



STATE OF HAWAII  
OFFICE OF HAWAIIAN AFFAIRS

COMMITTEE ON BENEFICIARY ADVOCACY  
AND EMPOWERMENT  
John Waihe'e IV, Chairperson  
Kalei Akaka, Vice Chairperson  
Leina'ala Ahu Isa, At-Large  
Dan Ahuna, Kauai/Ni'ihau  
Keli'i Akina, At-Large  
Brendon Kalei'aina Lee, At-Large  
Carmen Hulu Lindsey, Maui  
Robert K. Lindsey, Jr., Hawai'i Island  
Colette Y. Machado, Moloka'i/Lāna'i

COMMITTEE ON RESOURCE  
MANAGEMENT  
Dan Ahuna, Chairperson  
Robert K. Lindsey, Jr., Vice Chairperson  
Leina'ala Ahu Isa, At-Large  
Kalei Akaka, O'ahu  
Keli'i Akina, At-Large  
Brendon Kalei'aina Lee, At-Large  
Carmen Hulu Lindsey, Maui  
Colette Y. Machado, Moloka'i/Lāna'i  
John Waihe'e IV, At-Large

JOINT MEETING OF THE COMMITTEE ON  
BENEFICIARY ADVOCACY AND EMPOWERMENT  
AND THE COMMITTEE ON RESOURCE MANAGEMENT

DATE: Wednesday, November 20, 2019  
TIME: 9:30 am  
PLACE: OHA Board Room, Nā Lama Kukui  
560 N. Nimitz Hwy., Suite 200  
Honolulu, HI 96817

AGENDA

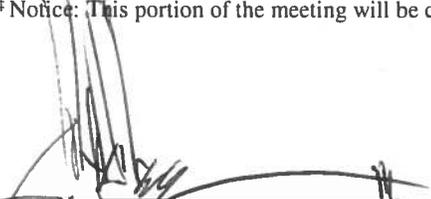
- I. Call to Order
- II. Public Testimony\*
- III. New Business
  - A. Approval of Minutes
    - 1. November 6, 2019
  - B. Action Item BAE-RM #19-09: FB 20-21 Emergency Financial Assistance Grant Recommendation
- IV. Announcements
- V. Adjournment

If you require an auxiliary aid or accommodation due to a disability, please contact Raina Gushiken at telephone number 594-1772 or by email at: rainag@oha.org no later than three (3) business days prior to the date of the meeting.

\*Notice: Persons wishing to provide testimony are requested to submit 13 copies of their testimony to the Chief Executive Officer at 560 N. Nimitz, Suite 200, Honolulu, HI, 96817 or fax to 594-1868, or email [BOTmeetings@oha.org](mailto:BOTmeetings@oha.org) 48 hours prior to the scheduled meeting. Persons wishing to testify orally may do so at the meeting, provided that oral testimony shall be limited to five minutes.

† Notice: The 72 Hour rule, pursuant to OHA BOT Operations Manual, Section 49, shall be waived for distribution of new committee materials.

‡ Notice: This portion of the meeting will be closed pursuant to HRS § 92-5.

  
Trustee John Waihe'e IV. Date 11/20/19  
Chairperson, Committee on Beneficiary Advocacy & Empowerment

  
Trustee Dan Ahuna Date 11/7/19  
Chairperson, Committee on Resource Management

**STATE OF HAWAI'I  
OFFICE OF HAWAIIAN AFFAIRS  
560 N. NIMITZ HIGHWAY, SUITE 200**

**JOINT MEETING of the COMMITTEE ON BENEFICIARY ADVOCACY AND EMPOWERMENT and  
the COMMITTEE ON RESOURCE MANAGEMENT  
MINUTES**

**November 6, 2019 9:00 a.m.**

**ATTENDANCE:**

BAE Chairperson John Waihe'e, IV  
BAE Vice-Chairperson Kaleihikina Akaka  
RM Chairperson Dan Ahuna  
RM Vice-Chairperson Robert Lindsey  
Trustee Lei Ahu Isa  
Trustee Keli'i Akina  
Trustee Brendon Kalei'aina Lee  
Trustee Carmen Hulu Lindsey  
Trustee Colette Machado

**BOT STAFF:**

Alyssa-Marie Kau  
Anuheia Patoc  
Claudine Calpito  
Crayn Akina  
Kama Hopkins  
Kauikeaolani Wailehua  
Lehua Itokazu  
Melissa Wennihan  
Priscilla Nakama

**LEGAL COUNSEL:**

Kurt W. Klein, Esq.  
Robert G. Klein, Esq.

