JOINT MEETING OF THE COMMITTEE ON BENEFICIARY ADVOCACY AND EMPOWERMENT AND THE COMMITTEE ON RESOURCE MANAGEMENT

DATE: Wednesday, October 16, 2019
TIME: 9:30 AM
PLACE: OHA Board Room, Nā Lama Kukui
560 N. Nimitz Hwy., Suite 200
Honolulu, HI 96817

AGENDA

I. Call to Order
II. Public Testimony*
III. New Business
   A. Approval of Minutes
      1. August 21, 2019
      2. October 2, 2019
   B. BAE/RM #19-08 - FB 20-21 Hawaiian-Focused Public Charter School Fund Administration Grant Recommendation
IV. Executive Session†
   A. Approval of Minutes
      1. May 29, 2019
      2. October 2, 2019
   B. Consultation with Kumabe HR LLC regarding the recruitment of candidates and hiring for the position of OHA Chief Executive Officer (CEO). Pursuant to HRS §92-5(a)(2).
V. Announcements
VI. Adjournment

If you require an auxiliary aid or accommodation due to a disability, please contact Raina Gushiken at telephone number 594-1772 or by email at: rainag@oha.org no later than three (3) business days prior to the date of the meeting.

*Notice: Persons wishing to provide testimony are requested to submit 13 copies of their testimony to the Chief Executive Officer at 560 N. Nimitz, Suite 200, Honolulu, HI, 96817 or fax to 594-1868, or email BOTmeetings@oha.org 48 hours prior to the scheduled meeting. Persons wishing to testify orally may do so at the meeting, provided that oral testimony shall be limited to five minutes.

†Notice: The 72 Hour rule, pursuant to OHA BOT Operations Manual, Section 49, shall be waived for distribution of new committee materials.

†Notice: This portion of the meeting will be closed pursuant to HRS § 92-5.

Trustee John Waihe'e IV. Date
Chairperson, Committee on Beneficiary Advocacy & Empowerment

Trustee Dan Ahuna Date
Chairperson, Committee on Resource Management
Minutes of the Office of Hawaiian Affairs
Joint Committees on Beneficiary Advocacy and Empowerment and Resource Management
August 21, 2019
9:03 am

ATTENDANCE:
Trustee Dan Ahuna, RM Chairperson
Trustee Brendon Kaleiaina Lee
Trustee Kalei Akaka, BAE Vice-Chair
Trustee Keli‘i Akina
Trustee Carmen Hulu Lindsey

EXCUSED
Trustee Leina‘ala Ahu Isa
Trustee Robert Lindsey, RM Vice-Chair

STAFF PRESENT:
Sylvia Hussey, Interim CEO
Ron Porter
Claudine Calpito
Alyssa Kau
Lehua Itokazu
Carol Ho‘omanawanui
Lopaka Baptiste
Dayna Pa
Paul Harleman
Maria Calderon
Melissa Wennihan
Crayn Akina
Brandon Mitsuda
Kauikeaolani Wailehua
Zuri Aki
Lei Ann Durant
Priscilla Nakama
Nathan Takeuchi
Raina Gushiken
Ray Matsuura
Jason Paloma
Maile Luuwai
Daniel Santos III
Farah Cabrera
Gloria Li
Jim Patterson

Keola Lindsey
Lisa Victor
Mehana Hind
Merlyn Akuna
Miki Lene
Miles Nishijima
Momilani Lazo
Phyllis Ono-Evangelista
Raina Gushiken
Sterling Wong
Tiger Li
Maile Luuwai
Sylvia Hussey
Arlene Aguinaldo

Guest and Community:
None
I. CALL TO ORDER

Chair Ahuna – Calls the Joint Committees on Beneficiary Advocacy and Empowerment and Resource Management to order at 9:03 am, noting for the record the following Trustees present:

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<th>Trustee Name</th>
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<th>Comments</th>
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<tr>
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<td>TRUSTEE COLETTE MACHADO</td>
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<td>TRUSTEE JOHN WAIHE’E</td>
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<td>CHAIRPERSON DAN AHUNA</td>
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At the Call to Order, there are seven (7) Trustees present, two (2) excused.

Chair Ahuna states he received excuse letters for Trustee Ahu Isa and Trustee Robert Lindsey Jr.

II. PUBLIC TESTIMONY

None.

III. APPROVAL OF MINUTES

A. May 29, 2019

Chair Ahuna asks for discussion on minutes of May 29, 2019. Hearing none calls for vote.

