



**STATE OF HAWAII
OFFICE OF HAWAIIAN AFFAIRS
560 NORTH NIMITZ HIGHWAY, SUITE 200
HONOLULU, HAWAII 96817**

November 29, 2019

ADDENDUM NO 1

REQUEST FOR QUOTES – RFQ DPM 2020-10

Website Support for the Office of Hawaiian Affairs (OHA”)

- 1. I am preparing to respond to solicitation #Q20000830, and was just wondering what documentation is required with the submission.**
 - 1.A. Only the quote is required on HlePro. All vendors providing a quote must meet the requirements prior to their quote. Prior to award the offeror will need to provide references regarding their experience as specified by the RFQ, which OHA retains the right to verify with the references provided.*

- 2. The main question I have is are you looking for an hourly rate that is open ended as you mention posting content as needed and assist with programming?**
 - 2.A OHA is requesting the quote for an hourly rate to assist with programming.*

- 3. Or are you looking for a fixed monthly rate of say \$650 to include any and all updates needed?**
 - 3.A. No fixed monthly rate being requested.*

- 4. Do you have an estimate of how many hours total you might need per month, how many posts and or updates for all of your websites?**
 - 4.A. The monthly number of hours will fluctuate per month dependent on need.*

- 5. What is the best way to include tax? Can I just add a note in the comments field?**
 - 5.A. Include the tax amount within your quote. Tax for OHA 4.712% . Adding comment is allowable.*

For any questions, please contact Phyllis Ono-Evangelista at (808)594-1833, or phylliso@oha.org.