JOINT MEETING OF THE COMMITTEE ON BENEFICIARY ADVOCACY AND EMPOWERMENT
AND THE COMMITTEE ON RESOURCE MANAGEMENT

DATE: Wednesday, March 27, 2019
TIME: 10:00 am
PLACE: OHA Board Room, Nā Lama Kukui
560 N. Nimitz Hwy., Suite 200
Honolulu, HI 96817

AGENDA

I. Call to Order

II. Public Testimony*

III. New Business
   A. Administration's recommendation to the BAE/RM Committee to review and approve Action Item BAE/RM #19-02 relating to the Kulia Grant recommendations.†

IV. Announcements

V. Adjournment

If you require an auxiliary aid or accommodation due to a disability, please contact Raina Gushiken at telephone number 594-1772 or by email at: rainag@oha.org no later than three (3) business days prior to the date of the meeting.

*Notice: Persons wishing to provide testimony are requested to submit 13 copies of their testimony to the Chief Executive Officer at 560 N. Nimitz Suite 200, Honolulu, HI, 96817 or fax to 594-1868, or email BOTmeetings@oha.org 48 hours prior to the scheduled meeting.

† Notice: The 72 Hour rule, pursuant to OHA BOT Operations Manual, Section 49, shall be waived for distribution of new committee materials.

Trustee John Waihe'e, IV
Chairperson, Committee on Beneficiary Advocacy and Empowerment

Trustee Robert K Lindsey, Jr.
Vice-Chairperson, Committee on Resource Management
Joint Meeting of the Committee on Beneficiary Advocacy and Empowerment and the Committee on Resource Management

DATE: Wednesday, March 27, 2019
TIME: 10:00 am
PLACE: OHA Board Room, NS Laniakea
560 N. Nimitz Hwy., Suite 200
Honolulu, HI 96817

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Persons unable to testify orally may do so at the meeting, provided that oral testimony shall be limited to five minutes.

Chairperson, Committee on Beneficiary Advocacy and Empowerment

Vice-Chairperson, Committee on Resource Management

Total Pages Scanned: 1
Total Pages Confirmed: 1

No.   Job  Remote Station  Start Time  Duration  Pages  Line  Mode  Job Type  Results

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Abbreviations:
- HS: Host send
- HR: Host receive
- WS: Waiting send
- PL: Polled local
- PR: Polled remote
- MP: Mailbox print
- RP: Report
- FF: Fax Forward
- CP: Completed
- FA: Fail
- TU: Terminated by user
- TS: Terminated by system
- G3: Group 3
- EC: Error Correct
Minutes of the Office of Hawaiian Affairs Joint Committee on Beneficiary Advocacy and Empowerment and Resource Management
March 27, 2019
10:00 am

ATTENDANCE:
Trustee Dan Ahuna, Chairperson
Trustee Robert Lindsey, Vice-Chair
Trustee Leina'ala Ahu Isa
Trustee Kalei Akaka
Trustee Keli'i Akina
Trustee Carmen Hulu Lindsey
Trustee Colette Machado
Trustee John Waihe'e

STAFF PRESENT:
Everett Ohta
Kamana'opono Crabbe, CEO
Lisa Victor
Miles Nishijima
Sterling Wong
Sylvia Hussey, COO
Lehua Itokazu
Carol Ho'omanawanui
Lopaka Baptiste
Claudine Calpito
Ron Porter
Karlen Oneha
Edna Johnson
Jim Patterson
Lady Garrett
Raina Gushiken
Maile Luuwai
Maria Calderon
Paul Harleman
Melissa Wennihan
Kauikeaolani Wailehua
Zuri Aki
Lei Ann Durant
Kama Hopkins
Kauikeaolani Wailehua
Alyssa Kau
Pricilla Nakama
I. CALL TO ORDER

Meeting started at 10:11 am.

Roll Call

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At the Call to Order, there are eight (8) Trustees present.

II. PUBLIC TESTIMONY

N/A

III. NEW BUSINESS

A. Administration's recommendation to the BAE/RM Committee to review and approve Action Item BAE/RM #19-02 relating to the Kulia Grant recommendations.

