



STATE OF HAWAII
OFFICE OF HAWAIIAN AFFAIRS
560 NORTH NIMITZ HIGHWAY, SUITE 200
HONOLULU, HAWAII 96817

November 8, 2017

REQUEST FOR QUOTES (RFQ) NO. CO 2018-08

Plan, Coordinate and Execute a Celebratory Event to Conclude
the Year of the Hawaiian

ADDENDUM 1

- Q. We put together a proposed budget to cover the expense of the event? Or we raise funds to put on the event ourselves?

- A. We are seeking a vendor to serve as an event planner for a large scale event that honors Native Hawaiians. In order to select the appropriate vendor, we are asking they provide background on past events that they have organized and a quote of what it will cost to coordinate an event for an estimated 5,000 attendees. We envision an event such as a concert with food vendors similar to ones organized at the Waikiki Shell or Kaka‘ako Makai. Cost to attend the event should be no more than \$10.00.

Should the cost exceed the available resources, fundraising may be required. As such, we would like you to provide your experience in fundraising by providing the following information below:

Date of the Event	Name of Event	Description	How many Attended	Total Cost	Total Amount Fundraised