**GUESTS:**

Marie Kumabe  
Kimberly Miyashiro

**I. CALL TO ORDER**

**RM Chair Ahuna** calls the Joint Meeting of the Committee on Beneficiary Advocacy and Empowerment and the Committee on Resource Management for Wednesday, November 6, 2019 to order at **9:07 a.m.**

**RM Chair Ahuna** notes for the record that **PRESENT** are:

| MEMBERS        |                    |             | AT CALL TO ORDER<br>(9:07 a.m.) | TIME ARRIVED         |
|----------------|--------------------|-------------|---------------------------------|----------------------|
| BAE VICE-CHAIR | KALEIHIKINA        | AKAKA       | PRESENT                         |                      |
| RM CHAIR       | DAN                | AHUNA       | PRESENT                         |                      |
| RM VICE-CHAIR  | ROBERT             | LINDSEY     | PRESENT                         |                      |
| TRUSTEE        | KELI'I             | AKINA       | PRESENT                         |                      |
| TRUSTEE        | BRENDON KALEI'AINA | LEE         | PRESENT                         |                      |
| TRUSTEE        | CARMEN "HULU"      | LINDSEY     | PRESENT                         |                      |
| TRUSTEE        | COLETTE            | MACHADO     | PRESENT                         |                      |
| BAE CHAIR      | JOHN               | WAIHE'E, IV |                                 | Arrived at 9:14 a.m. |
| TRUSTEE        | LEINA'ALA          | AHU ISA     |                                 | Arrived at 9:23 a.m. |

At the Call to Order, **SEVEN (7) Trustees are PRESENT**, thereby constituting a quorum.

**II. PUBLIC TESTIMONY\***

None

**III. NEW BUSINESS**

**A. APPROVAL OF MINUTES**

1. August 21, 2019
2. October 23, 2019

Trustee Hulu Lindsey moves to approve the JOINT BAE-RM meeting minutes of August 21, 2019 and October 23, 2019.

Trustee Robert Lindsey seconds the motion.

RM Chair Ahuna asks if there is any discussion or corrections.

RM Chair Ahuna calls for a ROLL CALL VOTE.

| TRUSTEE                    |                 | 1 | 2 | 'AE<br>(YES) | A'OLE<br>(NO) | KANALUA<br>(ABSTAIN) | EXCUSED              |
|----------------------------|-----------------|---|---|--------------|---------------|----------------------|----------------------|
|                            |                 |   |   |              |               |                      | 9:09 a.m.            |
| LEINA'ALA                  | AHU ISA         |   |   |              |               |                      | Arrived at 9:23 a.m. |
| BAE VICE-CHAIR KALEIHIKINA | AKAKA           |   |   | X            |               |                      |                      |
|                            | KELI'I          |   |   | X            |               |                      |                      |
| BRENDON KALEI'AINA         | LEE             |   |   | X            |               |                      |                      |
| CARMEN HULU                | LINDSEY         | 1 |   | X            |               |                      |                      |
| RM VICE-CHAIR ROBERT       | LINDSEY         |   | 2 | X            |               |                      |                      |
|                            | COLETTE MACHADO |   |   | X            |               |                      |                      |
| RM CHAIR DAN               | AHUNA           |   |   | X            |               |                      |                      |
| BAE CHAIR JOHN             | WAIHE'E         |   |   |              |               |                      | Arrived at 9:14 a.m. |
| <b>TOTAL VOTE COUNT</b>    |                 |   |   | <b>7</b>     | <b>0</b>      | <b>0</b>             | <b>2</b>             |

**MOTION: [ X ] UNANIMOUS [ ] PASSED [ ] DEFERRED [ ] FAILED**

RM Chair Ahuna notes for the record that the MOTION CARRIES.