Trustee AKAKA, MOVED, SECOND by Trustee Hulu Lindsey to approve minutes of May 29, 2019.
Chair Ahuna moves onto next item.

IV. NEW BUSINESS


Chair Ahuna calls Sylvia Hussey forward to discuss item IV. A.

Sylvia Hussey greets everyone and calls forward Maile Lu’uwai to review and discuss item IV. A.

Maile Luʻuwai greets everyone and gives background, discussion and process on Action item BAE/RM #19-07. A total of four (4) applications were received and were eligible for review. The applications were evaluated and scored by three (3) Grants Specialists from the Grants Program. Each reviewer individually scored applications in accordance with the evaluation categories in the Emergency financial Assistance Solicitation. The evaluation categories were: Background & Capacity, Experience, Project/Service Delivery. Evaluation and financial. Combined average scores for each applicant were added to a matrix. Reviewers met to review the matrix, discuss their
scores and to reach a consensus on a recommendation. ALU LIKE Inc. received the highest score and is recommended for funding. Maile expressed concerns of ALU LIKE and their current contract with beneficiary follow up. They have had numerous complaints on current contract and have done site visits to follow up. More concerns regarding office hours were discussed and monitoring.

Trustee Hulu Lindsey expressed her concerns that beneficiaries know that the funding they receive is from OHA. OHA not getting proper acknowledgement. Also inquired if monies are being allocated for each island. Asked the total grant is 1.6mil for 2 years, which is $830k, how are you allocating this money to the different islands? Will the monies be split up over a 4 quarter period?

Maile Lu'uwai will ensure the proper acknowledgement and stated allocation is per island but for personnel, to help service beneficiaries for each island.

Trustee Akaka asked if ALU LIKE would provide OHA a quarterly report of updates.

Maile Lu'uwai states yes, mandated by contract to provide quarterly reports. We look at the report regarding progress, scope of services, performance measurement table, if they are meeting their numbers and review of expenses.

Trustee Machado agreed with Trustee Hulu and that Molokai has limited staff for the Kupuna program, 2 FT and 2 PT staff. Is surprised ALU LIKE is making promises that they will fill these positions on Molokai. I am not sure what office hours on Maui is like, but the Molokai office is co-sharing with an architect firm in the area. We need to know they can function on each island. Questioned if ALU LIKE has the capacity statewide, whether they can hire in a timely manner. Asked what have they been doing the past 10 years? Not having a steady office on Maui will be problematic.

Maile Lu'uwai states they will not staff Molokai; they will staff the county of Maui. She will work with them to see how they will address Lanai and Molokai. They will assess them over the phone and work with staff if paperwork needs to be sent in.

Trustee Machado states it’s not just paperwork, they need to come in and assess them. I am not sure how they will do it by phone, with only 1 person in Maui county.

Maile Lu'uwai states we can get commitments from ALU LIKE in the contract.

Trustee Lee states I don’t think you are understanding Trustee Hulu Lindsey question. She is not asking for a number of how much is going to be budgeted for staff, she specifically asking problematic money, is there going to be a budget per island of how much relief money per county? Not about personnel.
Sylvia Hussey clarifies that the 38% of the 1.6mil, is going to overhead, so that leaves about 1mil or 62% and if that 1mil is being allocated by island communities. So half a million per year is divided by island communities.

Maile Lu‘uwai states we don’t have it broken down like that. One of my concerns is that if we allocate a specific amount, I don’t think this last 2 year grant we haven’t run out of money. We have not been in any position where we said we don’t have any emergency money.

Trustee Hulu Lindsey states I have had experience in the past, where Maui has run out of money half of the year and it could’ve been held in Honolulu. *How do we know that?* It all depends on how they monitor and expend it.

Maile Lu‘uwai asks should we do an allocation per county, which I am a little concerned about. I’d rather have one big pot of money and that where the demand is coming in, rather than limiting pots per island, we will have those resources across the state and it will be unlimited until that pot is expended.

Trustee Lee asks *are you aware of grants staffs concerns about ALU LIKE’s last execution of this contract?*

Trustee Lee states my understanding is that OHA took the contract away from them the last time they had this contract from us.

Chair Ahuna states we now go into recess.

Meeting in recess at 9:59 am

Meeting reconvenes at 10:07 am.