<Audio not available from 10:11am to 10:24am>

Trustee Hulu Lindsey: Asks Maile Luuwai about the selection of the Kulia grant review team members. Asks, if Maile Luuwai chose the external members for each grant review team.

Maile Luuwai: States, they received many names from the community and created a pool of reviewers which were approved by Kamanao (CEO). Then they contacted the approved individuals and asked them if they wanted to join a grant review team. Those that said they would like to were placed on a team. So they were not selected by an individual person in OHA. They were selected by a process.

Trustee Hulu Lindsey: Says, a beneficiary said that all the grant reviewers were selected by Kamanopono.
Maile Luuwwai: Yes, he approved the list of grant reviewers that we provided to him. There are actually more people that make up a larger pool of people that make up the complete grant reviewer list.

Trustee Hulu Lindsey: States, the point she would like to make is that OHA cannot have one person choosing who gets on the grant reviewer list. This has a big impact on our community and should not be influenced by one individual.

Maile Luuwwai: States she agrees with Trustee Hulu Lindsey.

Chair Ahuna: Asks Sylvia Hussey if she has anything to say.

Sylvia Hussey: Yes, she would like to affirm that the process used was filtered through her to the CEO with her recommendation as well. Also states, that as the post awarding statistics, the joint committee members will be receiving the list of all 81 applicants, including all those who were eligible, ineligible and then a list of all external grant reviewers, so that you can see the breadth and depth, caliber, and quality of the external reviewers.

Trustee Akina: Has a specific comment and then a general one. States he is pleased with the direction. As we move forward he suggests that they consider their external reviewers people who are not Kanaka Maoli so that they are not excluded. He expresses his agreement that having people who are best informed are often Native Hawaiian, but that there are others who are not that may contribute greatly. That is his specific comment. His general comment has to do with the work OHA does. There needs to be a clear policy of what the purpose of Kulia Grants are for. What is OHA trying to do with it. Is it a backdoor grant for those who may not qualify for other grants? Or whether we are trying to achieve something very specific with respect to the strategic goals? There needs to be a clear policy statement and align with that a defined amount the BOT approves in the budgeting process.

Chair Ahuna: He totally agrees with all the comments just stated. This is a great process and he likes how the BOT got to weigh in on these grants. The little changes were good, and although Kauai didn’t get anything the process was fare enough. He says that there seems to be a need to increase the amount of money for the Kulia Grants program. It seems this grant is more aligned with beneficiary organizational needs.

Trustee Bob Lindsey: Asks to clarify, if someone applies for a grant in one fiscal year and applies for another grant in another fiscal year and that person or organization is lucky enough to be awarded both, but the funding comes out during the calendar year, how would we handle that?

Maile Luuwai: Even though it is different fiscal years the grantee will hold to grants in the same fiscal cycle period even though they are in a calendar year or two fiscal years, and so it is something that the grants division is recommending against, especially given the grants funding amount is limited. They want to create a more transparent process but also a more equitable process. This issue is only because the Kulia grants this time were delayed, so as we move forward this will not be an issue if they stay disciplined to the grants cycle.
Trustee Machado: States, it is still confusing, and asks Sylvia to explain it further.

Sylvia Hussey: At the previous workshop there were various scenarios depending whether the awarded 10 organizations would take the grant or not, given some may be awarded a Kulia grant but turn it down due to other opportunities from OHA or outside. The proposal of organizations you see before you does not have any overlap between Kulia Grants and Community Grants. So, the issue put forth on the table is theoretically a concern, but does not apply in this proposal of 10 awardees.

Trustee Hulu Lindsey: With such a limited grants budget she doesn't see how they can give the same entity twice in the same year.

Trustee Ahu Isa: To address Trustee Akina's issue, when the revolving loan fund first started they had a very sharp Chinese CPA, so maybe we could look at something like that that is already created to be an evaluator that would be good.

Chair Ahuna: So as we look down when we are approving our strategy it that lens we look through, so we can align with our vision and mission. So that is what we are all going to be working on.