**IV. EXECUTIVE SESSION<sup>‡</sup>**

**A. Approval of Minutes  
1. October 16, 2019**

**B. Consultation with Kumabe HR LLC regarding the recruitment of candidates and hiring for the position of OHA Chief Executive Officer (CEO). Pursuant to HRS §92-5(a)(2).**

**RM Chair Ahuna asks for a motion to resolve into Executive Session pursuant to HRS §92-5(a)(2).**

**Trustee Lee moves to resolve into Executive Session.**

**Trustee Hulu Lindsey seconds the motion.**

**RM Chair Ahuna asks if there is any discussion. There is none.**

**RM Chair Ahuna calls for a Roll Call Vote.**

| TRUSTEE                    |                | 1 | 2 | 'AE<br>(YES) | A'OLE<br>(NO) | KANALUA<br>(ABSTAIN) | 9:10 a.m.<br><br>EXCUSED |
|----------------------------|----------------|---|---|--------------|---------------|----------------------|--------------------------|
| LEINA'ALA                  | <b>AHU ISA</b> |   |   |              |               |                      | Arrived at 9:23 a.m.     |
| BAE VICE-CHAIR KALEIHIKINA | <b>AKAKA</b>   |   |   | X            |               |                      |                          |
| KELI'I                     | <b>AKINA</b>   |   |   | X            |               |                      |                          |
| BRENDON KALEI'ĀINA         | <b>LEE</b>     | 1 |   | X            |               |                      |                          |
| CARMEN HULU                | <b>LINDSEY</b> |   | 2 | X            |               |                      |                          |
| RM VICE-CHAIR ROBERT       | <b>LINDSEY</b> |   |   | X            |               |                      |                          |
| COLETTE                    | <b>MACHADO</b> |   |   | X            |               |                      |                          |
| RM CHAIR DAN               | <b>AHUNA</b>   |   |   | X            |               |                      |                          |
| BAE CHAIR JOHN             | <b>WAIHE'E</b> |   |   |              |               |                      | Arrived at 9:14 a.m.     |
| <b>TOTAL VOTE COUNT</b>    |                |   |   | <b>7</b>     | <b>0</b>      | <b>0</b>             | <b>2</b>                 |

**MOTION: [ X ] UNANIMOUS [ ] PASSED [ ] DEFERRED [ ] FAILED**

**RM Chair Ahuna notes for the record that all members present vote 'AE (YES) and the MOTION CARRIES.**

The committee resolved into Executive Session at 9:10 a.m. to discuss:

**IV. EXECUTIVE SESSION<sup>‡</sup>**

**A. Approval of Minutes  
1. October 16, 2019**

**B. Consultation with Kumabe HR LLC regarding the recruitment of candidates and hiring for the position of OHA Chief Executive Officer (CEO). Pursuant to HRS §92-5(a)(2).**

The committee returned to Open Session at 10:48 a.m.

**V. ANNOUNCEMENTS**

None

**VI. ADJOURNMENT**

**Trustee Hulu Lindsey moves to adjourn the JOINT BAE-RM meeting.**

**RM Chair Ahuna seconds the motion.**

**BAE Chair Waihe'e asks if there is any discussion. There is none.**

**BAE Chair Waihe'e asks if any members vote NO or ABSTAIN. There are no dissenting votes.**

|                         |                    |                |   |              |               |                      | 10:49 a.m. |
|-------------------------|--------------------|----------------|---|--------------|---------------|----------------------|------------|
| TRUSTEE                 |                    | 1              | 2 | 'AE<br>(YES) | A'OLE<br>(NO) | KANALUA<br>(ABSTAIN) | EXCUSED    |
|                         | LEINA'ALA          | <b>AHU ISA</b> |   | X            |               |                      |            |
| BAE VICE-CHAIR          | KALEIHIKINA        | <b>AKAKA</b>   |   | X            |               |                      |            |
|                         | KELI'I             | <b>AKINA</b>   |   | X            |               |                      |            |
|                         | BRENDON KALEI'ĀINA | <b>LEE</b>     |   | X            |               |                      |            |
|                         | CARMEN HULU        | <b>LINDSEY</b> | 1 | X            |               |                      |            |
| RM VICE-CHAIR           | ROBERT             | <b>LINDSEY</b> |   | X            |               |                      |            |
|                         | COLETTE            | <b>MACHADO</b> |   | X            |               |                      |            |
| RM CHAIR                | DAN                | <b>AHUNA</b>   | 2 | X            |               |                      |            |
| BAE CHAIR               | JOHN               | <b>WAIHE'E</b> |   | X            |               |                      |            |
| <b>TOTAL VOTE COUNT</b> |                    |                |   | <b>9</b>     | <b>0</b>      | <b>0</b>             | <b>0</b>   |

