SUBSCRIPTION LIST MAINTENANCE, BULK MAILING, DELIVERY AND DISTRIBUTION FOR THE KA WAI OLA NEWSPAPER FOR THE OFFICE OF HAWAIIAN AFFAIRS
QUOTATION FORM

Office of Hawaiian Affairs
Procurement Unit
ATTN: Miki Cachola Lene
560 N. Nimitz Highway, Suite 200
Honolulu, Hawai‘i 96817

Aloha kākou:

We, the undersigned, have carefully read and understand the terms and conditions specified in the RFQ DPM 2018-04 and related attachments by reference made a part hereof and available upon request; and hereby submit the following quotation to perform the work specified herein, in accordance with the true intent and meaning thereof.

The undersigned understands and agrees that by submitting this quotation, he/she is declaring the quotation is not in violation of Chapter 84, HRS, concerning prohibited State contracts.

Respectfully submitted,

___________________________________  ____________________________________
Exact Legal Name of Offeror     Date

___________________________________  ______________________   ______________________
Authorized Signature     Telephone Number       Fax Number

________________________________________________
Printed Name of Authorized Signer

________________________________________________
Title of Authorized Signer

________________________________________________
Contact Person regarding this quotation

________________________________________________
Contact Person Email

If Offeror shown above is a “dba” or a “division” of a corporation, please furnish the exact legal name of the corporation under which the contract, if awarded, will be executed.
The following quote is hereby submitted for subscription list maintenance, bulk mailing, delivery and distribution for the Ka Wai Ola Newspaper (“KWO”) for the Office of Hawaiian Affairs.

**For the 8-month Period: November 1, 2017 – July 31, 2018**

### A. SUBSCRIPTION LIST MANAGEMENT

<table>
<thead>
<tr>
<th>Unit Quote Price</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$__________</td>
<td>per record</td>
</tr>
</tbody>
</table>

1. Additions to KWO subscription list

2. Deletions to KWO subscription list

3. Changes to KWO subscription list

4. Data Processing

5. Merge/Purge

### B. BULK MAIL SERVICE

<table>
<thead>
<tr>
<th>Unit Quote Price</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$__________</td>
<td>per thousand</td>
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</table>

6. Prep, print, affix mailing labels, as detailed in RFQ DPM 2018-04

7. Delivery of mailers to Main Honolulu Post Office

### C. DELIVERY AND DISTRIBUTION

<table>
<thead>
<tr>
<th>Unit Quote Price</th>
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</thead>
<tbody>
<tr>
<td>$__________</td>
<td>per month</td>
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8. Delivery of up to 7,000 newspapers to approximately 115 locations on O‘ahu (including restocking as needed)

9. Preparation of a minimum of 158 pounds of newspaper for shipment to Neighbor Islands via Hawaiian Air Cargo

10. Maintenance of plastic distribution boxes, to include cleaning, removing trash, replacing windows as needed
D. ADDITIONAL ASSOCIATED COSTS
For associated costs not previously listed on this Quotation Form, but shall be included as part of your quotation, please detail as separate line items below.

<table>
<thead>
<tr>
<th>Unit Quote Price</th>
<th>Per Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>$________ / _______</td>
<td></td>
</tr>
</tbody>
</table>

Offeror: _______________________________
Contact Person: _________________________
Email: _________________________________
Phone: ________________________________