Sylvia Hussey: States, she was going to start this session with a commitment, apologizing for the timing of the materials, and also she wants to make it clear that the administration and the grants division is not making policy as that is the BOT's role. It is their responsibility to implement that policy with the fidelity that it is intended. She wants to make sure that it is understand that policy making is the Board's domain and implementation is the administration's domain. And implementing with fidelity is a commitment that they have. The intent of implementation is always transparency and rigor and we are committed to a process improvement as well. Island representation is one of the improvements we would like to make. Also, the Kulia grants will be a line item in the budget moving forward and when it comes out the trustees can decide if the number needs to be increased or not.

Trustee Hulu Lindsey: Thanks for that Sylvia. Since you are trying to improve things when you see a weakness in our policies, it is also your job to come to the board to make that proposal to us so that it can be made better. I know you don’t make policies but your recommendations to the board would be helpful, because you work with the policies everyday.

Maile Luuwai: Thank you Trustee Hulu Lindsey: we will be providing recommendations as we move forward.

Trustee Machado: In May 2018, you approved the Kulia Grants Guidelines and process that was submitted to you by the ad hoc committee on Grants and Sponsorships, led by herself and Trustee Waihee. We met 8 times on how we want to proceed. If there is a weakness in there we should go back and look at that. The second item was from 81 you got 51 from 51 you got 10. This process should have been made more clear to the board. The board should know who all of the applicants were.
Trustee Hulu Lindsey: The Kulia Grants should not be labelled initiatives of the Trustees, because they are not. People are questioning the trustees motives in allocating grants, which is not happening. The trustees are not involved in the selection process.

Trustee Akina: We actually as a board have the responsibility to draft policy. Trustee Lindsey brought up the issue of not having a clear purpose.

Trustee Ahu Isa: I went to the Native Hawaiian Chamber of Commerce luncheon and I introduced the Kulia Grants Program.

Trustee Machado: The Kulia Grants are just a trustee initiative and nothing more. We provided the guide and process through the ad hoc committee. You adopted those and now you are trying to translate those into an operating steps to take. That is all this is. This is a pilot project that we can improve on.

Chair Ahuna: We have an action item up on the board now that speaks to all of the potential awardees. But we need to bifurcate them.

Trustee Waihee: It would be easier to rescind it and then make them all separate because it might confusing if we try to bifurcate it through, Trustee Waihee rescinds the motion and Hulu rescinds the second. Then states, he would like to move and approve the amended action item BAE-RM #19-02.

Trustee Lindsey: Seconded.

<Action Item Vote>

Trustee Waihee: States, he would like to review and approve the separated action item BAE-RM #19-02.

<Action Item Vote>

Trustee Waihee: States, he would like to review and approve the separated action item BAE-RM #19-02.

MOTION 1: To review and approve Action Item BAE/RM #19-02 authorizing disbursement of $374,000 from the Fiscal Year 2018 Core Operating Budget (Object Code 56530) to fund eight (8) Fiscal year 2018 Kulia Grant recommendation listed on Attachment – OHA FY 2018 – Kulia Grant Recommendation Matrix except for Five Mountains Hawaii dba Kipuka O Ke Ola at $51,000 and Malama Loko Ea at $75,000.

Trustee Waihee, MOVED, SECOND by Trustee Hulu Lindsey.

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MOTION: [ ] UNANIMOUS [X] PASSED [ ] DEFERRED [ ] FAILED

Motion passes with eight (8) YES votes.

MOTION 2: To review and approve Action Item BAE/RM #19-02 authorizing disbursement of $51,000 from the Fiscal Year 2018 Core Operating Budget (Object Code 56530) to fund one (1) Fiscal year 2018 Kulia Grant recommendation listed on Attachment – OHA FY 2018 – Kulia Grant Recommendation Matrix for Five Mountains Hawaii dba Kipuka O Ke Ola at $51,000.