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**Trustee WAIHE‘E, MOVED, SECOND by Trustee Hulu Lindsey to approve BAE/RM #19-07 FB 20-21 Emergency Financial Assistance Grant Recommendation.**

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<th>Trustee Name</th>
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<th>KANALUA (ABSTAIN)</th>
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<td>TRUSTEE HULU</td>
<td>ABSTAINED</td>
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</table>
TRUSTEE ROBERT LINDSEY | EXCUSED
TRUSTEE COLETTE MACHADO | ABSTAINED
TRUSTEE JOHN WAIHE‘E | X
CHAIRPERSON DAN AHUNA | X

TOTAL VOTE COUNT | 3 | 2 | 2 | 2

MOTION: [ ] UNANIMOUS [ ] PASSED [ ] DEFERRED [ ] FAILED

Motion failed with (3) YES votes, (2) NO votes, (2) ABSTENTIONS.

V. ANNOUNCEMENTS
None.

VI. ADJOURNMENT
Chair Ahuna asks for motion to adjourn.
Trustee Lee moved to adjourn.
Trustee Waihe‘e seconded.

Trustee LEE, MOVED, SECOND by Trustee WAIHE‘E, motion to adjourn.

| TRUSTEE LEI | AHU ISA | EXCUSED |
| TRUSTEE KALEI | AKAKA | X |
| TRUSTEE KELI‘I | AKINA | X |
| TRUSTEE BRENDON KALEI ‘AINA | LEE | 1 | X |
| TRUSTEE HULU LINDSEY | | X |
| TRUSTEE ROBERT LINDSEY | EXCUSED |
| TRUSTEE COLETTE MACHADO | X |
| TRUSTEE JOHN WAIHE‘E | 2 | X |
| CHAIRPERSON DAN AHUNA | X |

TOTAL VOTE COUNT | 7 | 0 | 2

MOTION: [ ] UNANIMOUS [X] PASSED [ ] DEFERRED [ ] FAILED

Motion passed with seven (7) YES votes.
Chair Ahuna hearing no objections, adjourned meeting.

Meeting adjourned at 10:27 am.

Respectfully Submitted,

Claudine Calpito, Trustee Aide
Committee on Resource Management

John Waiheʻe IV, Chairperson
Committee on Beneficiary, Advocacy and Empowerment

Dan Ahuna, Chairperson
Committee on Resource Management

Approved: BAE-RM Committee meeting ________________

ATTACHMENT:

1) Excuse letter – Trustee Leinaʻala Ahu Isa
2) Excuse letter – Trustee Robert K. Lindsey, Jr.
3) Action Item BAE-RM#19-07 FB 20-21 Emergency Financial Assistance Grant Recommendation
Minutes of the Office of Hawaiian Affairs
Joint Committees on Beneficiary Advocacy and Empowerment
and Resource Management
October 2, 2019
10:31 am

ATTENDANCE:
Trustee Dan Ahuna, RM Chairperson
Trustee Brendon Kaleiaina Lee
Trustee Kalei Akaka, BAE Vice-Chair
Trustee Keli‘i Akina
Trustee Carmen Hulu Lindsey
Trustee Leina‘ala Ahu Isa
Trustee Robert Lindsey, RM Vice-Chair

Trustee Colette Machado
Trustee John Waihe‘e, BAE Chairperson

STAFF PRESENT:
Sylvia Hussey, Interim CEO
Anuhea Patoc
Raina Gushiken
Claudine Calpito
Alyssa Kau
Carol Ho'omanawanui
Lopaka Baptiste
Paul Harleman
Maria Calderon
Melissa Wennihan
Brandon Wennihan
Kama Hopkins
Kauikeaolani Wailehua

Guest and Community:
Robert G. Klein, Esq.
Marie Kumabe – Kumabe HR
Kimberly Miyashiro – Kumabe HR
I. CALL TO ORDER

Chair Ahuna – Calls the Joint Committees on Beneficiary Advocacy and Empowerment and Resource Management to order at 10:31 am, noting for the record the following Trustees present:

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At the Call to Order, there are eight (8) Trustees.

Chair Ahuna states he received excuse letter from Trustee Machado.

II. PUBLIC TESTIMONY

None.

III. NEW BUSINESS

A. Approval of Minutes - May 22, 2019

Chair Ahuna asks for motion and discussion on minutes of May 22, 2019.

Trustee Lee states Paul Harleman and Sylvia Hussey were not in attendance. Minutes need to be amended.
Trustee Hulu LINDSEY, MOVED, SECOND by Trustee Robert Lindsey to approve minutes of May 22, 2019 as amended.

