



**STATE OF HAWAII  
OFFICE OF HAWAIIAN AFFAIRS  
560 NORTH NIMITZ HIGHWAY, SUITE 200  
HONOLULU, HAWAII 96817**

**March 22, 2016**

REQUEST FOR QUALIFICATIONS (RFQ) HLID 2016-01

**RELATING TO THE HĀLAWA-LULUKU INTERPRETIVE  
DEVELOPMENT PROJECT – LULUKU STEWARDSHIP**

**ADDENDUM-01 – Prequalification Conference and Site visit  
Minutes (Luluku)**

Date: Monday, March 21, 2016

Place: Office of Hawaiian Affairs (OHA) Maui Ola Conference Room  
560 North Nimitz Highway

Attendees: Lance G.M. La Pierre, OHA - HLID Project Coordinator  
Kamakana C. Ferreira, OHA – HLID Project Planner  
Riz Almagro, OHA – HLID Admin Assistant  
Keith Gutierrez, OHA – HLID Student Intern

Interested Submitters:

Mark Paikuli-Stride, Aloha ‘Āina Agri-Culture Health and Learning Center

Re: RFQ HLID 2016-01 Relating to the Hālawā-Luluku Interpretive Development  
Project – Luluku Stewardship (RFQ HLID-2016-01 Luluku).

Start: 8:30 a.m.

End: 12:45 p.m.

Lance G.M. La Pierre (“Mahi”) announced the Prequalification meeting was for the RFQ HLID 2016-01 relating to the Hālawā-Luluku Interpretive Development Project – Luluku Stewardship. He asked everyone at the table to introduce themselves and then offered a prayer (pule), Pule Ho‘ōla (Healing Prayer). Mahi then went over: 1) the attendance requirement at the

prequalification meeting for interested submitters; 2) the site-visit/meeting time schedule for the day; and 3) the procedure for responding to questions received during the prequalification conference and site-visit.

Kamakana Ferreira conducted the attached PowerPoint presentation for the RFQ HLID 2016-01, providing: 1) the intent of the prequalification meeting; 2) an overview of the HLID Project and funding sources (HDOT and FHWA); 3) an overview of proposed stewardship work; 4) the Stewardship selection process; 5) an overview of the Statement of Qualifications; and 6) an overview of the Luluku Project area. The following relevant RFQ information was reviewed during the explanation of the Stewardship selection process as well: 1) RFQ Steward Selection Process Timetable; 2) Deadlines for the Step 1, Statement of Qualifications (SOQ) submittal; and 3) where to submit SOQs.

Also included in the PowerPoint was the follow-up and summary for the Step 1 requirements, formatting and submission. The RFQ HLID 2015-01 *ATTACHMENT A OHA RFQ No. HLID-2016-01: SUBMITTER STATEMENT OF QUALIFICATIONS FORM* was looked over and explained.

Kamakana briefly reviewed Step 2 – Discussions.

The floor was then open to questions and answers. The sole interested submitter present had no questions. The Prequalification Conference ended at 9:50 am. All parties present agreed to start the site visit at 11:00 am. Site visit commenced at 11:00 am and ended at 12:45 pm.

The interested submitter was informed that the minutes to the meeting will be issued in an Addendum and posted to the OHA website as well as emailed to those on the sign in sheet.

End of Addendum 01