Trustee Waihee, MOVED, SECOND by Trustee Hulu Lindsey.

| TRUSTEE LEI | AHU ISA | X |
| TRUSTEE KALEI | AKAKA | X |
| TRUSTEE KEL'I | AKINA | X |
| TRUSTEE BRENDON | LEE | X |
| TRUSTEE HULU | LINDSEY | X |
| TRUSTEE ROBERT | LINDSEY | RECUSED |
| TRUSTEE COLETTE | MACHADO | X |
| TRUSTEE JOHN | WAIHE'E | X |
| CHAIRPERSON DAN | AHUNA | X |
| TOTAL VOTE COUNT | 2 |

MOTION: [ ] UNANIMOUS [X] PASSED [ ] DEFERRED [ ] FAILED

Motion passes with seven (7) YES votes.

MOTION 3: To review and approve Action Item BAE/RM #19-02 authorizing disbursement of $75,000 from the Fiscal Year 2018 Core Operating Budget (Object Code 56530) to fund one (1) Fiscal year 2018 Kulia Grant recommendation listed on Attachment – OHA FY 2018 – Kulia Grant Recommendation Matrix for Malama Loko Ea at $75,000.
Trustee Waihee, MOVED, SECOND by Trustee Hulu Lindsey.

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MOTION: [ ] UNANIMOUS [X ] PASSED [ ] DEFERRED [ ] FAILED

Motion passes with eight (8) YES votes.

II. Adjournment

Trustee Hulu Lindsey, MOVED, SECOND by Trustee Bob Lindsey.

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MOTION: [ ] UNANIMOUS [X ] PASSED [ ] DEFERRED [ ] FAILED

Adjournment passes with eight (8) YES votes.
Respectfully Submitted,

[Signature for Ron Porter]
Ron Porter, Trustee Aide
Committee on Resource Management

[Signature]
Dan Ahuna, Chairperson
Committee on Resource Management

Approved: RM Committee meeting 7-31-19
Action Item

Fiscal Year 2018 Kūlia Grant Recommendations

Prepared by: Māile Luʻuwai 3/25/2019
Grants Manager, Ka Pou Kākoʻo Kaiʻulu

Ka Pou Nui, Chief Operating Officer

Reviewed by: Kamanaʻopono Crabbe 3/25/2019
Ka Pouhana, Chief Executive Officer

Reviewed by: Signature not available 3/25/19
John Waihee IV
Luna Hoʻomalu Kōmike BAE, BAE Chairperson

Reviewed by: Dan Ahuna 3/25/19
Luna Hoʻomalu Kōmike RM, RM Chairperson
I. Action Item:

To approve and authorize the disbursement of $500,000 from the Fiscal Year 2018 Core Operating Budget (Object Code 56530) to fund the ten (10) Fiscal Year 2018 Kūlia Grant recommendations listed on Attachment—OHA FY 2018-Community Grant Recommendations Matrix.

II. Issue:

Whether or not the Joint Committee on Resource Management and Beneficiary Advocacy and Empowerment (Joint Committee) should approve and authorize the disbursement of $500,000 from the Fiscal Year 2018 Core Operating Budget (Object Code 56530) to fund the ten (10) Fiscal Year 2018- Kūlia Grant recommendations as listed on Attachment – OHA FY 2018- Community Grant Recommendations Matrix.

III. Discussion:

On June 8, 2017, the BOT approved RM #17-07 - OHA’s Biennium Budget for the Fiscal Periods 2017-2018 (FY18) and 2018-2019 (FY19), which authorized funding of $500,000 for FY 2018 for OHA’s Kūlia Grants. On August 1, 2017, the OHA Board of Trustees (BOT) approved the formation of the Ad Hoc Committee on Grants and Sponsorships led by Trustees Machado as Chair and Waihe’e as Vice Chair. In May of 2018, the BOT approved the Ad Hoc Committee’s recommendation in the form of the document entitled Kūlia Grants 2018 Guidelines and Process.