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MOTION: [ ] UNANIMOUS [X] PASSED [ ] DEFERRED [ ] FAILED

Motion passes with eight (8) YES votes.

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Trustee Hulu LINDSEY, MOVED, SECOND by Trustee WAIHE‘E to approve minutes of May 22, 2019.

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MOTION: [ ] UNANIMOUS [X] PASSED [ ] DEFERRED [ ] FAILED
Motion passes with seven (7) YES votes, one (1) ABSTENTION.

Chair Ahuna states we will now recuse into Executive Session.

Meeting recuses into executive session at 10:35 am.

Meeting reconvenes into open session at 11:48 am.

V. ANOUNCEMENTS

None.

VI. ADJOURNMENT

Chair Ahuna asks for motion to adjourn.

Trustee Lee moved to adjourn.

Trustee Waiheʻe seconded.

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<tr>
<th>Trustee LEE, MOVED, SECOND by Trustee WAIHE'E, motion to adjourn.</th>
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MOTION: [ ] UNANIMOUS [X] PASSED [ ] DEFERRED [X] FAILED

Motion passed with eight (8) YES votes.
Chair Ahuna hearing no objections, adjourned meeting.

Meeting adjourned at 11:48 am.

Respectfully Submitted,

Claudine Calpito, Trustee Aide
Committee on Resource Management

John Waihe’e IV, Chairperson
Committee on Beneficiary, Advocacy and Empowerment

Dan Ahuna, Chairperson
Committee on Resource Management

Approved: BAE-RM Committee meeting

ATTACHMENT: 1) Excuse letter – Trustee Colette Machado
OFFICE OF HAWAIIAN AFFAIRS
Action Item

Joint Committee on Resource Management
and Beneficiary Advocacy and Empowerment
October 16, 2019

BAE/RM #19-08

Action Item Issue: FB 20-21 Hawaiian-Focused Public Charter School Fund Administration Grant Recommendation

Prepared by: Maile Lu‘uwai
Grants Manager, Ka Pou Kāko‘o Kaiāulu

Reviewed by: Gloria Li
Ka Pou Kihi Kanaloa Wai Kūikawā, Interim Chief Financial Officer

Reviewed by: Lisa Watkins-Victorino
Ka Pou Nui Kūikawā, Interim Chief Operating Officer

Reviewed by: Sylvia Hussey, Ed.D.
Ka Pōhana Kūikawā, Interim Chief Executive Officer

Reviewed by: John Waihee IV
Luna Ho‘omalu Kōmike BAE, BAE Chairperson

Reviewed by: Dan Ahuna
Luna Ho‘omalu Kōmike RM, RM Chairperson
I. **Action Item:**

To approve and authorize the disbursement of $1,500,000 from the Fiscal Year 2020 Core Operating Budget (Object Code 56530) and $1,500,000 from the Fiscal Year 2021 Core Operating Budget (Object Code 56530) to fund the FB 20-21 Hawaiian-Focused Public Charter School (HPCS) grant to: 1) Kanu o ka 'Āina Learning 'Ohana ($2,750,589) for distribution to 16 Hawaiian-Focused Public Charter Schools, excluding, Kanu o ka 'Āina New Century Public Charter School; and 2) Kanu o ka 'Āina New Century Public Charter School ($249,411)

II. **Issue:**

Whether the Joint Committee on Resource Management and Beneficiary Advocacy and Empowerment (Joint Committee) should approve and authorize the disbursement of $1,500,000 from the Fiscal Year 2020 Core Operating Budget (Object Code 56530) and $1,500,000 from the Fiscal Year 2021 Core Operating Budget (Object Code 56530) to fund FB 20-21 Hawaiian-Focused Public Charter School (HPCS) grant to Kanu o ka 'Āina Learning 'Ohana (KALO), for distribution to 16 Hawaiian-Focused Public Charter Schools, excluding, Kanu o ka ‘Āina New Century Public Charter School; and Kanu o ka ‘Āina New Century Public Charter School (KANU).

III. **Discussion:**

On June 12, 2019, the State Legislature passed HB 172 to provide OHA with a General Fund Appropriation of $615,000 per fiscal year to be expended for educational improvement programs for Native Hawaiians. H.B. 172 H.D. 1 S.D. 2 C.D. 1 HB 172, Part III Program Provisions, Section 6.