**MOTION: [ X ] UNANIMOUS [ ] PASSED [ ] DEFERRED [ ] FAILED**

**BAE Chair Waihe'e adjourns the Joint Meeting of the Committee on Beneficiary Advocacy and Empowerment and the Committee on Resource Management at 10:49 a.m.**

Respectfully submitted,

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Melissa Wennihan  
Trustee Aide  
Committee on Beneficiary Advocacy and Empowerment

As approved by the Joint Meeting of the Committee on Beneficiary Advocacy and Empowerment and the Committee on Resource Management on November 6, 2019.

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Trustee John Waihe'e, IV  
Chair  
Committee on Beneficiary Advocacy and Empowerment

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Trustee Dan Ahuna  
Chair  
Committee on Resource Management

ATTACHMENT(s):

- NONE

**OFFICE OF HAWAIIAN AFFAIRS**  
**Action Item**

**Joint Committee on Resource Management  
and Beneficiary Advocacy and Empowerment  
November 20, 2019**

**BAE/RM #19-09**

**Action Item Issue: FB 20-21 Emergency Financial Assistance Grant Recommendation**

**Prepared by:**  11/8/2019  
Maile Lu'uwai Date  
Grants Manager, Ka Pou Kāko'o Kaiāulu

**Reviewed by:**  11/8/19  
Gloria Li Date  
Ka Pou Kihi Kanaloa Wai Kūikawā, Interim Chief Financial Officer

**Reviewed by:**  11/8/19  
Lisa Watkins-Victorino Date  
Ka Pou Nui Kūikawā, Interim Chief Operating Officer

**Reviewed by:**  11/8/19  
Sylvia Hussey, Ed.D. Date  
Ka Pouhana Kūikawā, Interim Chief Executive Officer

**Reviewed by:**  11-12-19  
John Waihee IV Date  
Luna Ho'omalua Kōmike BAE, BAE Chairperson

**Reviewed by:**  11/12/2019  
Dan Ahuna Date  
Luna Ho'omalua Kōmike RM, RM Chairperson

**I. Action Item:**

To approve and authorize the disbursement of \$830,000 from the Fiscal Year 2020 Core Operating Budget (Object Code 56530) and \$830,000 from the Fiscal Year 2021 Core Operating Budget (Object Code 56530) to fund the Emergency Financial Assistance grant to the Council for Native Hawaiian Advancement (CNHA).

**II. Issue:**

Whether the Joint Committee on Resource Management and Beneficiary Advocacy and Empowerment (Joint Committee) should approve and authorize the disbursement of \$830,000 from the Fiscal Year 2020 Core Operating Budget (Object Code 56530) and \$830,000 from the Fiscal Year 2021 Core Operating Budget (Object Code 56530) to fund the Emergency Financial Assistance grant to CNHA.

**III. Discussion:**

The State of Hawai'i General Fund appropriation for FB 20-21 for OHA's social service program is \$830,000 per year and is directed, with OHA's 1:1 match, to "provide for social services, including referral services and case management, to at-risk Office of Hawaiian Affairs beneficiaries to immediately address unexpected crises; provided further that program activities shall be designed with an overall objective to provide financial assistance to improve stability during emergency situations". H.B. 172 H.D. 1 S.D. 2 C.D. 1 HB 172, Part III Program Provisions, Section 5.

On June 18, 2019, the Resources Management Committee recommended and on June 20, 2019, the Board of Trustees approved RM #19-09 - OHA's Biennium Budget for the Fiscal Periods 2019-2020 (FY20) and 2020-2021 (FY21), which authorized funding of \$830,000 for FY 2020 and \$830,000 for FY 2021 for OHA's social services program.

On September 13, 2019, the Grants Program issued Solicitation No. 20-10 Emergency Financial Assistance. The solicitation was issued to select a qualified non-profit organization to administer a statewide program for Native Hawaiian individuals and families for emergency financial assistance following an emergent crisis, financial literacy education, and multiservice referrals for employment, education, healthcare, housing and social services.