OHA’s Kūlia Grants were intended to engage the Hawaiian community and fund community programs that improve the lives of Native Hawaiian individuals, families, and/or communities by increasing access to resources, programs and information. Kūlia Grants are a pilot program and was designed to support programs that could not apply to the Community Grants Program (CGP) for funding consideration. Eligible Kūlia Grants requests included requests that: fall outside of the CGP biennium funding period; align with broader OHA strategic priorities; and are ineligible for CGP funding, such as capital improvement projects and capacity building.

The FY 2018 Kūlia Grants Timeline is provided below:

<table>
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<th>Activity</th>
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<tr>
<td>Public notice of availability of solicitation</td>
<td>September 24, 2018</td>
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<tr>
<td>Availability of online application</td>
<td>September 24, 2018</td>
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<td>Solicitation orientations - conducted 18 statewide sessions which included 1 teleconferencing session</td>
<td>October 2 – October 29, 2018</td>
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<td>Online application submittal deadline</td>
<td>November 16, 2018</td>
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<td>Application eligibility, evaluation, selection and recommendation</td>
<td>December 2018 – February 2019</td>
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<tr>
<td>Approval by the BOT and notice of award</td>
<td>April 2019</td>
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<tr>
<td>Grant contract &amp; procurement process</td>
<td>April – May 2019</td>
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<tr>
<td>Contract effective date</td>
<td>On or Prior to June 30, 2019</td>
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A total of eighty one (81) applications were received and fifty one (51) applications were eligible for review.

The eligible applications were scored by external Native Hawaiian grant reviewers. Each application was scored in accordance with the Kūlia Grants Solicitation which included organizational capacity, scope of services, experience, project plan, service delivery, and budget.

A Kūlia Grants Matrix with the top five highest scored applications for each strategic priority was distributed to the Joint Committee for its March 20, 2019 Kūlia Grants Workshop. A Kūlia Grants Recommendations Matrix was also distributed to the Joint Committee. The Kūlia Grants Recommendations Matrix included the top highest scored applications for each strategic priority with budget modifications based on a statewide distribution of $500,000 as well as applicant scores, requested funding, Native Hawaiians to be served, and the reported percentage of Native Hawaiians the applicants serve. The strategic priority areas, organizations, project names/descriptions and recommended budgets are provided on Attachment – OHA FY 2018 Kūlia Grant Recommendations Matrix.

This action seeks Joint Committee consideration and approval to fund the ten (10) Community Grant Recommendations as listed on Attachment – OHA FY 2018 Kūlia Grant Recommendations Matrix.

The following Grant Recommendations Matrix pie charts provide the distribution of projects by island and by strategic priority.

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1 Conflict of Interest and Confidentiality agreements were executed by all external reviewers.
IV. Funding Source:

Funding for these recommendations was authorized on June 7, 2017 via BOT approval of RM #17-07 - OHA’s Biennium Budget for the Fiscal Periods 2017-2018 (FY18) and 2018-2019 (FY19), which authorized funding of $500,000 for FY 2018 for OHA’s Kulia Grants.

V. Recommended Action:

To approve and authorize the disbursement of $500,000 from the Fiscal Year 2018 Core Operating Budget (Object Code 56530) to fund ten (10) Fiscal Year 2018 Kulia Grant recommendations listed on Attachment – OHA FY 2018 Kulia Grant Recommendations Matrix. All funds are awarded subject to availability.

VI. Timeframe:

Immediate action is recommended. Due to the FY 2018 funding timeframe, Kulia Grant contracts must be executed and initial procurement must be initiated by May 2019 with contract start dates at or prior to June 30, 2019.