On June 18, 2019, the Resources Management Committee recommended and on June 20, 2019, the Board of Trustees approved RM #19-09 - OHA’s Biennium Budget for the Fiscal Periods 2019-2020 (FY20) and 2020-2021 (FY21), which authorized funding of $1,500,000 for FY 2020 and $1,500,000 for FY 2021 for Hawaiian-Focused Public Charter Schools. The Board of Trustees allocated $365,000 per year in general funds designated for education improvement programs and $1,135,000 per year in OHA trust funds for the HPCS grant, consistent with prior years.

Based on Action Item RM #19-09, OHA’s Biennium Budget, the Grants Program issued the 20-09 Hawaiian-Focused Public Charter School Fund Administration Solicitation on August 2, 2019. The solicitation was issued to select a qualified non-profit organization to administer charter school funding for HPCS and the annual Ku‘i ka Lono Conference Leadership Symposium, a student conference.
The FB 20-21 Hawaiian-Focused Public Charter School Fund Administration Solicitation grant process timeline is provided below:

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<thead>
<tr>
<th>Activity</th>
<th>Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public notice of availability of solicitation &amp; application</td>
<td>August 2, 2019</td>
</tr>
<tr>
<td>Solicitation orientation</td>
<td>August 9, 2019</td>
</tr>
<tr>
<td>Online application submittal deadline</td>
<td>August 30, 2019</td>
</tr>
<tr>
<td>Application eligibility, evaluation, selection and recommendation</td>
<td>September 2019</td>
</tr>
<tr>
<td>Anticipated BOT approval and notice of award</td>
<td>October 17, 2019</td>
</tr>
<tr>
<td>Grant contract &amp; procurement process</td>
<td>October-November 2019</td>
</tr>
<tr>
<td>Contract effective date</td>
<td>November 15, 2019</td>
</tr>
</tbody>
</table>

A total of four applications were received and were eligible for review. The applications were evaluated and scored by three reviewers. Each reviewer individually scored applications in accordance with the evaluation categories in the solicitation. The overall evaluation categories were: Background & Capacity, Experience, Project/Service Delivery, Evaluation and Financial. Combined average scores for each applicant were added to a matrix. Reviewers met to review the matrix and to discuss and finalize their scores.

Kanu o ka ‘Āina Learning ‘Ohana received the highest cumulative score and is recommended for funding. A recommendation summary for Kanu o ka ‘Āina Learning ‘Ohana, including a list of the board members and executive staff, is provided on Attachment A – Recommendation Summary.

While KALO and KANU are two separate entities with different administrations and boards: (1) KALO is the landlord of KANU; (2) KALO carries the facilities debt for KANU’s LEED certified school site in Waimea via a USDA loan; (3) KALO is the fiscal sponsor to receive funds from entities like Kamehameha Schools; and (4) the same individual is listed as KANU’s Chief Business Officer and the Executive Director of KALO. Therefore, the KANU contract and related fund distribution will be administered by the OHA Grants Department in house.

Administration recommends the FB 20-21 Hawaiian-Focused Public Charter School grant be awarded to: 1) Kanu o ka ‘Āina Learning ‘Ohana ($2,750,589) for distribution to 16 Hawaiian-Focused Public Charter Schools, excluding, Kanu o ka ‘Āina New Century Public Charter School; and 2) Kanu o ka ‘Āina New Century Public Charter School ($249,411).
IV. Funding Source

Funding for this recommendation was authorized on June 20, 2019, via BOT approval of RM #19-09 - OHA’s Biennium Budget for the Fiscal Periods 2019-2020 (FY20) and 2020-2021 (FY21), which authorized funding of $1,500,000 for FY 2020 and $1,500,000 for FY 2021 for OHA’s Hawaiian-focused Public Charter School Program.

V. Recommended Action:

To approve and authorize the disbursement of $1,500,000 from the Fiscal Year 2020 Core Operating Budget (Object Code 56530) and $1,500,000 from the Fiscal Year 2021 Core Operating Budget (Object Code 56530) to fund the FB 20-21 Hawaiian-Focused Public Charter School (HPCS) grant to: 1) Kanu o ka ‘Āina Learning ‘Ohana ($2,750,589) for distribution to 16 Hawaiian-Focused Public Charter Schools, excluding, Kanu o ka ‘Āina New Century Public Charter School; and 2) Kanu o ka ‘Āina New Century Public Charter School ($249,411).