The Emergency Financial Assistance grant timeline is provided below:

**FB 20-21 Emergency Financial Assistance Grant Timeline**

| <b>Activity</b>   | <b>Timeline</b>          |
|---|--------------------------|
| Public notice of availability of solicitation & application       | September 13, 2019       |
| Solicitation orientations   | September 23 & 25, 2019  |
| Online application submittal deadline                             | October 11, 2019         |
| Application eligibility, evaluation, selection and recommendation | October - November 2019  |
| Approval by the BOT and notice of award                           | November 21, 2019        |
| Grant contract & procurement process                              | November – December 2019 |
| Anticipated Contract Start Date                                   | January 1, 2020          |

A total of two (2) applications were received and were eligible for review. The applications were evaluated and scored by three reviewers. Each reviewer individually scored applications in accordance with the evaluation categories in the solicitation. The overall evaluation categories were: Background & Capacity, Experience, Project/Service Delivery, Evaluation and Financial. Combined average scores for each applicant were added to a matrix. Reviewers met to review the matrix and to discuss and finalize their scores.

CNHA received the highest cumulative score and is recommended for funding. A recommendation summary for CNHA, including a list of the board members and executive staff, is provided on **Attachment A –Recommendation Summary**.

This action seeks Joint Committee consideration and approval to award the Emergency Financial Assistance grant to CNHA.

**IV. Funding Source**

Funding for this recommendation was authorized on June 20, 2019, via BOT approval of RM #19-09 - OHA’s Biennium Budget for the Fiscal Periods 2019-2020 (FY20) and 2020-2021 (FY21), which authorized funding of \$830,000 for FY 2020 and \$830,000 for FY 2021 for OHA’s social services program.

**V. Recommended Action:**

To approve and authorize the disbursement \$830,000 from the Fiscal Year 2020 Core Operating Budget (Object Code 56530) and \$830,000 from the Fiscal Year 2021 Core Operating Budget (Object Code 56530) to fund the Emergency Financial Assistance grant to CNHA.

**VI. Alternatives to Recommended Action**

- A. Approve and authorize all funding.
- B. Approve and authorize partial funding.
- C. Do not approve funding.

**VII. Timeframe**

Immediate action is recommended to effect notification of awards and commencement of grantee contracting.

**VIII. Attachments**

- A. Recommendation Summary
- B. FB 20-21 Emergency Financial Assistance Grant Process

**ATTACHMENT A. RECOMMENDATION SUMMARY**

**Council for Native Hawaiian Advancement**

**ORGANIZATION MISSION**

To enhance the cultural, economic, political and community development of Native Hawaiians. We envision a socially and economically sustainable Hawaiian community empowered through self-governance.

**BOARD MEMBERS & EXECUTIVE TEAM**

**Board of Directors:** Hanalei Aipoalani, Chair, Blossom Feitera, Vice Chair, Lance Holden, Lahela Williams, Liberta Albao, Iwalani McBrayer, Moses Haia, Charisse Ala, Namaka Rawlins, Scotty Reis-Moniz, Andrew Ahpo, Kevin Chang **Executive Team:** Kuhio Lewis, Chief Executive Officer, Daniel Sharp, Chief Financial Officer Kanoe Tjorvatjoglou Cup Choy, Chief Operating Officer

**REASONS FOR RECOMMENDATION**

- CNHA will partner with two subcontractors to support the grant: Hawaiian Community Assets and Solutions Pacific. Incorporating the background and experience of CNHA and its subcontractors, CNHA ranked higher than the second applicant in the following categories:
  - Background & Capacity; and
  - Project & Service Delivery.
- With its subcontractors, CNHA’s coverage for services extends throughout statewide island communities.
- CNHA commitments of support from collaborative partners from across the state will increase and enhance outreach and services to the beneficiary community.
- External reviewers provided the following comments regarding CNHA’s application:
  - “[The] application provides a clear description of its capacity to effectively implement its EFA program in partnership with Hawaiian Community Assets and Solutions Pacific as required by the grant solicitation. Applicant and community partners demonstrate capacity to implement program services statewide and in each County per the grant solicitation.”
  - “[The] organization along with its community partners provide comprehensive coverage across the whole of Hawai‘i, including more rural areas heavily populated by Native Hawaiian families and communities.”

**ATTACHMENT B. FB 20-21 EMERGENCY FINANCIAL ASSISTANCE GRANT PROCESS**