VII. Attachment: OHA FY 2018 Kulia Grant Recommendations Matrix
<table>
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<th>Strategic Priority</th>
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<td>Hawaiian Kamali'i, Inc.</td>
<td>Hawaiian Kamali'i Summer Program</td>
<td>To provide a seven week cultural education exploration program centered on Huaka'i including a voyage to Kanaloa Kahoolawe. Goal is for 60 Native Hawaiian children to develop a strong identity through Hawaiian culture.</td>
<td>Maui</td>
<td>$25,110</td>
</tr>
<tr>
<td>Culture</td>
<td>Pa'a Pono Miloli'i</td>
<td>Certified Kitchen for the Miloli'i Community Enrichment and Historical Center (Community Center)</td>
<td>To provide a DHS certified kitchen at the Miloli'i Community Center so that Miloli'i can have its own Charter School and to allow the community to prepare food for the community and to cater food.</td>
<td>Hawai'i</td>
<td>$74,000</td>
</tr>
<tr>
<td>Education</td>
<td>Partners in Development Foundation</td>
<td>Ka Pa'alana Family Education and Homeless Outreach</td>
<td>To provide family education programming and outreach to homeless/at-risk Native Hawaiian families with young children (age 0-5) to improve health and school readiness. Equip caregivers to be their child's first and most important teacher, empower adults toward better health and self-sufficiency.</td>
<td>Hawai'i</td>
<td>$100,000</td>
</tr>
<tr>
<td>Education</td>
<td>Hana Arts</td>
<td>Inspiring East Maui Youth through Arts and Culture Education</td>
<td>To inspire youth of East Maui through arts &amp; culture by hosting classroom teachings, workshops &amp; events that stimulate &amp; broaden each youth's potential.</td>
<td>Maui</td>
<td>$25,000</td>
</tr>
<tr>
<td>Health</td>
<td>Moloka'i General Hospital</td>
<td>Expansion of Services at Moloka'i General Hospital's Wound Care Clinic</td>
<td>To expand and improve the services that are provided at Moloka'i General Hospital's Wound Care Clinic by providing non-invasive upper and lower extremity vascular assessments. This will allow people on island to receive a service that is currently not available and important in assessing and determining the best treatment plan for a wound.</td>
<td>Moloka'i</td>
<td>$41,150</td>
</tr>
<tr>
<td>Health</td>
<td>Project Vision Hawai'i</td>
<td>Better Vision for Keiki - Vision Care for Children in Native Hawaiian Charter Schools</td>
<td>To provide vision screenings, exams, and glasses to Native Hawaiian children throughout the state. This grant will be used to provide school-wide vision care services to children in Native Hawaiian charter schools.</td>
<td>Hawai'i; Moloka'i; O'ahu</td>
<td>$25,515</td>
</tr>
</tbody>
</table>
### BAE/RM #19-02 Fiscal Year 2018 Kūlīa Grant Recommendations

<table>
<thead>
<tr>
<th>Strategic Priority</th>
<th>Org. Name</th>
<th>Project Name</th>
<th>Project Description</th>
<th>Island</th>
<th>Amount Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Health</strong></td>
<td>Five Mountains Hawai’i Dba Kipuka o ke Ola</td>
<td>Ho’ulu ke Ola</td>
<td>To enhance Kipuka o ke Ola’s ability to serve the lāhui of North Hawai’i by helping sustain clinical facility, add essential clinical staff, and increase Native Hawaiians on the patient panel. This program will also provide substantially more high-quality primary care and behavioral health services to the lāhui.</td>
<td>Hawai’i</td>
<td>$51,000</td>
</tr>
<tr>
<td><strong>Housing</strong></td>
<td>Honolulu Habitat for Humanity</td>
<td>Home Ownership Outreach to Native Hawaiians</td>
<td>To provide education about home ownership and home restoration programs to low-income Native Hawaiian families to improve housing stability and conditions, and increase home ownership among this population.</td>
<td>O’ahu</td>
<td>$40,717</td>
</tr>
<tr>
<td><strong>Income</strong></td>
<td>Marimed Foundation</td>
<td>Maritime Careers Exploration and Placement Program</td>
<td>To provide maritime training, education and job placement services for unemployed and underemployed Native Hawaiian men and women.</td>
<td>O’ahu</td>
<td>$41,508</td>
</tr>
<tr>
<td><strong>Land/Water</strong></td>
<td>Malama Loko Ea Foundation</td>
<td>‘Amapō Ea</td>
<td>To return the Loko ea to original intention as a sustainable food source for the Waialua Moku.</td>
<td>O’ahu</td>
<td>$75,000</td>
</tr>
</tbody>
</table>

**Total Recommended** $500,000