORARY POSTION FOR HUMAN RESOURCES SERVICES

1.Q. Does this role manage others? If so, what is the size and makeup of the team?
1.A. 2 specialists (1 is vacant, currently recruiting).

2.Q. Size of employee base for organization?
2.A. OHA employs approximately 150-170 staff.

3.Q. Will the Offeror be responsible for multiple locations – islands?
3.A. The Offeror will mainly Oahu, potentially minimal interactions with outer island.

4.Q. Who is this role reporting to? President/Executive level?
4.A. The Offeror will be reporting to the Sr. Legal Corp Counsel.

5.Q. What is the purpose of this need, i.e. is it to cover for someone on leave or more project based?
5.A. The Offeror will provide interim coverage because HR Manager left. Day-to-day activities, and projects as determined by Sr. Legal Corp Counsel (as needed).

For any questions, please contact Phyllis Ono-Evangelista, Procurement Manager at (808)594-1833, or phylliso@oha.org.