VI. Alternatives to Recommended Action

A. Approve and authorize all funding.
B. Approve and authorize partial or alternate funding.
C. Do not approve funding.

VII. Timeframe

Immediate action is recommended to effect notification of awards and commencement of grantee contracting.

VIII. Attachments

A. Recommendation Summary
B. Kanu o ka ‘Āina New Century Public Charter School Board of Directors & Administration
C. FB 20-21 Hawaiian-Focused Public Charter School Fund Administration Grant Process
ATTACHMENT A.
RECOMMENDATION SUMMARY

Kanu o ka ‘Āina Learning ‘Ohana (KALO)

BOARD OF DIRECTORS & EXECUTIVE STAFF

Board of Directors:
President – Hannah Springer, Vice President/Treasurer – Ed Teixeira, Secretary – Nancy Levenson, Dr. Judy Oliveira, Dwight Takamine, Advisor – Will Hancock, Advisor – Dr. Peter Hanohano

Executive Staff:
Executive Director - Taffi Wise
Chief Financial Officer – Katie Benioni
Director of Compliance – Nancy Levenson

REASONS FOR RECOMMENDATION

- KALO had the highest overall cumulative score and also scored higher than all other applicants in experience:
  - Providing the proposed services to the Native Hawaiian Community
  - Administering grant funding to Hawaiian-focused public charter schools
  - Administering grant funding to multiple grant recipients from one funding source; and
  - Facilitating reports from multiple grant recipients.

- One reviewer stated that “this applicant (KALO) seems to have the clearest and most in-depth understanding of how they could best support HFPCS’s beyond the level of mere fiscal management of this grant. KALO is the only applicant that strongly demonstrated a commitment to and experience in Hawaiian focused education. KALO is also the only applicant that described significant “value-added” components of what they would bring to administering this grant, that is, supports around advocacy and accreditation, two areas of vital importance to HFPCS’s.” Another reviewer stated that the “organization has a strong relationship with the large majority of Hawaiian-focused Charter Schools and a plethora of experience funding and collaborating with the schools.”

- KALO will provide two valued added service components to the grant that were not solicited. KALO will offer accreditation advising services to interested schools. Service options include consultations to help set direction, plan review, edit suggestions and answer accreditation questions. KALO will also conduct an annual advocacy survey that will be validated and refined at the annual Ku’i ka Lono Conference Leadership Symposium.
ATTACHMENT B.
KANU O KA ‘ĀINA NEW CENTURY PUBLIC CHARTER SCHOOL
BOARD OF DIRECTORS & ADMINISTRATION

Kanu o ka ‘Āina New Century Public Charter School (KANU)

BOARD OF DIRECTORS
- Kanani Kapuniai
- Mason Maikui
- Joe Fraser
- Keomailani Case
- Randy Vitousek
- Steve Hurwitz
- Allyssa Strula

ADMINISTRATION
- Allyson Tamura, Campus Principal
- Patrick Ayat, Campus Vice Principal
- Taffi Wise, School Business Manager
ATTACHMENT C.
FB 20-21 HAWAIIAN-FOCUSED PUBLIC CHARTER SCHOOL FUND ADMINISTRATION
GRANT PROCESS

RM # 19-09
OHA Biennium Budget for the Fiscal
Biennium Periods 2019-2020 (FY20)
and 2020-2021 (FY21)
Hawaiian-focused Public Charter School
Funding = $3,000,000
BOT Approved
June 20, 2019

Grants Planning
Solicitation & Application
Development, Timelines,
Orientation Materials &
Scheduling, Press Release,
Website, Digital Media
July 2019

Grant Solicitation
Released
August 2, 2019

Grant Application Support
Statewide Skype Orientation
Applicant Solicitation &
Application Support, OHA Grants
Portal Technical Assistance
August 2019

Application Eligibility Review
4 Applications Received & Reviewed
Eligibility Review:
• Required Minimum Documents, i.e., Certificate of Vendor
  Compliance, Board Governance Certification, IRS Letter of Non-
  Profit Determination, etc.
August 2019

Application Evaluation
4 Applications Reviewed
Reviewer Training
Individual Reviews = Independent Scores = Matrix
Reviewer Team Meeting: Review Scores, Discussion
= Recommendation
September 2019

Administration Review
BAE/RM #19-08 Action Item
September-October 2019

Joint RM/BAE Committee
BAE/RM #19-08 Action Item
October 16, 2019

BOT
BAE/RM #19-08 Action Item
October 17, 2019